

Victor Primary School

VPS Council Minutes

December 11, 2020

Zoom

7:45 a.m.

Facilitator: Leah Kedley

Notetaker: Leah Kedley

Members: Jessica Balduzzi, Jen Check, Chris Chilson, Julie Larson, ~~Mike Musselman, Jeff Pistrutto~~, Marissa Smith, Leslie Summerson, Dana Zink

Guests:

Minutes

#	Topic/Subject			
Opening				
1	Welcome	Facilitator	1 min	
2	Approve minutes	Facilitator	3 min	From meeting on November 13, 2020
3	Review agenda	Facilitator	1 min	Review Minutes-1st approved by Dana, 2nd-Jessica Board of Education Policy Review VCS Parent Compact Identify Two Council Members to Serve as Dispute Delegates if Needed Goal Work <ul style="list-style-type: none"> ● Virtual Learning Experiences ● Two-Way Communication Plan ● Creating Child Connections Roundtable
4	Introductions	Facilitator	5 min	
Guest Presentation			0 min	None
5				
Old Business			0 min	None
New Business			30 min	

6	Committee Work		15	<p>VCS Parent Compact-Has not been given to us yet for review.</p> <p>Identify Two Council Members to Serve as Dispute Delegates if Needed -Dana Zlnk and Leslie Summerson</p> <p>Goal Work-Review Language for approval-All approved as written. 1st-Jessica, 2nd-Marissa.</p> <ul style="list-style-type: none"> • Virtual Learning Experiences • Two-Way Communication Plan • Creating Child Connections <p>Order of Goals- We Will first focus on two-way communication since this was initiated by the District office.</p> <p>We will also, research/brainstorm possible virtual field trips that we could do this year.</p> <p>Parent reps shared the amount of time spent on VLS is roughly 3 hours a day with breaks. The hybrid model helps with kids being motivated to learn but requires adult prompts and breaks.</p> <p>Roundtable-Shared out that VPS social committee gifted the traffic crew with their Positively Primary Hoodies and a little gift from one parent that wanted to recognize them as well.</p> <p>VPS is happy to collaborate with PTSA for future recognition efforts of our traffic and bus crews.</p> <p>Shared that the blue and gold calendar would be sent out ASAP.</p>
7	Add Meeting Date(s) If Needed			None needed at this time.
8	Invitee Positions Identified If Needed			Members agreed it would be helpful to have a third-grade teacher included in our work this year. At this time we do not have anyone able to fulfill this position.
Closing			5 min	
9	Review assigned tasks	Minute Taker	1 min	<p>Jen will create a draft of the details for each of our identified goals for members of the Building Council to review at our next meeting.</p> <p>Jen will ask the third-grade teacher leader to see if there are any third-grade teachers interested in joining Building Council this year.</p>
10	Set agenda and roles for next mtg.	Facilitator	2 min	Review Minutes

				Board of Education Policy Review VCS Parent Compact Goal 1: Two-Way Communication Goal 2: Brainstorming for Virtual Field Trips Roundtable
11	Parking Lot Attendant	Facilitator	2 min	None
12	Roundtable	All	4 min	None

Next Meeting Dates:

Friday, January 15, 2020: 7:45 - 8:45 a.m. through Zoom

Friday, February 12, 2020: 7:45 - 8:45 a.m. through Zoom

Friday, March 19, 2020: 7:45 - 8:45 a.m. through Zoom

Friday, April 16, 2020: 7:45 - 8:45 a.m. through Zoom

Friday, May 14, 2020: 7:45 - 8:45 a.m. through Zoom

Friday, June 11, 2020: 7:45 - 8:45 a.m. through Zoom

Our Working Agreements:

- Begin and end meetings on time.
- Maintain confidentiality when prudent. This will be stated in the conversation.
- Be prepared.
- Be respectful of others while listening with an open mind.
- Active participation for everyone is encouraged.
- Ensure all members state their position and/or opinion in the decision making process.
- Promote constructive, solution-focused discussions.
- Employ responsible, positive communication with diverse constituents by actively seeking their opinions and input when appropriate.
- Recognize members represent a constituency within the school community.

Guest Protocol:

- Welcome the guest.
- Provide introductions.
- Share working agreements/norms.
- Guest may provide input but will not participate in the consensus process.
- Should the guest desire to address the Council, they will be given 3-5 minutes to speak. Council members may vote to allow the guest additional time to speak. Guests who are invited based on Council goal work may be given additional time in the agenda.
- The topic the guest will be speaking about will be included in the agenda when it is known in advance.
- The order of a guest's opportunity to contribute will be determined by the facilitator.