

Citizen Advisory Committee

Calvert County Board of Education

September 24, 2018 Minutes

Members Attended:

JC Hooker (Chair)
Will Wiggins (Co-VC)
Harry Wedewer (Co-VC)
Sandra Mattingly
Derek Sabedra
Ken Taylor
Christine Schrupf
Liz Demulling
Chris Wohlfarth
Jennifer Smart
Maricarol Blanco Cloak
George Sisson
Wanda Hassler
Frankie Greever
Sherrey Williams
Carolyn Porritt
Richard Sanchez
Adam Sampson
Angie Carr
Kathleen Cirillo
Nicole Cooksey

C.C.P.S Staff:

Dawn Balinski, Board of Education Vice President
Diane Workman, CCPS Assistant Superintendent
Anthony Navarro, CCPS Executive Director
Karen Maxey, Board of Education Administrative Assistant

Documents for the Record:

- September 24 Agenda
 - "PARCC Assessment" PowerPoint
 - Administrative Policy and Procedures #8123 (Community) Regarding Parent/Caregiver/Community Involvement
 - Policy Statement #8123 (Community) Regarding Parent, Caregiver, and Community Involvement
 - CAC Study Assignment 2018-2019
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The meeting was called to order at 6:33pm by Karen Maxey, Administrative Assistant to the Board of Education, with an explanation that elections will be held to determine officers who will call meetings to order in the future.

1. 2017-2018 CAC Chair, JC Hooker, provided an introduction to the Citizens Advisory Committee to the Board of Education. The role of the CAC was outlined as completing an in-depth study through monthly sessions into a topic about which the Board of Education needs, then presenting the Board with several solutions for their review.

2. Board of Education Vice President, Dawn Balinski, introduced this year's topic:
 - a. The Board directs the CAC to study the district's Community Engagement practices, policies and procedures and recommend how best to make progress in this area. Specifically, how does our school district currently support Community and Parental Engagement, are our methodologies successful and how can we best make improvements to our current practices?
 3. Karen Maxey then organized the vote for CAC officers:
 - a. For Chair: Wanda Hassler and JC Hooker both put their names forth for consideration.
 - b. For Vice Chair: Harry Wedewer, Christopher Wohlfarth, and Will Wiggins put their names forth for consideration.
 4. Diane Workman, CCPS Assistant Superintendent, then provided the CAC with a breakdown of the successes and potential areas for improvement within Calvert Public Schools:
 - a. "PARCC Assessment" PowerPoint.
 - b. Title IIA Grant, Professional Development.
 - c. Title IV Grant, Safe and Orderly Schools.
 5. Karen Maxey presented the results of the election:
 - a. JC Hooker voted Chair.
 - b. Vice Chair was a tie between Will Wiggins and Harry Wedewer. Instead of holding a run-off election, the CAC decided to have Co-Vice Chairs for the 2018-2019 term.
 - c. Liz Demulling and Sherrey Williams volunteered to serve jointly as Secretary.
 6. Karen Maxey is awaiting presentation suggestions. If you have thoughts on topics for future CAC presentation topics, please email Karen Maxey at MaxeyK@Calvertnet.k12.md.us, she will find the appropriate presenters for the topic. Presentation suggestions can include topics geared toward the Board assignment, or can be a special request for a topical issue.
 7. With the time remaining, each CAC member introduced themselves and their interest in serving as a resource for the Board of Education.
 8. Announcements:
 - a. 2018-2019 CAC schedule of meetings: Oct 22, Nov 26, Jan 28, Feb 25, Mar 25, April 22, May (TBD).
 - b. In the October 22 meeting we will be going over the presentation suggestions submitted, and consider how to organize to approach the assigned topic.
 - c. The Board of Education will be hearing feedback during their Oct meeting from CCPS staff regarding the 2017-2018 CAC recommendations. Information will be available on [Board Docs](#).
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Motion to adjourn made by Derek Sabedra and seconded by Liz Demulling.
The meeting was adjourned by J. C. Hooker at 8:15pm.

Next meeting will be Monday, October 22, 2018 at 6:30 P.M.
Minutes respectfully submitted by Liz Demulling.