



**Victor Central School District  
District Council  
MINUTES**

December 16, 2020

**ZOOM**

3:45-5:00

<b>Roles:</b>
Facilitator: Roni Puglisi Time Keeper: Tara Hopson Organizer: Cindy Riley Minutes: Chuck Loray Refreshments: N/A

<b>Members:</b>	
Gisela Armbruster	Sophia Marro
Shawn Baldwin	Roni Puglisi
Lauri Boon	Cindy Riley
Naomi Foley	Colleen Saar
<del>Chloe Haller</del>	Kristina Sykes
Sharon Hodownes	<del>Dave Thering</del>
Tara Hopson	Staci Thibodeau
Chuck Loray	

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
<b>Opening</b>			<b>5 min.</b>					
1	Welcome/ Introductions	Roni	1 min	X				
2	Approve minutes of 11/18/20	N/A	3 min					X
➤ Meeting minutes from Nov approved with no changes								
3	Review agenda	Roni	1 min	X				
➤ Agenda was reviewed								
<b>Guest Presentation</b>			<b>0 min</b>					

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4	None								
<b>Old Business</b>		<b>0 min</b>							
5	None								
<b>New Business</b>		<b>60 min</b>							
6	Share Building Council Goals/ Delegates	ECS – Naomi VPS – Cindy VIS – Gisela VJHS – Tara VSHS – Kristina CC - Sharon	15 min	X					
<ul style="list-style-type: none"> <li>➤ Representatives shared Council goals and Dispute Resolution Delegates <ul style="list-style-type: none"> <li>○ ECS</li> <li>○ VPS</li> <li>○ VIS</li> <li>○ VJHS</li> <li>○ VSHS</li> <li>○ CC</li> </ul> </li> </ul>									
7	Code of Conduct Review	All	30 min		X				
<ul style="list-style-type: none"> <li>➤ Discussion on the Code of Conduct began <ul style="list-style-type: none"> <li>○ Question: Need to include anything on virtual learners? Much of the language is “on school property...” or similar in wording - - scattered throughout the Code of Conduct</li> <li>○ Question about Breakout rooms in zoom</li> <li>○ Roni will reach out to buildings to see if there is additional feedback/recommendations with COC</li> </ul> </li> </ul>									
8	Dispute Resolution Process Conversation	All	15 min					X	
<ul style="list-style-type: none"> <li>➤ Dispute resolution process/flow chart was discussed (<a href="#">Dispute Resolution Process</a> )</li> <li>➤ Dispute Resolution Panel made up of the two delegates from each SDM Council, one administrator, and an outside facilitator trained in mediation</li> <li>➤ Dispute Resolution Delegates are chosen by each shared decision-making council - - must include VTA employee(s), parent(s) <ul style="list-style-type: none"> <li>○ Any dispute is first brought to these delegates</li> <li>○ Delegates for District Council are Kristina Sykes and Colleen Saar</li> </ul> </li> <li>➤ The group continued discussion to clarify the process <ul style="list-style-type: none"> <li>○ Question: Can Curriculum Council serve for a District Council dispute?</li> </ul> </li> <li>➤ What is our role in the Dispute Resolution Process? Discussion <ul style="list-style-type: none"> <li>○ The process/guidance from the Shared Decision Making Plan was reviewed</li> </ul> </li> </ul>									

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- Questions: Do other Councils have a process? How will we get the information from the other Councils? Who oversees the dispute resolution panel? “Someone trained in mediation” - Superintendent will decide who that person is – Do delegates need training?
- Members agreed there needs to be a process for information sharing – a template used for data collection and communication
- We will use a portion of January’s meeting for worktime
  - Creation of a template draft for Dispute Resolution communication

**Closing** **10 min**

9	Review assigned tasks	Minute Taker	2 min				X	
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- Roni to follow up on language of the COC
  - Virtual Learners, Breakout Rooms
- Roni will reach out to buildings to see if there is additional feedback/recommendations on concerns with COC
- Roni to share Dispute Resolution Process/Flowchart document for hyperlinking
- Roni to follow up on whether Curriculum Council can be the next step for District Council in Dispute Resolution Process
- Cindy will reach out to the VTA around training for delegates
- Colleen will provide resources for the group around restorative justice
- Roni to look into sharing out survey results

10	Set agenda and roles for next mtg.	Facilitator	2 min					X
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Next Meeting:

1. Instructional Update - guest speaking
2. Proposed changes to COC
3. Work on Dispute Resolution Communication Template

Upcoming:

- Presentation to group in May
  - Gandhi Institute, Partners in Restorative Justice
  - Colleen will provide resources next meeting for the group’s understanding
- Conversations/Questions:
  - Instructional Update
    - Roni looking into sharing out the surveys – parents responded to questions, no feedback yet

11	Parking Lot Attendant	Facilitator	2 min	N/A				
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12	Roundtable	All	4 min	X				
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Members interested shared during roundtable.

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**Future Meeting Dates:**

<b>1/20/21</b>	<b>2/24/21</b>	<b>3/24/21</b>	<b>4/28/21</b>	<b>5/19/21</b>	<b>6/9/21</b>
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