



**WEST
HARTFORD**

Town of West Hartford

Town Manager's FY 2022 Proposed Budget

March 11, 2021

FY 2020/21 in Perspective

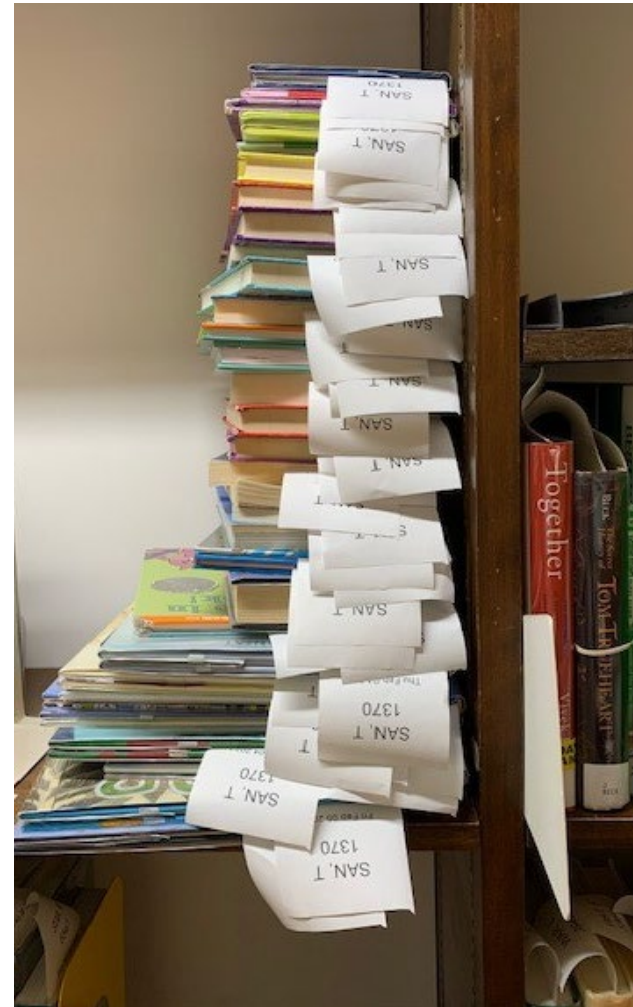
- FY2021 – what a year it has been! I'm extremely proud of how our we have responded to support our community.

Public Health Awareness & Education



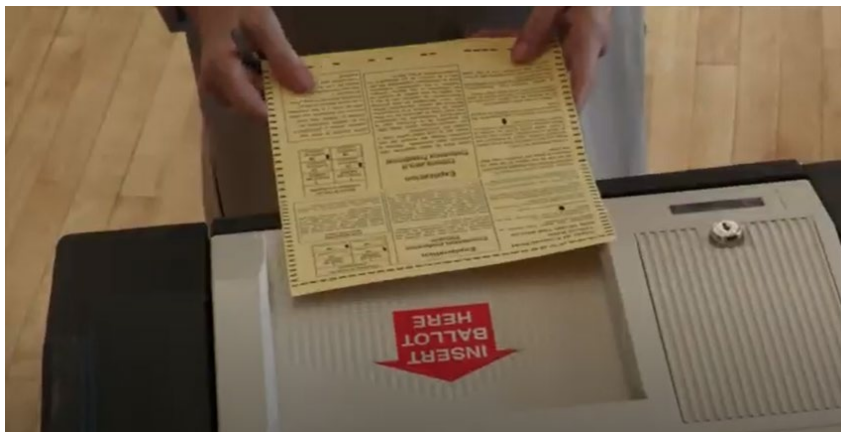
Fire Department Bike Squad and Mask Education Outreach in West Hartford Center

Creative Ways of Providing Customer Service



Library's Popular Curbside Pick-up

New Ways To Safely Vote



HOW TO VOTE BY ABSENTEE BALLOT

STEP 1: Vote your ballot by filling in the bubble.

STEP 2: Insert completed ballot into envelope B.

Make sure to sign and date the envelope.

STEP 3: Place envelope B into Envelope C.

STEP 4: Mail the completed ballot or place it in one of the ballot drop boxes.

DROP BOXES ARE LOCATED AT THE MAIN ENTRANCE TO TOWN HALL AND AT THE FAXON BRANCH LIBRARY.

The diagram illustrates the steps for voting by absentee ballot. It shows a sample ballot with a "SAMPLE" label, an arrow pointing to a completed ballot, and then an arrow pointing to a ballot in envelope B. A red arrow points to the bottom of envelope B with the text "Make sure to sign and date the envelope." Another arrow points to envelope C, which is labeled "C" and "BUSINESS REPLY MAIL".

Creative Recreation Programs



Park to Park Bicycle Rides
Family Yoga in the Parks
Senior Center Walking Groups

Creative Ways of Supporting our Schools

Remote & Hybrid Learning



Photos: WHPS

Creative Ways of Supporting Our Businesses

AFTER



Photos: Ronnie Newton

Economic Vitality

- 61 new businesses opened despite the pandemic
- Four major residential projects

Residences at Berkshire Road



The Townhomes at Ringgold Estates



540 New Park



Creative Partnerships



First Responders
Testing with WHFD
and WHPD with
The Jackson
Laboratory



Creative Ways of Supporting Our Residents



Curbside drop-off of donations and pick-up of food at Town Hall

Creative Ways of Supporting Our Residents

- Vaccine Information Line: (860) 561-6998
Monday-Friday, 10AM-5PM
and Saturday, 10AM-1PM
- Mobile Vaccinations for
homebound
residents



Vaccinating Our Residents



Public Clinics
Every Thursday
Town Hall
Auditorium

Excellent Progress on Council Initiatives

- Commission on the Arts
- Accessory Dwelling Units
- Civilian Police Review Board
- Interval House & WHPD collaboration
- Pension Obligation Bonds
- Road Diet on North Main St.
- Sustainability Advisory Group
- Affordable Housing Advisory Group

Kudos to West Hartford!

