



Stillwater School Board  
Policy Meeting Notes  
March 17, 2021

Present: Katie Hockert, Bev Petrie, Annie Porbeni, Jennifer Cherry, Joan Hurley, Malinda Lansfeldt

Others: Tina Riehle

#### Agenda

- Update status of adding new policies 522 and 503 to “on hold” for now due to expected changes in legislation in the near future.
- Follow-up from Board Meeting: Policy 721.1 has now been added to the website
- Introduce next direction for adding new policies to 700 series specifically around district finance
  - Group previewed the following policies before the meeting: 701, 701.1, 702, 703, 704, 705, 706, 714, 721, 721.1
- Prioritize policies in 700 series and begin work

#### Highlights of Discussion

- Reviewed a process for researching and vetting new policies to be added
  - Use MSBA model policy, other district comparisons, input from stakeholders impacted by new policy including staff, board committees, and/or community
- First priority in 700 series is to add a budget and audit policy using MSBA Model Policy 701, 701.1, & 703
  - These policies do not have equivalents already in place in ISD 834
- Discussed how procedures for implementing policies are accessed by staff
  - Financial procedures already in place will be used to coordinate new policies and could be adapted as policies are adopted.

#### What's next

- Policy Renumbering brought to board as action item at March 25, 2021 meeting
- Director of Finance will review Policy 701, 701.1 & 703 and will be invited to attend next meeting
- Continue work in 700 series at next meeting

Next Meeting: March 31, 2021 at 12-1pm

Submitted by: Katie Hockert

Date: 3/17/21