



Stillwater School Board  
Finance Operations Meeting  
Notes  
March 16, 2021

Present: Matt Onken, Alison Sherman, Liz Weisberg, Malinda Lansfeldt, Mark Drommerhausen, John Thein, Tony Willger

1. The Stillwater Area Public Schools – 2021 Roof Project is scheduled to take place at Oak Park School. To be funded through the Long Term Facilities Maintenance. The areas of roof cover the cafeteria, gym and current Transitions classrooms. Eight bids were received on March 9, 2021. The lowest responsible bidder was Ettl and Franz Roofing Company of St. Paul, MN for a bid total of \$547,700.
  - Other parts have been done in previous years.
  - This portion was last completed in 1989.
  - This portion is at its life end.
  - There were 8 bidders and we went with the lowest bidder.
  - This has been budgeted and will be added to the consent agenda.
2. Fire Sprinkler Pump Proposal - Summit Fire Protection Company - This proposal is to make corrections and upgrade to the sprinkler systems at Stillwater Area High School. The bid total is \$98,265.00.
  - Fire pump at SAHS needs to be replaced.
  - During the weekly test substantial damage was seen.
  - Fire Marshall recommended replacement.
  - This was not on the original list at the beginning of the year but we will need to replace.
  - Again, we went with the lowest bid of two bidders.
  - Other projects will need to be paired down to account for the cost.
3. Budget Comparison year to date: 2019-20 vs. 2020-21 - John Thein presenting
  - Finance Director John Thein gave a brief overview of the 2019-20 budget vs. 2020-21 at the same date March 1st. As things stand, the budgets are similar.
  - Moving forward Finance Director Thein will give this report quarterly.
4. Discussion of the Finance and Operations Committee moving forward.
  - Moving forward the F&O Chair will work with Superintendent Lansfeldt, Finance Director Thein and Facilities Director Drommerhausen to see each agenda.
  - The scope of the committee will remain narrow, dealing with RFP's and other items that Administration would like to preview before bringing to the full board.
  - Committee members will be able to request that things be added to the agenda.
  - If the committee chair feels these items are appropriate, they will be added to the agenda or it will be requested they be added to the full board agenda.

Submitted by: Matt Onken  
Date: 3/16/21