- NY Times: named West Hartford as a suburb worth relocating to (only CT town mentioned)
- Hot real estate market!
- New Recognition: Best City for Remote Workers, Best City to find a Job in CT
- U.S. Conference of Mayor's Climate Protection Award, first place for virtual net metering - for the first time in our history, 100% of our electricity is from renewable sources
- CTAPA Award for Outdoor Dining

Impact on Budget

- Pandemic & Tropical Storm Isaias have certainly impacted our budget:

COVID costs	\$2,384,001
Received CRF Funds	(1,009,407)
Anticipate FEMA Reimb.	<u>(470,000)</u>
Impact on Town budget*	\$ 904,594

Storm Isaias costs	\$628,754
Anticipate FEMA Reimb.	<u>(471,430)</u>
Impact on Town budget	\$157,324

*(Still In Discussions w/FEMA on Allowable Costs)

Budget as a Tool for our Recovery

- W. Hartford is consistently recognized as one of the nation's premier communities - our municipal programs and services are essential to our quality of life
 - ✓ Education
 - ✓ Public health
 - ✓ Public safety
 - ✓ Public works & facilities
 - ✓ Library, Leisure & Social Services

Budget as a Tool for our Recovery

- Our capital improvement program (CIP) enables us to make strategic investments in our critical infrastructure
 - ✓ School security & air quality
 - ✓ Roads, bridges, stormwater
 - ✓ Parks and other recreational facilities

FY 2021 General Fund: Adopted v. Amended

Town Adopted:	\$112,854,278
Supplemental Appropriations:	<u>\$ 1,742,211</u>
Town Adopted (Amended):	\$114,596,489
BOE Adopted:	\$170,073,528
Special Allocation:	<u>\$ 2,300,000</u>
BOE Adopted (Amended):	\$172,373,528

FY 2022 General Fund: Amended v. Proposed

FY 21 Town Adopted (Amended):	\$114,596,489
FY 22 Town Manager Proposed:	<u>\$116,188,026</u>
Increase:	\$ 1,591,537
Percentage Increase:	1.38%

FY 21 BOE Adopted (Amended):	\$172,373,528
FY 22 Superintendent Proposed:	<u>\$176,303,925</u>
Increase:	\$ 3,930,397
Percent Increase:	2.28%

FY 2022 General Fund: Town Manager Proposed

Summary of Revenues

	<u>FY 2021 Adopted</u>	<u>FY 2022 Town Manager Proposed</u>	<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
Current Year Property Taxes	\$ 261,486,135	\$ 270,291,283	\$ 8,805,148	3.37%
Grand List Growth		\$ 1,199,152	\$ 1,199,152	
Total Current Year Property Taxes	\$ 261,486,135	\$ 271,490,435	\$ 10,004,300	3.83%
Other Property Taxes	4,440,000	4,440,000	-	0.00%
Intergovernmental	24,716,822	25,385,132	668,310	2.70%
Charges for Services	5,942,333	5,837,898	(104,435)	-1.76%
Miscellaneous Revenue	1,602,000	904,300	(697,700)	-43.55%
Transfers from Other Funds	559,468	562,746	3,278	0.59%
Use of Fund Balance	1,500,000	-	(1,500,000)	-100.00%
Sub-Total Non-Tax Revenue	38,760,623	37,130,076	(1,630,547)	-4.21%
Total Revenues	\$ 300,246,758	\$ 308,620,511	\$ 8,373,753	2.79%

Summary of Expenditures

	<u>FY 2021 Adopted</u>	<u>FY 2022 Town Manager Proposed</u>	<u>Increase/ (Decrease)</u>	<u>Percent Change</u>
Town Services				
Wages & Salaries	\$ 42,532,682	\$ 42,745,592	\$ 212,910	0.50%
Operating Expense	27,091,570	27,668,184	576,614	2.13%
Capital Equipment	-	-	-	
Fringe Benefits & Insurance	43,230,026	45,774,250	2,544,224	5.89%
Total Town Services	\$ 112,854,278	\$ 116,188,026	\$ 3,333,748	2.95%
Board of Education	\$ 170,073,528	\$ 176,303,925	\$ 6,230,397	3.66%
Total Capital Financing	\$ 17,318,952	\$ 16,128,560	\$ (1,190,392)	-6.87%
Total Expenditures	\$ 300,246,758	\$ 308,620,511	\$ 8,373,753	2.79%

FY 2022 General Fund Summary

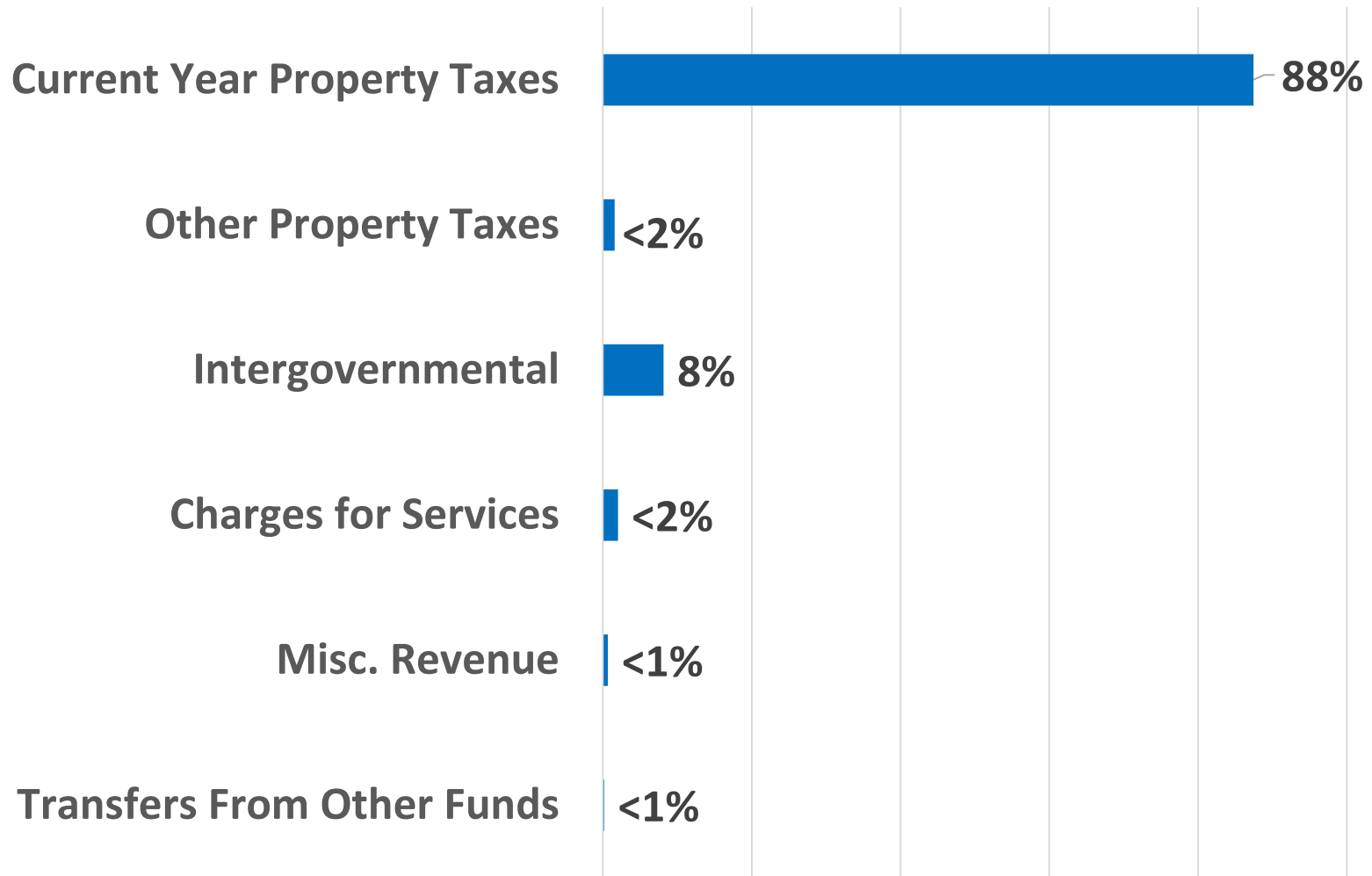
Town	\$ 116,188,026
BOE	\$ 176,303,925
Capital Financing	<u>\$ 16,128,560</u>
General Fund:	\$ 308,620,511

