

# TASC Mobile: Text Messaging Instructions

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Note: **To use TEXT Messaging features for the first time**, a participant must first login to MyTASC, click on their Profile link, and enter the phone number of their mobile phone.

## Requesting your Flexible Spending Account Balance

- Send a text message to **41411**
- In the message body, type:  
TASC BAL
- Send the text and your balance
- In just a few seconds, you'll receive back a message like this:  
TASC FlexSystem account balances; Med \$3,000.00 TASC ID: XXXX-XXXX-XXXX

## Request for Flexible Spending Account Reimbursement (RFR)

- Send a text message to **41411**
- In the message body, type:  
TASC RFR [Service Code - below] [Service Provider] [Reimbursement Amount]  
For example: "TASC RFR RX Walgreens 9.00"

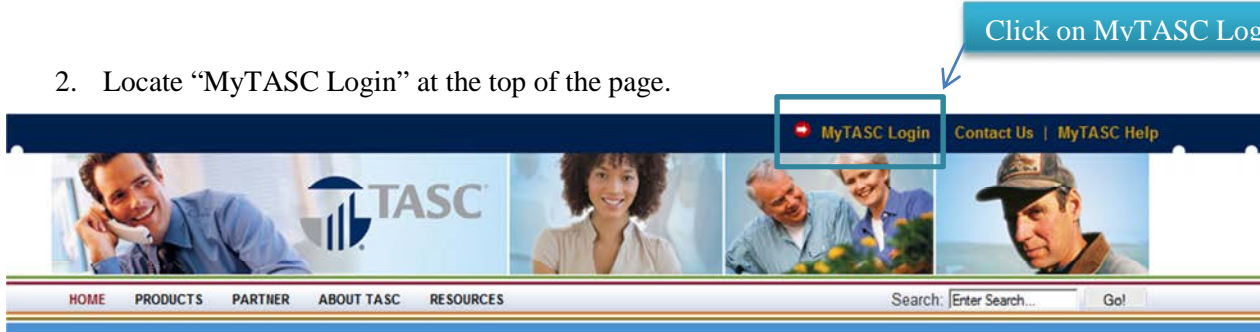
TASC Text Messaging Service Codes			
Code	Description	Code	Description
MD	Medical	MP	Medical Preventative
RX	Prescription Drugs	DC	Dependent Care
OT	Over-The-Counter	PK	Parking
VS	Vision	MT	Mass Transit
DN	Dental	IP	Individual Premiums

- Your reimbursement request will now be posted in MyTASC and participants must then submit the supporting documents (receipts) to the reimbursement submitted via Text Message for Compliance Purposes. The instructions on the next page explain how to quickly submit a receipt.

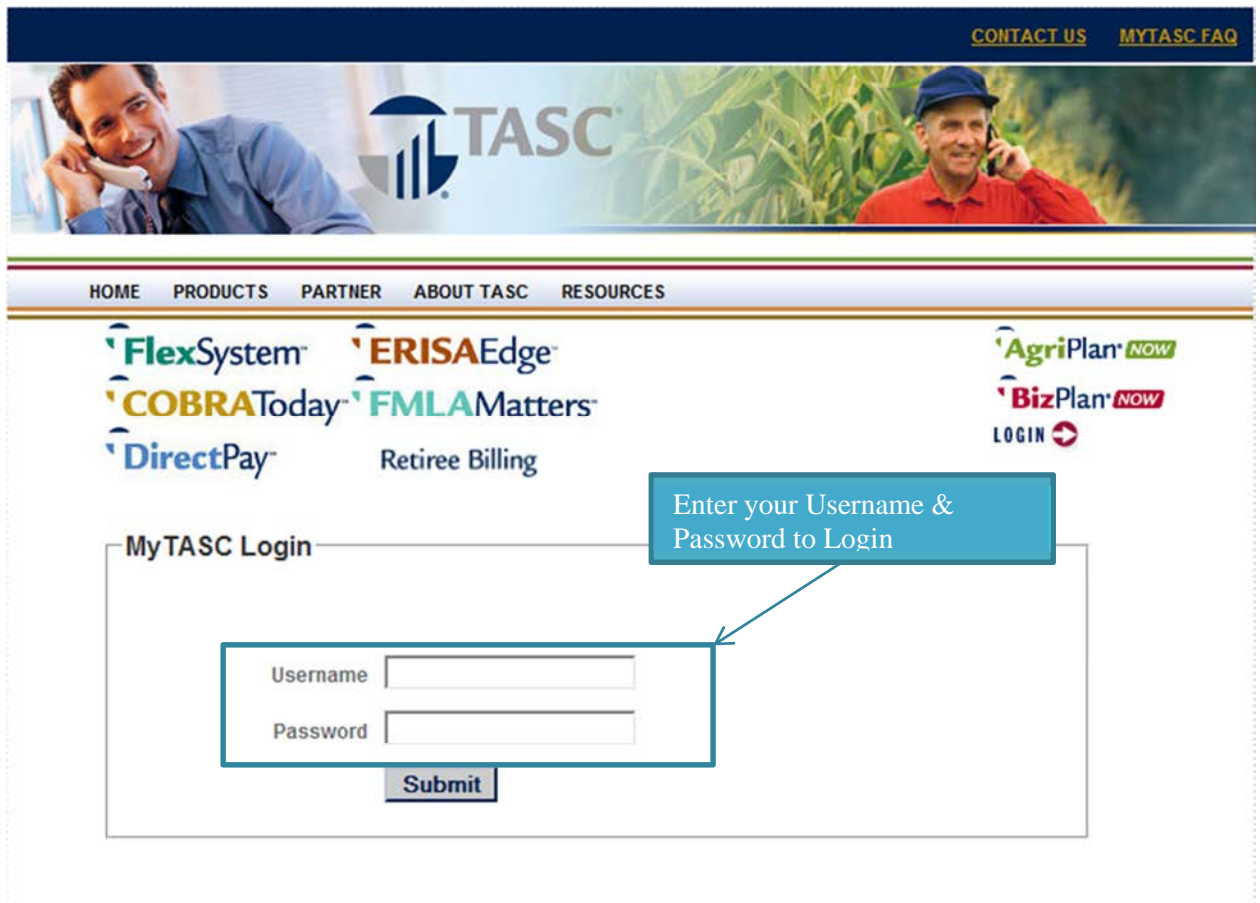
## Submitting your Receipt for a Request for Reimbursement

