

# Victor Central School District

## Agenda/Minutes

### Curriculum Council Meeting

February 11, 2021  
3:45 - 5:00 pm

**Zoom Meeting:** [Zoom Link](#)

#### [Slide Deck](#)

#### Roles:

Facilitator: Brian Siesto  
Time Keeper: Kristin Swann

Minutes: Lauren Less

**Members In Attendance:** Leah Besaw, Luciana Cursino-Parent, ~~Bobbie Dardano~~, Dave Denner, Melissa Goho, Deb Leh, Lauren Less, James Mauro, Kelly McLaughlin, Julie Merges, Elizabeth Mitchell, ~~Carol Prescott~~, Brian Siesto, Kristin Swann, Melinda Wade, Tom Zaccardo

**Dispute Resolution Representatives:** Carol Prescott, Jim Mauro

#### Invited Guests:

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
<b>Opening</b>								
1	Welcome	Facilitator	2 min					
2	Approve minutes of <a href="#">January 2021</a>	Facilitator	2 min			Make A Decision: -suggested to change language from 'learning management system' to a 'curriculum management system' (to represent where curriculum is housed) -Approved		
3	Review Agenda	Facilitator	1 min					
<b>Guest Presentation</b>								

4	NONE			
<b>Old Business</b>				
5	<p>New Course Proposal Form and <a href="#">Process</a></p> <p><b>**<a href="#">Please share thoughts on shared document</a></b></p>	All	20 min	<ul style="list-style-type: none"> <li>-reviewed description of process</li> <li>-question about the intro in the course proposal form which said new courses are for Senior High, but that intro can be edited depending on course</li> <li>-make language more global (not just Senior High related)</li> <li>-possibly put N/A for some criteria (if elementary related)</li> <li>-should there be a jump down menu based on school area or if it is a course or assessment package, etc. - need to spell this out more clearly</li> <li>-should teacher fill this out with an administrator</li> <li>-does a program review committee (eg. ELA Review) need to still get approval through curriculum council if recommendations were made ... not exactly needing approval by CC but more as a way to share about new programs/ assessments/ etc.</li> <li>-doesn't have to slow things down and wait</li> <li>-name of "Course Proposal" doesn't encompass a new program, intervention, or assessment - sounds like just for a new course</li> <li>-could consider separate forms or a universal curriculum proposal form with a jump down to that section</li> </ul> <p><u>Consensus:</u></p> <ul style="list-style-type: none"> <li>-will edit and fine tune form based on feedback</li> <li>-will resend to CC members before next meeting to review</li> </ul>
6	Learning Management System	All	10 Min	<p><u>Work Session:</u></p> <ul style="list-style-type: none"> <li>-will change this language to 'Curriculum Management System'</li> </ul>

				<ul style="list-style-type: none"> <li>-in most softwares, there are usually different forms for everything (add a course, delete a course, etc.)</li> <li>-stay in Google or purchase a software</li> <li>-most common used is Atlas (\$15-30/per student) - software to store all curriculum, allows to share with parents, shows curriculum map, time consuming, someone from Atlas would come to convert everything</li> <li>-we need to think about what we need and what our goal is (just house curriculum for staff to access?)</li> <li>-can build a management system within Google, would need someone who knows how to do that, more cost effective, only accessed by staff - more restrictive</li> <li>-will take a long time to transfer everything</li> <li>*PAUSED TO DISCUSS*</li> <li>-discussed history, did look at NYLearns (Pittsford uses), password protected/ not open to general public</li> <li>-Elizabeth offered to show a demonstration from NY Learns next meeting</li> <li>-Deb has experience with Atlas, did not open up to the public, used as a way to monitor all of the curriculum, user friendly</li> <li>-some districts use e-Doctrina</li> <li>-can buy these systems through BOCES, pay first year then can get a percentage back through aid</li> <li>-we want to know who uses what regionally, which characteristics do we want, criteria included in various systems, pros/cons of different system</li> <li>-we should watch those Atlas videos before next meeting</li> <li>-survey would be helpful, Deb and Brian and Kristin will collaborate on survey - to share in March meeting</li> </ul>
7	Update: Hybrid & Remote Models	Deb, Brian, & Kristin	10 min	<p>For Information:</p> <ul style="list-style-type: none"> <li>-High School model just shifted, Brian shared updates from this week, difficult</li> </ul>

				<p>with technology systems not fully up and running, teachers had a difficult time instructing in this new model without full tech access, credit to teachers, still have yet to see full experience, was a community aspect being on same Zoom</p> <ul style="list-style-type: none"> <li>-some districts are thinking about bringing students in all 5 weekdays or bringing all students back to school (making news), rumors of guidelines changing</li> <li>-advocacy for better defining guidelines and getting students back to school</li> <li>-100% remote learners:</li> </ul> <p>ECS and Pri</p> <p>Engaging in taped lessons aligned in the taped lessons created</p> <p>Also have same VLS as hybrid cohort learners</p> <p>Will engage with class 5 times within 10 day cycle (read aloud, SEL, morning meeting)</p> <p>Also office hours and times teachers can connect with remote students</p> <p>VIS</p> <ul style="list-style-type: none"> <li>- taped lessons aligned with class instruction, same VLS, coaches/other remote staff Zoom 1 hour/wk - communicate about participation and effort with classroom teachers</li> </ul> <p>VJHS/VSHS</p> <ul style="list-style-type: none"> <li>-engaging with cohort group remotely</li> <li>-larger portion struggling, trying to bring them in in small pockets (Wednesdays)</li> </ul> <p>-all staff have been really active in reaching out to families for students we don't hear from often, many are shifting to hybrid and coming back to school</p> <ul style="list-style-type: none"> <li>-a few VPS teachers have stepped up to record some live lessons</li> <li>-happy to see many shifting back to hybrid</li> <li>-high quality instruction in these taped lessons</li> <li>-can use and place in curriculum management system as a resource to tap into each lesson from a full year</li> </ul>
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<b>New Business</b>				
8	Review of <a href="#">Goals</a>	All	10 min	Work Session: *DID NOT GET TO*
<b>Closing</b>				
9	Review Parking Lot & Assigned Tasks	Minute Taker	2 min	<ol style="list-style-type: none"> <li>1. KS -will edit and fine tune course proposal form based on feedback</li> <li>2. KS -will resend that form to CC members before next meeting to review</li> <li>3. All - watch those Atlas videos before next meeting (from Luciana)</li> <li>4. Elizabeth will share about NYLearns</li> <li>5. KS, DL, BS - will collaborate on learning management system survey - to share in March meeting</li> <li>6. Curriculum Responsiveness - Elizabeth will forward materials around that discussion</li> </ol>
10	Creation of Next Agenda and Roles	Minute Taker	4 min	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>
11	Parking Lot Attendant		2 min	<ol style="list-style-type: none"> <li>1. Update: ELA</li> <li>2. Update: Science</li> <li>3. Update: Erin's Law</li> <li>4. Update: Professional Development</li> <li>5. Comprehensive Guidance Plan (June)</li> <li>6. Curriculum Responsiveness</li> </ol>
12	Round Table	All	2 min	Petition between Farmington/Victor to look at curriculum around racism and redlining - some Monroe Co districts looking at anti-racism curriculum - Elizabeth will share materials around that discussion

**Future Dates: 3/10 (Wednesday), 4/15, 5/13, 6/10**