FY 2022 General Fund Overview

- 2.79% overall increase in General Fund expenditures
 - ✓ 2.95% Increase in Town Services
 - ✓ 3.66% Increase in Education
 - ✓ -6.87% decrease in Capital Financing
- Uniform mill rate of 43.16 mills
 - ✓ From 41.80 to 43.16; an increase of 1.36 mills (3.25%)

General Fund Revenues

Proposed General Fund Revenue: \$308,620,511



Revenue Outlook:

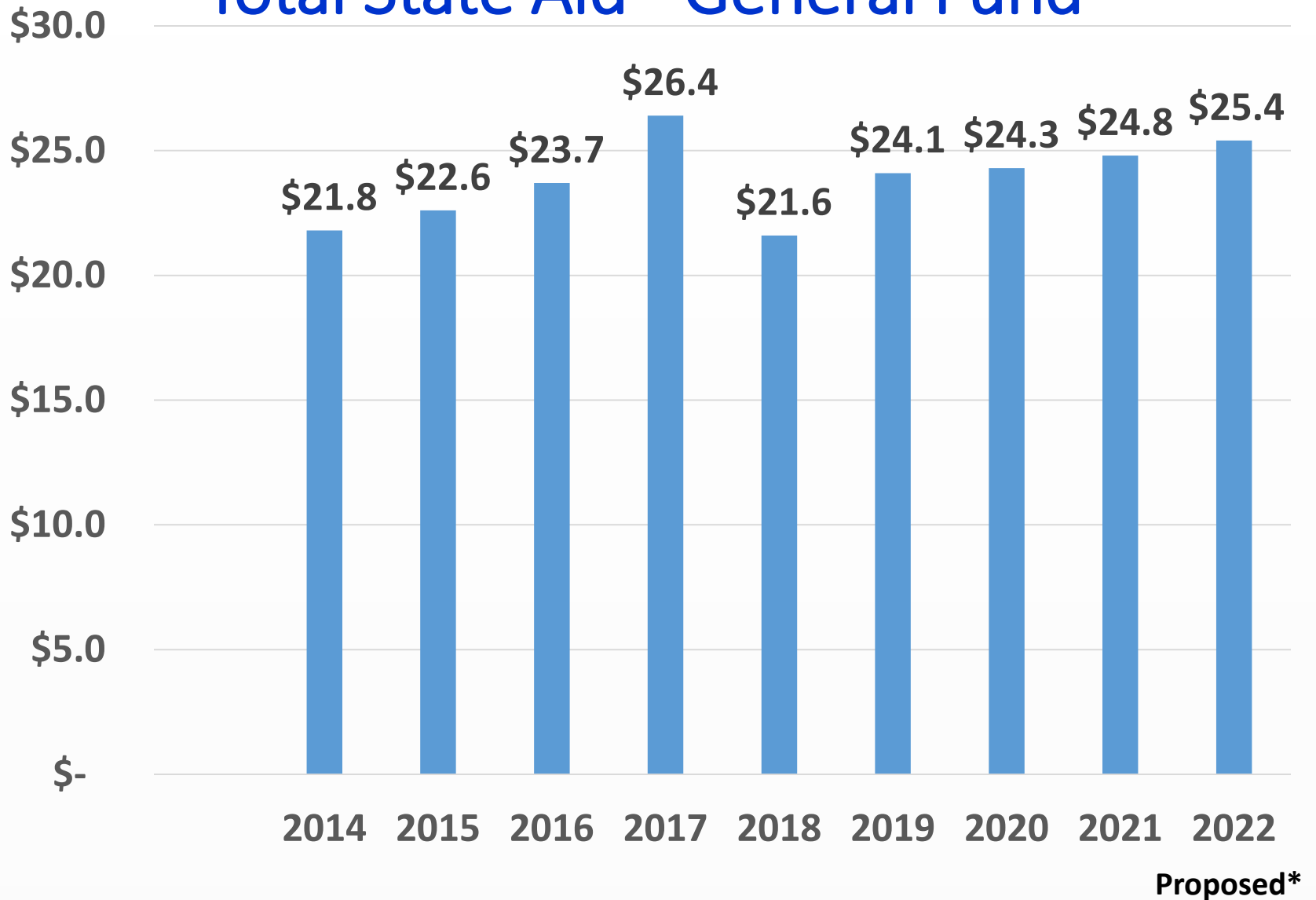
Grand List: \$6,396,112,211

- Grand list increased by \$27,783,867 or 0.44%
 - Real Estate increased by \$11,507,391 or 0.2%
 - Personal property decreased by (\$1,164,271) or (.57%)
 - Motor vehicle increased by \$17,440,747 or 3.9%
- Avg. GL growth non-reval yr.
 - .62% since 2016
 - .52% since 2012
 - 1% or higher only 4 yrs since 2000, all prior to 2010

Revenue Outlook: Municipal State Aid

- \$25.38M, including \$668,000 in new payment in lieu of taxes (PILOT) funding
- Did not include \$1,999,708 in Federal ESSER II funds (Elementary and Secondary Schools Emergency Relief (ESSER) funds to help K-12 educational entities prevent, prepare for, and respond to impacts of COVID-19). This will be a direct grant to the District; funding cannot supplant regular spending.