1. Go to [www.tasconline.com](http://www.tasconline.com)

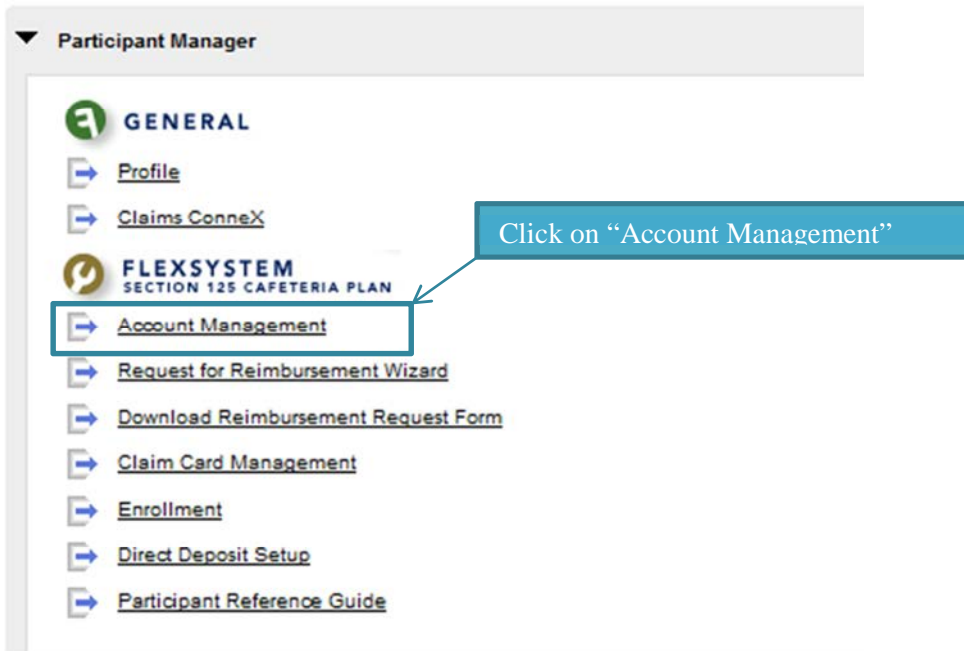
2. Locate “MyTASC Login” at the top of the page.



