



FINANCE COMMITTEE MEETING MINUTES

Notice is hereby given that the Finance Committee of the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Wednesday, January 20, 2021 at 8:00am**. Meetings of the Finance Committee are normally held at 5515 South Loop East Freeway, Suite B, Houston, TX 77033. **THIS MEETING WILL BE CONDUCTED BY VIDEO CONFERENCE IN ACCORDANCE WITH THE GOVERNOR'S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETING LAW REQUIREMENTS FOR COVID-19 (CORONAVIRUS) DISASTER.**

Members of the public may access the meeting by dialing +1 (832) 844-3837 or clicking:

•[Microsoft Teams Meeting](#) | Conference ID: 825 805 36#

A quorum of members of the Finance Committee will participate in the meeting and will be audible to the public. Members of the public may submit comments on any agenda items(s) to laurene.davis@yesprep.org before or during consideration of the item.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. Consent agenda items, if applicable, will be acted on at one time. If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

Finance Committee Members Present: Ben Marshall, Mark Gregg, Denise Hester, Bob Casey, Barry Kelly

Board Members Present: Melanie Trent (left at 8:27am), Jordan Marye, Mickey Barrett

YES Prep Staff Present: Mark DiBella, Luis Mena, Robin Susman, Naveen Pinglay, Keith Weaver, Ross Knorr, Kerem Kutuk, Lauren Davis, Julie Nguyen

1. **Call to Order**, quorum determined, meeting declared open at 8:24am
2. **Vote:** to approve Finance Committee Meeting Minutes from November 5, 2020
 - a. **Motion:** Mark Gregg
 - b. **Second:** Bob Casey
 - c. **Unanimously approved at 8:25am**
3. **Vote:** to recommend Board approve vendor awards for purchases over \$100,000 and ratification of vendor awards for purchases under \$100,000.
 - a. **Motion:** Mark Gregg
 - b. **Second:** Denise Hester
 - c. **Unanimously approved at 8:31am**
4. **Vote:** to recommend Board approve the YES Prep Public Schools Purchasing Policy

- a. **Motion:** Bob Casey
- b. **Second:** Mark Gregg
- c. **Unanimously approved at 8:32am**

EXECUTIVE SESSION: Pursuant to TEXAS GOVERNMENT CODE §§551.071, 551.072, 551.074, and 551.076, the Board will consult with its attorneys on pending or potential litigation, personnel, or legal matters in which the attorneys' duties are governed by the State Bar of Texas (Code of Conduct); and will deliberate, in accordance with the above statutes, real estate matters, security matters and devices, and personnel matters.

5. Adjournment 8:32am



FINANCE COMMITTEE WORKSHOP MINUTES

Notice is hereby given that the Finance Committee of the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Wednesday, January 20, 2021 at 7:30am**. Meetings of the Finance Committee are normally held at 5515 South Loop East Freeway, Suite B, Houston, TX 77033. **THIS MEETING WILL BE CONDUCTED BY VIDEO CONFERENCE IN ACCORDANCE WITH THE GOVERNOR'S AUTHORIZATION CONCERNING SUSPENSION OF CERTAIN OPEN MEETING LAW REQUIREMENTS FOR COVID-19 (CORONAVIRUS) DISASTER.**

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A quorum of members of the Finance Committee will participate in the meeting and will be audible to the public. Members of the public may submit comments on any agenda items(s) to laurene.davis@yesprep.org before or during consideration of the item.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. Consent agenda items, if applicable, will be acted on at one time. If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

Finance Committee Members Present: Ben Marshall, Mark Gregg, Denise Hester, Bob Casey, Barry Kelly

Board Members Present: Melanie Trent, Jordan Marye, Mickey Barrett

YES Prep Staff Present: Mark DiBella, Luis Mena, Robin Susman, Naveen Pinglay, Keith Weaver, Ross Knorr, Kerem Kutuk, Lauren Davis, Julie Nguyen (joined at 7:47am)

1. Call to Order, quorum determined, workshop declared open at 7:32am
2. FY21 Outlook [L. Mena]
3. FY22 Budget [L. Mena]
4. Updated Purchasing Policy [L. Mena]
5. Mission Support Updates [N. Pinglay]

EXECUTIVE SESSION: Pursuant to TEXAS GOVERNMENT CODE §§551.071, 551.072, 551.074, and 551.076, the Board will consult with its attorneys on pending or potential litigation, personnel, or legal matters in which the attorneys' duties are governed by the State Bar of Texas (Code of Conduct); and will deliberate, in accordance with the above statutes, real estate matters, security matters and devices, and personnel matters.

8. Adjournment 8:24am