

ECS Building Council
Approved Meeting Minutes

Date and Time: 2/4/21

Location: VECS

Roles:

Facilitator: Allie Fricano

Minute Taker: Jen Eveleigh

Time Keeper: Beth Swartz

Members Present: Bobbie Dardano, Jennifer Eveleigh, Allie Fricano, Melissa Goho, Monica Macaluso, Katie McCarthy, Elizabeth Mitchell, Colleen Saar, Marissa Smith and Beth Swartz

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening								
1	Welcome/ Call to Order	Beth Swartz moved to approve the minutes and Bobbie Dardano seconded.						
2	Approve minutes of prior mtg dated:							
3	Review Agenda							
Guest(s) (if any)		None						
Old Business-For Discussion								
		<p>Coaches Corner Update: Sherri is helping to load it on the website. Reviewed what is currently visible, including technology access instructional videos provided by Christina Burke and the social emotional materials, including Making Great Kids Even Greater and Parent Counseling newsletter.</p> <p>Reviewed the work from the 3 Sub-Committees topics in the Coaches Corner Coaches Corner</p> <p>1. Math: Beth Swartz and Marrison Smith presented: Discussed providing information to parents regarding content not being covered this school year. Reviewed content and discussed the following:</p>						

Agreed that the content is concrete and reviewing the material by playing the math games is great work for the families.

Provided resources such as a 10's Frame, etc.

Parent members provided feedback and they shared seeing the material as easy to access/understand, concrete and see this as a valuable resource. Discussed natural ways to integrate math concepts into the life of the family and a parent suggested that cooking with kids is a great way of incorporating math review. Also discussed reinforcing utilizing opportunities that are natural in the home. A parent also requested a Spanish version to be uploaded.

2. **Writing:** Jen Eveleigh, Melissa Goho and Bobbie Dardano presented: Reviewed material. Received positive feedback regarding Strategies to Help My Child Engage in Writing page. Agreed to adding Writer's Workshop Checklist examples for both grades to this page. Parents remarked that it would be easiest for them to access the Handwriting Without Tears (HWT) Instructional videos and Cheat Sheets within the Writing section as opposed to creating a separate section for handwriting material. Agreed to adding the HWT materials to the Resources page. Linking charts along with other visuals should also be added to this page.

3. **Reading:** Katie McCarthy, Elizabeth Mitchell and Colleen Saar presented: Reviewed letter sounds and discussed the continuum for reading (end of year expectations of K and First). Looking at revising the literature to make it more parent friendly and discussed scaling back a little to reflect instructional levels. Discussed sharing print and organization of different level books without focusing on level terminology. Discussed that providing information regarding levels will distract from looking at the characteristics of good readers.

Feedback from the committee supported making it more parent friendly and adding a visual of a page. Suggestions for the visual included: Scholastic.com offers examples or linking Sundance Newbridge or adding a video created by Katie. Suggestion to also include fiction and non-fiction examples.

Discussed adding Yard Sticks information or providing a hyperlink that will reroute to a different area of the Coaching Corner

Vowels: Discussed if we include this resource, it would be important to add an audio of vowel pronunciation. Discussed adding video created by Jen Martusewitz that would guide parents through letter ID, and letter sounds

New Business		
		<ul style="list-style-type: none"> ● Discussed receiving feedback on what is helpful to parents, from the backside of a website, to see what parents are accessing. ● Developed timeline for release: Have it available to parents shortly after February break ● Suggested options for communicating about Coaches Corner: <ul style="list-style-type: none"> ○ Teachers send the link ○ Comes home in Principal's newsletter ○ PTA communication ○ Provide on Website
11	Review Assigned Tasks (Action Items)	➤ Monica will prepare for release and communicate with D/O
12	Set agenda and roles for next mtg.	<p>Next Meeting: 3/1/21</p> <p>Facilitator: Katie McCarthy Minute Taker: Beth Swartz</p> <p>Time Keeper: Marissa Smith</p> <p>Agenda: Review other website goals and look for what we need to add or adjust to make it more user friendly for the parents</p>