

**TRUSTEES:**

Jay Orth , President  
Cassandra Shepherd, Clerk  
Elizabeth Thompson  
Jonathan Merriam  
Kathy Main

**ADMINISTRATION:**

Paul Gardner, Superintendent  
Cathy Thomasson, Business Official



## Hickman Community Charter District Regular Meeting of the Board of Trustees

# MINUTES

**January 11, 2021**

**Meeting Begins with a Closed Session at 5:00 P.M.**

**Regular Session resumes at 5:30PM**

**PUBLIC MEETING**

**Due to social distancing requirements, our public meeting will be held online until further notice. Regular Session starts at 5:30PM and can be accessed by using the following link:**

Join Zoom Meeting

<https://hickmanschools-org.zoom.us/j/75706894269?pwd=cDVEL2FZRkdmdFg2ZzNSRjFCUFZEZz09>

Meeting ID: 757 0689 4269

Passcode: Hickman1

**1. Call to Order at: 5:00 p.m.**

**Members Present:**

Jay Orth- Pres  
Cassandra Shepherd- Clerk  
Elizabeth Thompson  
Jonathan Merriam  
Kathy Main

**Members Absent:** none

**Late Arrivals:** Elizabeth Thompson 5:20

**Others Present:**

Motion by: Kathy Main  
Seconded by: Cassandra Shepherd  
Ayes: 4 Nays: 0 Abstain: 0

## **2. Approval of Agenda**

Motion by: Jonathan Merriam  
Seconded by: Kathy Main  
Ayes: 4 Nays: 0 Abstain: 0

## **3. Closed Session - Called to Order at: 5:01 p.m.**

Motion by: Kathy Main  
Seconded by: Cassandra Shepherd  
Ayes: 4 Nays: 0 Abstain: 0

### **3.1 Public employment pursuant to Government Code Section 54957.5**

#### **3.1.1 Probationary Employees Update**

Exited Closed Session at: 5:28 p.m.

Motion by: Kathy Main  
Seconded by: Jonathan Merriam  
Ayes: 5 Nays: 0 Abstain: 0

**Report of Closed Session Actions - Did probation reviews on two employees**

**Action related to Closed Session Item -None**

Action:  
Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

## **4. Welcome**

**4.1 Pledge of Allegiance**

**4.2 Welcome**

**5. Public Comment- None**

## **6. Consent Items**

**6.1 [Approval of Minutes from December 14, 2020](#)**

**6.2 [Approval of Minutes from November 9, 2020](#)**

### 6.3 Approval of Warrants

Date	Amount
<a href="#">December 16, 2020</a>	<a href="#">218,869.56</a>
<a href="#">December 18, 2020</a>	<a href="#">14,154.95</a>
<a href="#">January 6, 2021</a>	<a href="#">9,688.19</a>
<a href="#">January 8, 2021</a>	<a href="#">91,955.63</a>
Total	\$334,669.05

Motion by: Cassandra Shepherd  
Seconded by: Jonathan Merriam  
Ayes: 5 Nays: 0 Abstain: 0

### 7. Information Items

**7.1 [Update board on Governor's California's Safe Schools for All Proposal](#) - Mr. Gardner**

**7.2 [New website and visual identity presentation](#) - Mr. Gardner**

The board commented that the site was looking good and visually appealing.

### 8.0 Administrative Items (Action or Information)

**8.1 Approve Hickman School Accountability Report Cards (SARC)**

- [Hickman Elementary School SARC](#)
- [Hickman Middle School SARC](#)
- [Hickman Charter School SARC](#)

Motion by: Elizabeth Thompson  
Seconded by: Kathy Main  
Ayes: 5 Nays: 0 Abstain: 0

**8.2 [Approve temporary increase to sub pay to \\$200 per day.](#)**

Motion by: Jonathan Merriam  
Seconded by: Cassandra Shepherd  
Ayes: 5 Nays: 0 Abstain: 0

**8.3 [Approve temporary additional COVID leave](#)**

Motion by: Kathy Main  
Seconded by: Elizabeth Thompson  
Ayes: 5 Nays: 0 Abstain: 0

**8.4 [Approve the Monthly Budget Report](#)**

Motion by: Jonathan Merriam  
Seconded by: Cassandra Shepherd  
Ayes: 5 Nays: 0 Abstain: 0

## 9.0 Reports

### 9.1 [Business Manager Report](#)

### 9.2 School Reports

#### 9.2.1 HES/HMS Report

#### 9.2.2 [HCS Report](#)

### 9.3 Facilities Report- George Walls

- Custodial is helping Austin install the “Smart boards”
- Brainstorming summer projects which may include Sealing the blacktop that is cracking and showing wear. Address dry rot on eaves of the buildings which was created by the over abundance of bird presence on campus

### 9.4 Superintendent Report - Paul Gardner

- Reported in 7.1, 7.2, 8.1
- Wanted to commend all his staff for being cautious during this pandemic and taking care of and being respectful of each other by following all safety protocols.

## 10. Additional Closed Session (If needed)- Called to Order at: - None

Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

Exited Closed Session at:  
Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

## 11. Report of Closed Session Actions

## 12. Adjournment

**The meeting was adjourned at: 6:21 p.m.**

Motion by: Kathy Main  
Seconded by: Cassandra Shepherd  
Ayes: 5 Nays: 0 Abstain: 0

*January 11, 2020, Minutes Approved February 8 , 2021*

---

*Jay Orth- Board President*

---

*Cassandra Shepherd- Board Clerk*

---

*Kathy Main-Board Member*

---

*Elizabeth Thompson-Board Member*

---

*Jonathan Merriam-Board Member*