Total State Aid - General Fund



***Proposed State Aid does not include ESSER II Funds**

Uses of American Rescue Plan Funding

- Municipal – \$24.83M; Education - \$10.32M
- Respond to public health emergency, including assistance to households, small business & nonprofits
- Premium pay(?) for workers performing essential work or providing grants to eligible employers
- For provision of municipal services that have been impacted by lost revenue
- For investments in water, sewer, or broadband infrastructure
- Cannot be used for deposit into pension fund or to offset a tax cut
- Treasury Dept. to issue guidance

Program Revenue

Planning to restore popular Leisure Services programs:

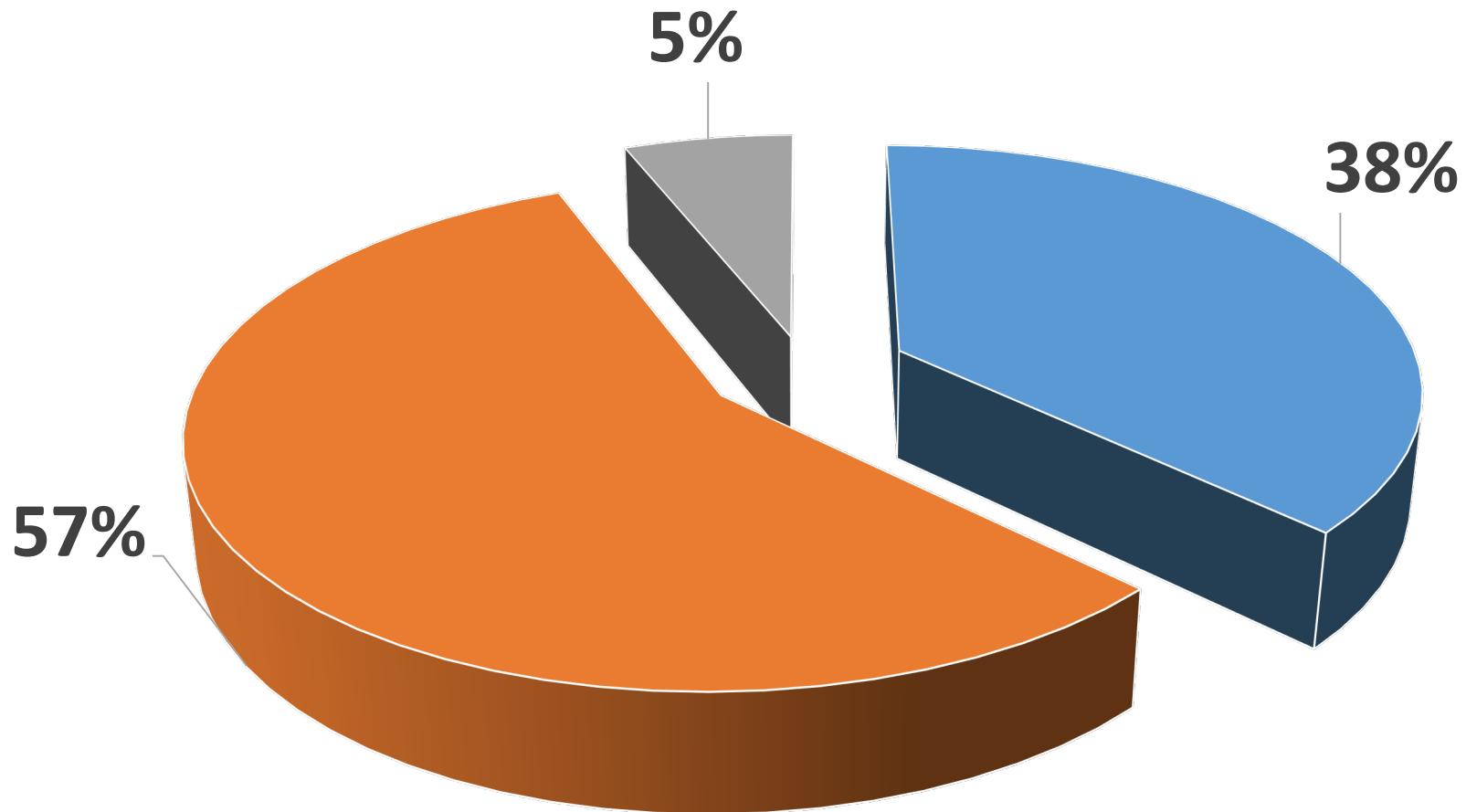
- ✓ Open outdoor pools
- ✓ Resume summer camps
- ✓ Resume programming at Elmwood CC, both senior centers & Westmoor Park
- ✓ Restore Celebrate! West Hartford (June 2022)