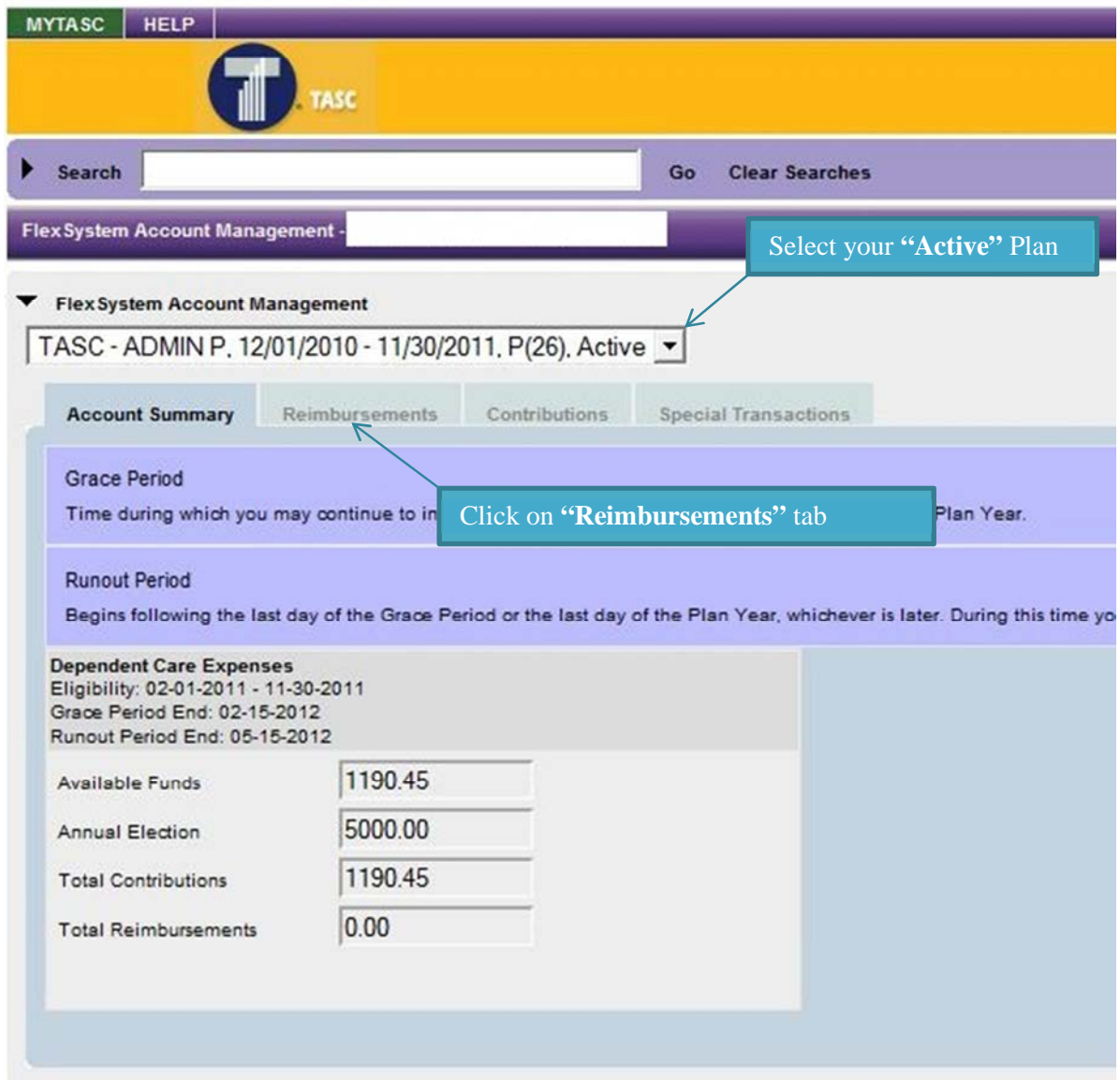
3. Insert your 12-digit Member Id & Password to Login



4. Locate your **FlexSystem Participant Manager** and click on **Account Management**



5. Select **Active** Account from the dropdown list & click on **Reimbursement** tab



MYTASC HELP

TASC

Search  Go Clear Searches

FlexSystem Account Management -

Select your "Active" Plan

FlexSystem Account Management

TASC - ADMIN P, 12/01/2010 - 11/30/2011, P(26), Active

Account Summary Reimbursements Contributions Special Transactions

Click on "Reimbursements" tab

Grace Period  
Time during which you may continue to in Plan Year.

Runout Period  
Begins following the last day of the Grace Period or the last day of the Plan Year, whichever is later. During this time yo

Dependent Care Expenses  
Eligibility: 02-01-2011 - 11-30-2011  
Grace Period End: 02-15-2012  
Runout Period End: 05-15-2012

Available Funds	1190.45
Annual Election	5000.00
Total Contributions	1190.45
Total Reimbursements	0.00

- Locate the RFR you submitted using a text message under Submitted RFRs. Click on **VeriFlex Cover Sheet** to download your personalized VeriFlex Cover Sheet

MYTASC HELP

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Search  Go Clear Searches

FlexSystem Account Management -  Back To >> Participant Manager

FlexSystem Account Management

TASC - ADMIN P, 12/01/2010 - 11/30/2011, P(26), Active

Account Summary **Reimbursements** Contributions Special Transactions

Reimbursement Disbursements  
Listed below are disbursements for RFRs.

Date	Amount	Details
No Entries		
<b>Total Reimbursements</b>		\$0.00

Submitted RFRs  
Listed are RFRs submitted to TASC.

Filter by Benefit

Submitted	Request Id	Requested Amt.	Benefit	VeriFlex Status	Paid Status	Received Via
2011-04-19	01922591201	\$100.00	Dependent Care Expenses	Not Required	Not Paid	SMS - Text

Navigation: 1

**Total Reimbursements Requested (Grand Total)** \$100.00

- Click **“Download”**
- “Open”** or **“Save”** your VeriFlex Cover Sheet  
*Note: The VeriFlex Cover Sheet will have the Request Id#, Request Amount, Service Provider Info and the Benefit Type of your Claim.*
- Print your **Cover Sheet**, **Sign it** and **Fax it to 1.800.296.3529** along with the required substantiation documents i.e. **Copy of receipts** on a standard 8.5” x 11” paper.