

MDE-DUAL ENROLLMENT FTE CALCULATION CHART

****Michigan Department of Education- Pupil Accounting Manual p. 37-39**

FTE between College credits (column 1) and High School classes (column 2) should equal 1.00 or .80 with a reduced schedule form on file (.75 for 4- or 8-block schedule).

NOTE: 12 college credits is considered a full 1.00 FTE, so below is a schedule for prorating FTE based on the number of college credits a student is taking.

***The student MUST take at least one high school class in order to dual enroll.**

COMBINATION OF CLASSES STUDENT MAY TAKE TO RECEIVE 1.00 FTE;
RS = reduced schedule request form must be on file.

COLLEGE CREDITS	8 HIGH SCHOOL CLASS SCHEDULE	College Class equates to Number of H.S. classes (round down)
1 = .08	1 class = .125	2 credits = 1 class
2 = .17	2 class = .25	3 credits = 2 classes
3 = .25	3 class = .375	4 credits = 2 classes
4 = .33	4 class = .5	5 credits = 3 classes
5 = .42	5 class = .625	6 credits = 4 classes
6 = .50	6 class = .75	7 credits = 4 classes
7 = .58	7 class = .875	8 credits = 5 classes
8 = .67	8 class = 1.00	9 credits = 6 classes
9 = .75		10 credits = 6 classes
10 = .83		11 credits = 7 classes
11 = .92		

FORMULA: $\frac{\text{College Credits}}{12} \times 8 = \text{number of slots in HS schedule for dual enrollment (DE)}$

$\frac{\text{\# of college credits taking}}{12 \text{ college credits}} \times 8 \text{ HS classes} = \text{Number of HS classes the dual enrollment class(es) will take up in the HS schedule (3rd column above)}$

EX: 2 C.C divided by 12 CC = .16 multiplied by 8 HS classes = 1.33

so the student would replace **one** HS class with **one** dual enrollment slot in their high school schedule. Therefore, the student would take 7 HS classes + 1 DE slot to = 1.0 FTE

***IF the student wanted to also do a reduced schedule then they would have 6 HS classes + 1 DE class + 1 reduced schedule slot.**

OTHER EXAMPLES (round down):

3 CC/12 CC = $.25 \times 8$ HS = 2 HS class slots, so 6 HS classes + 2 DE slots = 1.0 FTE

4 CC/12 CC = $.33 \times 8$ HS = 2.6, so 6 HS classes + 2 DE slots = 1.0 FTE

5 CC/12 CC = $.42 \times 8$ HS = 3.3, so 5 HS classes + 3 DE slots = 1.0 FTE

6 CC/12 CC = $.5 \times 8$ = 4 HS, so 4 HS classes + 4 DE slots = 1.0 FTE

7 CC/12 CC = $.58 \times 8$ HS = 4.6, so 4 HS classes + 4 DE slots = 1.0 FTE

8 CC/12 CC = $.67 \times 8$ HS = 5.3, so 3 HS classes + 5 DE slots = 1.0 FTE

9 CC/12 CC = $.75 \times 8$ HS = 6, so 2 HS classes + 6 DE slots = 1.0 FTE

10 CC/12 CC = $.83 \times 8$ HS = 6.7, so 2 HS classes + 6 DE slots = 1.0 FTE

11 CC/12 CC = $.92 \times 8$ HS = 7.3, so 1 HS classes + 7 DE slots = 1.0 FTE