General Fund Expenditures

General Fund Expenditures

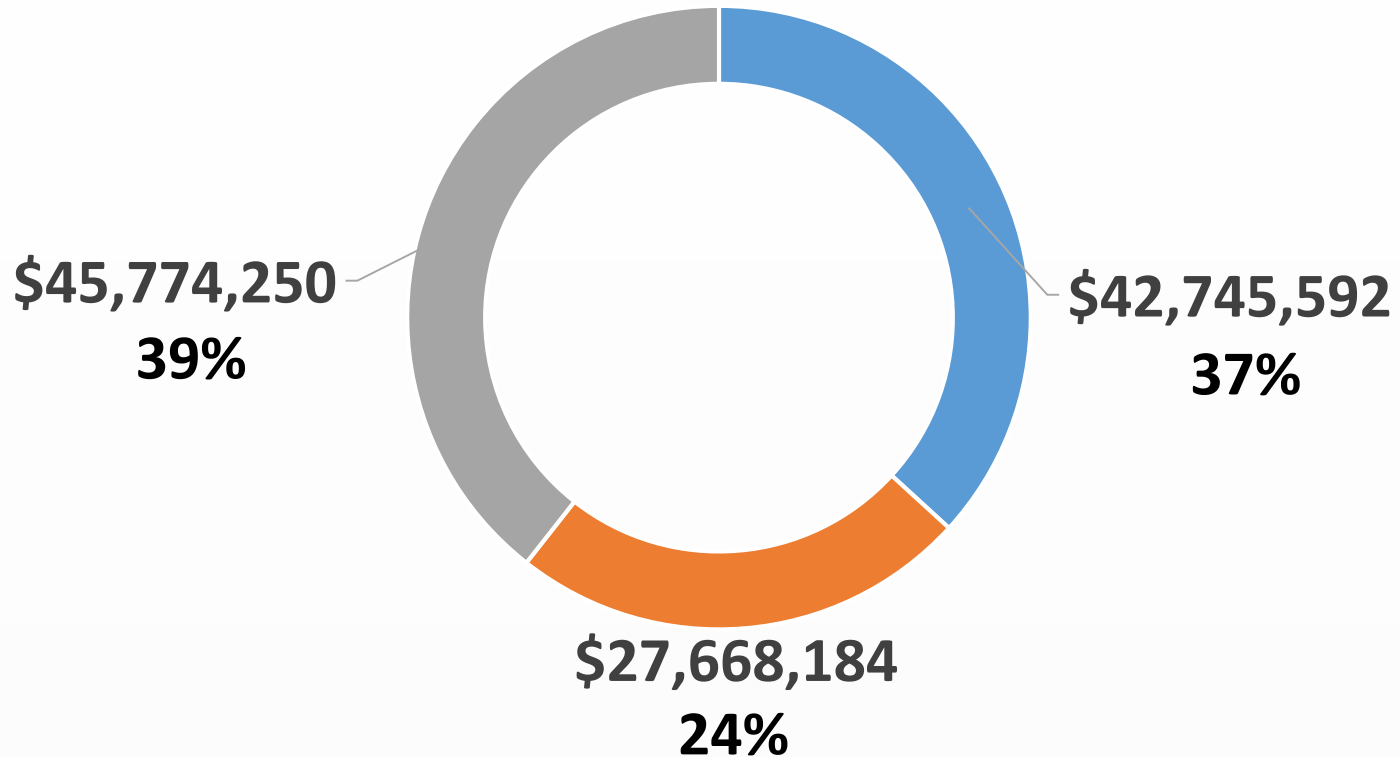
General Fund	Adopted FY 2021	Proposed FY 2022	\$ Amount Inc./ (Dec.)	% Change
Town	\$112,854,278	\$116,188,026	\$3,333,748	2.95%
BOE	\$170,073,528	\$176,303,925	\$6,230,397	3.66%
Capital Financing	<u>\$ 17,318,952</u>	<u>\$ 16,128,560</u>	<u>\$(1,190,392)</u>	<u>(6.87%)</u>
General Fund Total	\$300,246,758	\$308,620,511	\$ 8,373,753	2.79%

