

VJH

MINUTES

Building Council

Date: 1-7-2021

Roles:

Facilitator:

Brian G.

Minutes:

Darcy Ross

Time Keeper:

Members: **Brian Gee, Darcy Ross, Nikki Ryan, Sarah Reilly, Susan Brown, Kristina Buschang, Dawn Pierson, Sue Ibrisimovic, Murie Gillett, Kelly Danks**

		Minutes	
#	Topic/Subject		
Opening			
1	Welcome	Brian G.	
4	Approve minutes of December meeting	Susan B. motioned to approve and seconded	
2	Review Agenda	Brian G. reviewed agenda	
Guest Presentation			
3	o None		
Old Business			
4	Look at Thought Exchange	<p>Review role of Building Council prior to review results of Thought Exchange</p> <ul style="list-style-type: none">• Why did we build the exchange?<ul style="list-style-type: none">o Two-way communication with familieso Feedback/communication from families & community back to building regarding shift in instruction (and possible future topics)• What is our role now that it has been completed?	

- Evaluate if ThoughtExchange is an effective tool to gather information (i.e. response rate, authenticity, productivity/quality of comments, representation/sample)
 - Good response rate
 - Sample group representative of student body
- Communicate back themes/topics
 - **Assign a smaller subgroup to further evaluate results (Sarah R. Sue I. Kelly D. Darcy R.)**
 - **Brian to send out follow-up communication**
 - Possibility of live town hall format to share back info about popular topics
- Follow-through (if not by council then by approp. person/group)

First look at Thought Exchange results

- Total participants: 136 people shared 185 thoughts
- Compared to district-wide K12: 300-350 people
- WordCloud to pull commonly-mentioned words
- Quick results:
 - Adequate classroom technology
 - Clear info re: what will happen during live zooms
 - Desire for more attention/interaction with zoom students
 - Change in work habits
 - Amount of screentime concerns
 - Zoom expectations
 - Technology challenges at home
 - Engagement on Zoom
 - Effectiveness of office hours
- **Ability to tie thoughts to particular subgroups (to do: Brian)**

Brian will pull out relevant themes to share with department leaders, PLCs, etc.

New Business

- Use of Blackboard Connect to disseminate VJH newsletters
 - Email?

- Text Msg?
- Both?
- Current system: emailed only to families who have requested to receive it
- Blackboard previously used only for emergencies; some buildings starting to use Blackboard to disseminate other info
- Non-urgent communication - email only (consensus agreed)

Closing

	Review Assigned Tasks	Minute Taker	2 min	Action Steps (orange)
7	Set Agenda & Roles For Next Mtg.	Facilitator	2 min	
8	Parking Lot Attendant	Facilitator	2 min	
9	Round Table	All	4 min	none