

# Submission of Fraudulent Documents Policy

## 1. Scope

This policy is applicable to all current students and/or prospective students of the Toronto School of Management.

## 2. Policy

The submission of documents such as transcripts, diplomas, test scores, references, payment confirmations or applications, that are forged, fraudulent, altered from the original, materially incomplete, obtained under false pretenses or otherwise deceptive (collectively referred to as fraudulent documents) is prohibited by Toronto School of Management.

All documents submitted to the College, in support of applications for admission, academic evaluations or required administrative processing must be true, accurate and complete. Supporting documents must not make misrepresentations, omit relevant information or be altered from the original.

Any documents submitted under false pretenses, forged or misrepresented (in whole or part) shall subject the individuals involved to sanctions by the College. Specifically, Toronto School of Management reserves the right to withdraw offers of admission, place a temporary or permanent ban on applying for future admission, prohibit registration, rescind credentials, and suspend or expel students who present fraudulent documents. Such actions may also result in a forfeiture of academic credit earned while enrolled under false pretenses. Dismissal for misconduct does not abrogate a student's financial responsibility to the College. Students remain liable for all relevant tuition and fees and the payment of their debts according to the terms agreed upon their enrolment contract.

*Last Updated: January 27, 2020*