General Fund Expenditures



- Town Services
- Board of Education
- Capital Financing

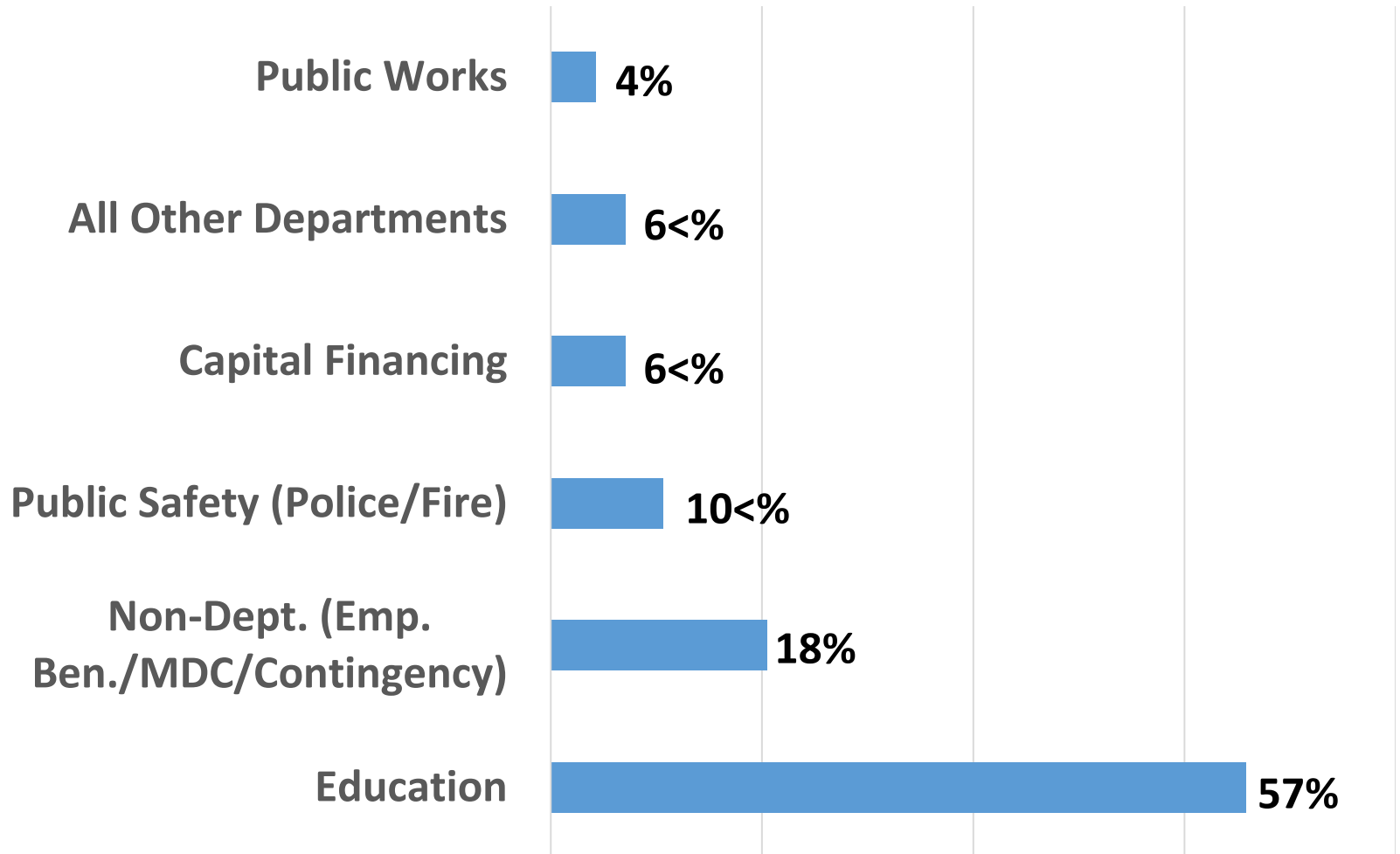
Town Main Expenditure Categories



- Wages & Salaries
- Operating Expenses
- Fringe Benefits/Non-Departmental

General Fund Expenditures

\$308,620,511



Proposed Budget By Functional Area

Community Development	\$	2,265,230	1%
Plant & Facilities	\$	2,249,306	1%
Leisure & Social Services	\$	3,127,469	1%
Library Services	\$	3,211,110	1%
General Government/Administration	\$	6,600,851	2%
Public Works	\$	12,250,930	4%
MDC	\$	11,872,200	4%
Capital Financing	\$	16,128,560	5%
Public Safety (Police/Fire)	\$	29,621,639	10%
Non-Dept. (Emp. Benefits/Other)	\$	44,989,291	15%
Education	\$	<u>176,303,925</u>	<u>57%</u>
Total	\$	308,620,511	100%

Expenditure Increases

Town Services Increase: \$3,333,748

Contractual services:	\$ 120,879
Temporary payroll:	\$ 269,131
Solid waste/recycling disposal:	\$ 417,200
Risk mgmt. programs:	\$ 465,493
CNRE General Fund contribution:	\$ 485,000
Contingency for unsettled contracts:	\$ 829,261
Pension ADEC (Town Contribution):	\$1,121,493

Note: Includes budget offsets such as holding discretionary line items flat, unfunded positions (\$1M), a lower MDC payment (-389k), and use of additional bond premium (\$2.3M) to offset debt service liability.

Town Pension Liability: ADEC*
increase of \$1,121,493 to fund
pension bond reserve fund

*ADEC – Actuarially Determined Employer Contribution

Town of West Hartford Pension Plan

1/8/2021

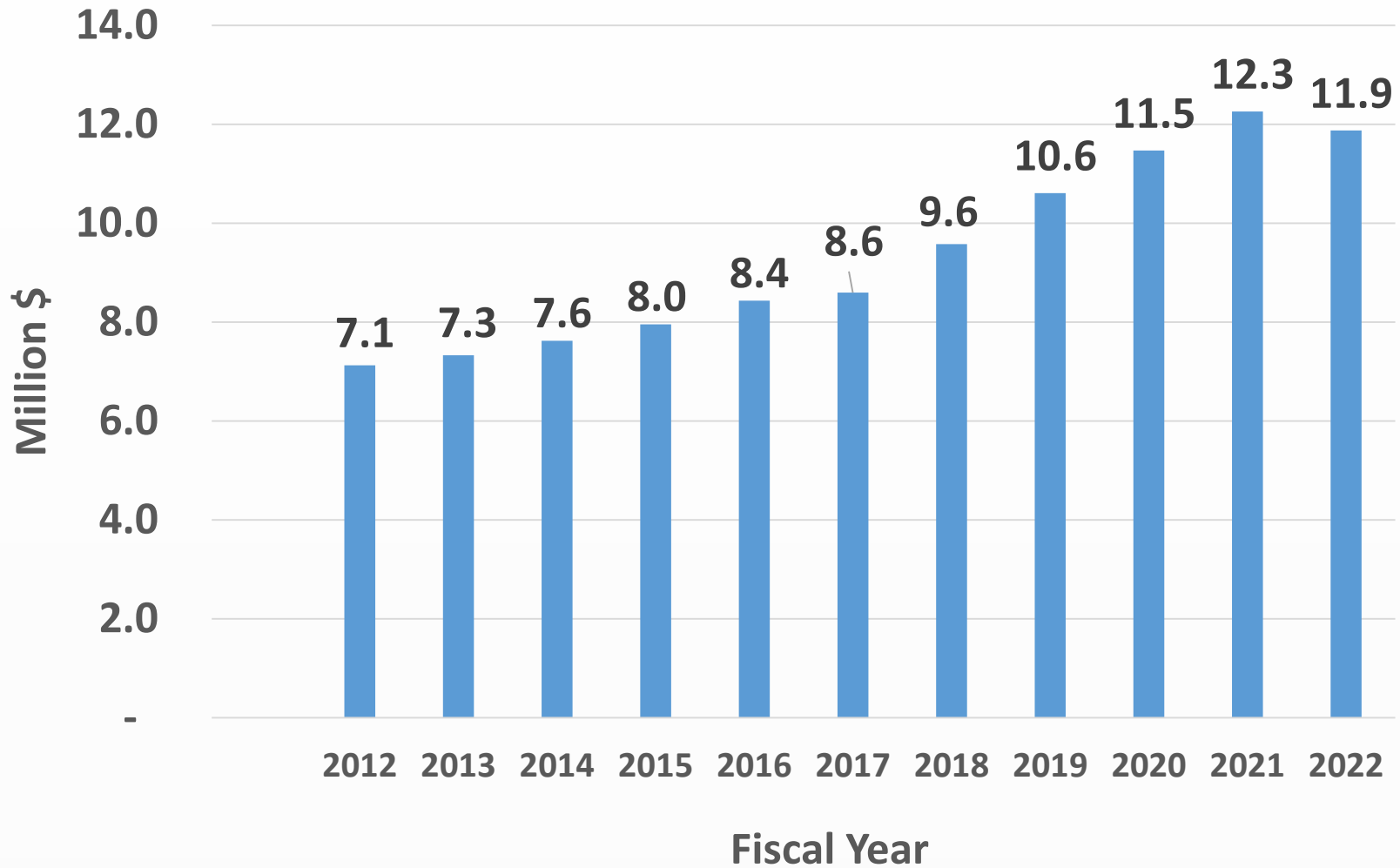
Deterministic projections based on July 1, 2020 Valuation (in \$ millions) - 6.25% asset return scenario

