

**Policy Statement #3710 (Students) of the Board of Education
Regarding Enrollment in Calvert County Public Schools –
Academic Evaluation, Placement and Awarding of Credits**

I. Purpose

- A. To establish a process for enrolling students in Calvert County Public Schools and identifying their appropriate academic placement.
- B. To align the awarding of credits for Maryland high school assessment courses to existing Maryland code and regulations for such coursework
- C. To award high school credits to middle and high school students who transfer into Calvert County Public Schools

II. Definitions

- A. Credits – a unit of measurement for successful completion of a course of study
- B. Parental Home Instruction Program - any instructional program that is primarily prescribed and provided by the parent or guardian rather than a public or private institution
- C. Transcript – an official statement of a student’s educational record

III. Policy Statement

- A. The Board of Education recognizes that a student may enroll in Calvert County Public Schools from other schools and parental home instruction programs. Therefore, Calvert County Public Schools will maintain an equitable and consistent process for the evaluation of a student’s academic performance level, the appropriate placement of the student into programs of studies, and the awarding of academic credits to any student enrolling from other school districts or from home instruction programs.

IV. Delegation of Authority

- A. The Superintendent is directed to develop administrative procedures to implement this policy in accordance with all local policies and local, state, and federal laws and regulations and to communicate this policy and accompanying procedures to all relevant parties.

V. Exceptions

- A. There are no exceptions to this policy. However, the Board, by majority vote, may temporarily suspend all or part of this policy. Suspension of all or part of this policy, however, in no way relieves the Board of its obligation to comply with the pertinent local, state, and federal laws and regulations or the rules and regulations of the Maryland State Board of Education and the Maryland State Department of Education.

VI. Review

Students #3710

Adopted: 11/11/04

Revised: 11/15/07; 11/4/10; 12/6/12; 2/9/17; 3/11/21; 6/12/25

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- A. This policy will be reviewed at the end of four years, or sooner, if approved by a majority vote of the Board of Education in public session.

VII. Effective Date

- A. This policy is effective June 12, 2025.

Citations

State Law:

State Reg.: COMAR 13A.03.02.12, COMAR 13A. 12.01.04, Maryland Education Code Section 4-133

Federal Law:

Adm. Reg.:

Neg. Agr.:

Other Citation: