



DUAL ENROLLMENT AGREEMENT

1. Eligibility - to participate in the DE Program through the GLVP, you must:
 - a. Be in grades 9-12.
 - b. To be eligible for the Early College/Grade 13 opportunity, students must apply before 11th grade year.
 - c. Enrolled in the GLVP. Student may not be enrolled in any other public-school program.
 - d. Maintain enrollment in at least one high school concurrent course hosted by Gull Lake Community Schools.
 - e. Utilize an email address for GLVP communication.
 - f. Comply with all other state law requirements for dual enrollment.
2. DE Steps
 - a. Complete an initial consultation session with a Virtual Partnership DE Advisor.
 - b. Apply (online or in-person) and be admitted to the college/university of your choice. Select Gull Lake Virtual Partnership as your school (not "home school")
 - c. Take the ACCUPLACER (or other type of placement test per the requirements of the college).
 - d. Meet with a college and/or GLCS Counselor to discuss your upcoming semester's schedule of courses.
 - e. Schedule and attend an orientation at that college.
 - f. Part-Time Students: Choose to enroll in up to **three** college courses per semester; Part-time students cannot take more classes in the 2nd semester than in the 1st semester.
 - g. Full-Time Students: Choose to enroll in up to five college courses (maximum) per semester. Consult with GLVP DE Advisor for guidance on blending a college and high school schedule.
 - h. Course changes must be communicated to the GLVP DE Advisor.
3. Tuition Reimbursement Process
 - a. For KVCC and WMU: Once you create your college semester's course schedule, then register for courses and submit the appropriate tuition reimbursement request for approval to GLVP Administration.
 - b. For KCC: Submit a request for tuition reimbursement listing your intended course schedule, receive approval for those courses from GLVP, and then register for those approved classes at KCC.
4. Other Considerations
 - a. College courses that are offered during the summer--or of a hobby, craft, recreational, physical education, or religious education nature--are not eligible for DE tuition support.
 - b. All college courses will be recorded on your high school transcript as 1.0 high school credit for each 3-4 credits college course and calculated into your GPA.
 - c. Grades earned in the DE program become a permanent part of your college transcript.
 - d. GLVP pays an allotted amount **per course**, in accordance with state aid. You must pay any tuition, fees, or other costs that are ABOVE the amount allowed under the GLVP tuition reimbursement policy. Textbook costs may be reimbursed if funds are remaining after tuition and other fees are paid. You will pay for your books initially and save receipts. Reimbursement requests must be submitted at the end of each semester for consideration (by end of January and end of May).
 - e. **You are not eligible for any college scholarships, federal financial aid, or any other grants while accessing DE through GLVP.**
 - f. If you fail a DE course (E, 0.0), or withdraw after the official drop deadline has passed (as set by your college of choice), you will be required to reimburse the district for expenses that were paid to the college/university.
 - g. If you perform poorly in a DE course (i.e., by receiving a grade of D or E), your continued participation in the program could be impacted. Additionally, a D or E may impact future financial aid eligibility in college.

I have reviewed all the above requirements and considerations of the GLCS Virtual Partnership DE Program. I understand that these are subject to change at any time, consistent with state law.

Student Signature: _____ Date _____

Parent(s)/Guardian(s) Signature: _____ Date _____