Valuation 7/1		Return in Year Starting on Valuation Date	Accrued Liability	Actuarial Value of Assets	Unfunded Accrued Liability	Funded Ratio	Actuarially Determined Contribution	Reserve Fund Balance	ADC Paid from Reserve Fund	POB Debt Service	Town Cost w/POB: ADC - Reserve + Debt Svc	Town Cost, no POB: ADC only	Impact on Town Cost
2019	2021	4.83%	\$510.8	\$209.1	\$301.8	41%	\$25.439	\$0.000	\$0.000	\$0.000	\$25.439	\$25.439	\$0.000
2020	2022	6.25%	531.0	215.8	315.2	41%	26.919	0.000	0.000	0.000	26.919	26.919	0.000
2021	2023	5.37%	584.1	581.4	2.7	100%	7.454	26.919	0.823	20.961	27.592	29.074	1.482
2022	2024	6.19%	592.7	581.1	11.6	98%	7.963	27.708	0.137	20.961	28.787	29.738	0.951
2023	2025	6.25%	600.8	587.6	13.2	98%	8.087	27.673	0.000	20.961	29.048	30.369	1.321
2024	2026	6.25%	608.4	594.3	14.1	98%	8.164	28.343	0.000	20.961	29.125	30.998	1.873
2025	2027	6.25%	615.7	600.9	14.8	98%	8.260	29.173	0.000	20.961	29.221	31.668	2.447
2026	2028	6.25%	622.7	607.3	15.4	98%	8.378	30.028	0.000	20.961	29.339	32.382	3.043
2027	2029	6.25%	629.2	613.4	15.8	97%	8.465	30.908	0.000	20.961	29.426	33.085	3.659
2028	2030	6.25%	635.5	619.5	16.0	97%	8.590	31.813	0.000	20.961	29.551	33.847	4.296
2029	2031	6.25%	641.8	625.6	16.2	97%	8.731	32.745	0.000	20.961	29.692	34.645	4.953
2030	2032	6.25%	647.9	631.7	16.2	97%	8.885	33.705	0.000	20.961	29.846	35.478	5.632
2031	2033	6.25%	654.1	638.0	16.1	98%	9.047	34.692	0.000	20.961	30.008	36.340	6.332
2032	2034	6.25%	660.5	644.5	16.0	98%	9.180	35.709	0.000	20.961	30.141	37.193	7.052
2033	2035	6.25%	666.9	651.3	15.6	98%	9.322	36.755	0.000	20.961	30.283	38.076	7.793
2034	2036	6.25%	673.3	658.1	15.2	98%	9.457	37.832	0.000	20.961	30.418	38.973	8.555
2035	2037	6.25%	679.9	665.3	14.6	98%	9.598	38.940	0.000	20.961	30.559	39.898	9.339
2036	2038	6.25%	686.8	672.8	14.0	98%	9.748	40.081	0.000	20.961	30.709	40.853	10.144
2037	2039	6.25%	693.9	680.7	13.2	98%	9.886	41.256	0.000	20.961	30.847	41.817	10.970
2038	2040	6.25%	701.3	689.0	12.3	98%	10.034	42.465	0.000	20.961	30.995	42.816	11.821
2039	2041	6.25%	709.0	697.7	11.3	98%	10.178	43.709	0.000	20.961	31.139	43.835	12.696
2040	2042	6.25%	717.0	706.8	10.1	99%	10.355	44.990	0.000	20.961	31.316	44.912	13.596
2041	2043	6.25%	725.3	716.3	8.9	99%	10.519	46.308	0.000	20.961	31.480	46.002	14.522
2042	2044	6.25%	733.9	726.3	7.5	99%	10.697	47.665	0.000	20.961	31.658	47.132	15.474
2043	2045	6.25%	742.8	736.8	6.0	99%	10.881	49.061	0.000	20.961	31.842	48.294	16.452
2044	2046	6.25%	752.1	747.7	4.4	99%	11.047	50.499	0.000	20.961	32.008	49.465	17.457
2045	2047	6.25%	761.6	759.0	2.5	100%	11.256	51.978	0.000	20.961	32.217	50.707	18.490
2046	2048	6.25%	771.3	770.8	0.5	100%	11.470	53.501	0.000	0.000	11.470	51.983	40.513
2047	2049	6.25%	781.5	783.1	(1.6)	100%	9.842	55.069	0.000	0.000	9.842	9.842	0.000
2048	2050	6.25%	791.9	795.9	(4.0)	101%	10.075	56.682	0.000	0.000	10.075	10.075	(0.000)
2049	2051	6.25%	802.6	807.3	(4.6)	101%	10.318	58.343	0.000	0.000	10.318	10.318	0.000
2050	2052		813.9	819.3	(5.4)	101%	10.567	60.052	0.000	0.000	10.567	10.567	0.000
Net Present Value of Town Cost at fixed 3%											582.600	723.500	140.900

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MDC: Decrease by \$(388,700)

MDC Ad Valorem Payment



Superintendent's FY 2022 Budget Summary

Increase of \$6,230,397 or 3.66% (over Adopted)

- Salaries: increase of \$2.25 Million
- Employee Benefit Expense: increase of \$1.24 Million
- All Other Expenses: increase \$2.74 Million

Capital Improvement Program Years 1 and 2

	Long Term Debt Funding	CNRE Fund	Grants	Other	Total
FY 2022	20,867	485	5,646	640	27,638
FY 2023	21,863	2,265	5,770	300	30,198
Total	42,730	2,750	11,416	940	57,836

	<u>Transportation & Infrastructure</u>	<u>Education</u>	<u>Parks & Recreation</u>	<u>Town Buildings</u>	<u>Government Operations</u>	<u>Rolling Stock/Misc. Equipment</u>	<u>Total</u>
FY 2022	12,891	6,209	1,015	5,664	615	1,244	27,638
FY 2023	12,142	8,821	625	6,915	715	980	30,198
Total	25,033	15,030	1,640	12,579	1,330	2,224	57,836

Capital Fund Major Projects

Transportation and Circulation:

Fern Street Bridge (\$4,200,000 - Year 1)

Street Resurfacing Program (\$4,264,000 - Years 1 & 2)

Storm Water Management (\$3,132,000 - Years 1 & 2)

Education:

Exterior School Bldg. Improvements (\$3,150,000 - Years 1 & 2)

Interior School Bldg. Improvements (\$3,512,000 - Years 1 & 2)

Elementary School Air Quality (\$3,093,000 - Year 2)

- Adjusted Superintendent's proposal from 10-15 yrs.

Town Building Improvements:

Animal Shelter (\$700,000 - Years 1)

Police Shooting Range (\$700,000 - Years 2)

FY 2022 – 2033 Capital Improvement Fund Revenue Sources

Capital Budget Revenues		
CNRE	\$25,941,000	7.8%
Bonds	\$268,903,000	81.2%
Federal & State Grants	\$35,017,000	10.6%
Other	<u>\$1,395,000</u>	<u>.4%</u>
TOTAL	\$331,255,000	100%

FY 2022 – 2033 Capital Improvement Fund Expenditures Sources

Capital Budget Expenditures		
Transportation & Infrastructure	\$140,551,000	42.4%
Education	\$119,457,000	36.1%
Parks and Recreation	\$9,075,000	2.7%
Town Buildings	\$41,058,000	12.4%
Government Operations	\$9,295,000	2.8%
Rolling Stock/Misc. Equipment	<u>\$11,820,000</u>	<u>3.6%</u>
<i>TOTAL</i>	\$331,255,000	100%

Capital Non-Recurring Fund (CNRE)

Proposed FY 2022 General Fund CNRE contribution:

Body Cameras	400,000
Fire/rescue equipment	<u>85,000</u>
	\$485,000

Recent Funding Approach:

- No recent direct General Fund contribution
- CNRE projects funded by CNRE fund balance
- CNRE fund balance has all come from General Fund surplus

Recent \$1.5M transfer to CNRE earmarked for G.F. Fund Balance

- Additional General Fund surplus transferred to CNRE may be transferred back to General Fund to offset operating deficits

Change in Total Single Family Home/Motor Vehicle Taxes

	<u>Adopted FY 2021</u>	<u>Proposed FY 2022</u>	<u>Difference</u>
Real Property/ Motor Vehicle Uniform Mill Rate:	41.80	43.16	1.36
Average Single Family Home Assessed Value of \$227,525*:	\$ 9,511	\$ 9,820	\$309
Average Motor Vehicle #1 Assessed Value of \$10,819:	\$ 452	\$ 467	\$ 15
Average Motor Vehicle #2 Assessed Value of \$10,819:	\$ 452	\$ 467	\$ 15
Total Taxes for Avg. Homeowner:	\$10,415	\$10,754	\$339

Overall Percentage Change: 3.25 %

**Assessed Value equals 70% of Market Value. Based on 2020 Grand List*

Avg. annual increase since 2011 reval – 1.98%

What An Average Tax Bill Pays For

Community Development	\$ 78.93	1%
Plant & Facilities	\$ 78.38	1%
Leisure & Social Services	\$ 108.98	1%
Library Services	\$ 111.89	1%
General Government/Administration	\$ 230.01	2%
Public Works	\$ 426.89	4%
MDC	\$ 413.69	4%
Capital Financing	\$ 562.01	5%
Public Safety (Police/Fire)	\$ 1,032.18	10%
Non-Dept. (Emp. Benefits/Other)	\$ 1,567.67	15%
Education	<u>\$ 6,143.38</u>	<u>57%</u>
Total	\$ 10,754.00	100%

Options for Council

- Incorporate new state and federal aid
 - Mitigate tax increase
 - Support business & nonprofits
 - Restore key reserves (e.g. risk mgmt. fund, utility services, CNRE)
 - Make strategic capital investments to lower future operating costs & grow tax base
- Adjust expenditures (Town & BOE)

FY 2023 and Beyond

- Revenues
 - 10/1/21 revaluation
 - Development projects in the queue
- Expenditures – turning the corner on some of major cost drivers
 - Pension – POB issuance will bring relief
 - Health insurance
 - Separation pay
 - Energy
- Other options
 - Waste management?
 - MDC ad valorem?

Town Council Budget Review Dates

- Town Council Budget Review - March 11 - April 22, 2021*
 - *All meetings to be held virtually
- Special Services District Budget Presentation: March 9 @ 6:30 PM
- Town Council Budget Presentation: March 11 @ 6:30 PM
- Committee of the Whole: March 11 @ 6:30 PM
- Committee of the Whole: March 17 @ 6:30 PM
- Special Services District Public Hearing: March 23 @ 6:30 PM
- Committee of the Whole: March 25 @ 6:30 PM
- Town Council Public Hearing: March 30 @ 2:00 PM
- Education Liaison Committee: March 30 @ 6:00 PM
- Town Council Public Hearing: April 8 @ 6:00 PM
- Committee of the Whole: April 15 @ 6:00 PM
- Special Services District Adoption: April 22 @ 6:30 PM
- Town Council Adoption: April 22 @ 7:00 PM

*For additional information, please visit: https://www.westhartfordct.gov/gov/town_council

Board of Education Budget Review Dates

- BOE Budget Review - March 2 - April 6, 2021*
 - *All meetings to be held virtually
- Superintendent's Proposed Budget: March 2 @ 7:00 PM
- BOE Budget Workshop #1: March 10 @ 7:00 PM
- BOE Public Hearing: March 24 @ 7:00 PM
- BOE Budget Workshop #2: March 24 following public hearing
- BOE Budget Adoption: April 6 @ 7:00 PM

*For additional information, please visit:

<https://www.whps.org/boe/budget-information>

Budget Recap

- Responsible budget consistent with tradition of financial management excellence
- Maintain programs, services, & infrastructure that make West Hartford stand apart
 - ✓ Award-winning school district
 - ✓ Full service public safety departments
 - ✓ Premier recreational assets
 - ✓ Strong community services
- Quality services + prudent financial management → quality of life & ROI for residents and taxpayers

Thank You Budget Team!

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- Pattie Lewis, Budget & Grants Manager
- Lisa Newton, Financial Operations Manager
- Peter Privitera, Director of Financial Services