

SY 2021-2022
LEADERSHIP PACKET

On the following pages, you will find a multitude of items that you must complete and then submit to apply for a position next school year. There is a process that you must accomplish to secure a leadership position for the following school year, and it will be laid out for you, step by step on the following pages. If you follow all of the steps *and* “sell”/“present” yourself in a manner that puts you head and shoulders above the other applicants, you may be selected for the position that you are applying for. Remember that as a leader, you are the *first* initial impression to our newest cadets of “what right looks like”. Don’t take this responsibility lightly. Bear in mind that a leadership position is a position of trust, between you and your Army Instructor, and that of the cadets in your company. If, at any time, in *any* class, on or off campus, you violate that sacred trust, you can be immediately removed from your position and returned to your former rank. Remember that you are applying to be a LEADER, a *mentor* to the cadets that will be under your charge. Your job is to help mold and mentor them, not be a dictator or Drill Instructor. Become the type of leader that **YOU** wanted, one that is knowledgeable, trustworthy, and approachable by all cadets without fear of ridicule or reprimand.

By completing this application you have just completed the first step in singling yourself out as an individual that is striving to make the most out of his/her efforts here within the Eagle Regiment. As a leader you will be:

- a. Required to complete (at your own pace) your LET workbook and turn in assignments to your Army Instructor throughout the year. It is a condition of your being accepted as a leader. Do not apply if you will not be able to keep up with this.
- b. Inspected daily or weekly by the battalion leadership... always be prepared for this.
- c. Expected to take part in and attend all regimental/battalion functions.
- d. The epitome of an SMA Cadet. Never allow yourself to be in a compromising situation and treat ALL others with dignity and respect.
- e. Be committed to holding your position for the entire school.

QUALIFICATIONS

1. Must have a weighted GPA of 3.0 (2.5 unweighted) or higher (if you are struggling in your core classes, you do not need the additional burden of leadership as it can take a lot of your spare time). This requirement *can* be waived by the AI, but your position will rely on you not only attaining, but *maintaining* that GPA requirement at all times while in a leadership position. Remember- “set the example high”.
2. Must be at least a Junior or Senior during the school year 2021-2022.
3. Must have attained the rank of **SERGEANT** (SGT) prior to the end of the current school year.

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This can be waived **one "rank" per semester that the cadet did not attend SMA during Freshman year, AND with direct coordination of the cadet's 1st Semester Sophomore AI about potential as a Leader (This rank requirement is at the discretion of the AI in reference to **Staff** positions at the company level.)*

4. Should participate in an extracurricular activity (Drill/Raiders/Rifle/JLAB, Civil Air Patrol, sailing, fencing, JSA, *something*, etc...) unless special exemption is given due to extenuating circumstances (Recommending AI's call - If no extracurricular activity, prepare a letter of explanation and attach to the application packet.)

DIRECTIONS

Your application & worksheet must be complete, accurate, and have the below documents included with it. Ensure your packet is neat and organized...it will be our first impression of your organizational skills. Do NOT turn in a bunch of papers just "stapled" together. Ensure any required attachments are with the packet.

Your complete packet should contain the following items, in the following sequence:

1. Leadership Application (**online google form**)
2. Leadership Essay (**email or share google doc with CW3 Munoz**)
3. A *current-up to date* copy of your cadet record (request through your current company leadership). Must reflect your current Cadet Challenge Score.
4. ***Four non-JROTC teacher leadership assessment (Google Form will be provided to teachers on school website)**
5. Freshman and Sophomore JROTC Instructor leadership assessment (**Google Form will be provided to instructors on the school website**)
6. Letter from Extracurricular Activity Leader if not JROTC Activity. This would be a dated letter stating that you are a current member in good standing.
7. A current copy of your GPA from Crosspointe (include 1st/2nd semesters)
8. Leadership Essay. In your essay, think back to the last couple years and cite at least two examples of how a current or past leader helped to mentor you in some way that had a profound impact on you. Finish with what you believe will be your most important role as a leader of other cadets. Email/share your completed essay with CW3 Munoz.

Your essay must meet the following requirements:

- At least 200 words but no more than 300 words in length
- Font size of 12
- Font style of TIMES NEW ROMAN
- 1" margins
- Single Spaced
- Paragraphs indented
- Cadet Name, Date, Current Company in upper right hand corner (single spaced)
- Original, creative title, centered and underlined, 2 spaces down from Current Company information (ex. Alpha Company, 4th Battalion)
- First paragraph is 2 spaces down from the title

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* The evaluation forms for teachers and JROTC instructors will be posted to the Sarasota Military Academy, JROTC page. All other documents must be emailed to CW3 Munoz prior to the suspense date.

SELECTION PROCESS

1. All packets must be completed and emailed to CW3 Munoz by **7 April 2021**.
2. The mandatory uniform inspection will be conducted on **12 April 2021** directly following morning formation. You must be in Class B uniform and prepared for inspection. You will be inspected using the current uniform inspection checklist. If you are LATE for this inspection, you will automatically receive a 5 point deduction. If you do not pass the inspection, you will be re-inspected the following Monday, same time, same location. If you pass, you will be scheduled to attend the upcoming leadership training. If you do not pass the re-inspection, you will not be eligible for a leadership position for the next school year. If you are “absent” on the day of the first inspection, the make-up inspection will be Wednesday, same time, same place (those that failed the 1st inspection will NOT be allowed to come to the make-up Wednesday, they will have to wait until the following Monday).
3. Leadership Bowl will be *tentatively* held **23 April 2021**. (**Study Guide will be provided at uniform inspection**)
4. The list of eligible leaders will be posted on the JROTC wing on or about **1 May 2021**. There will be an announcement made during school announcements.
5. All eligible leaders are expected to attend the Junior Reserve Officer Training Corps Leadership Challenge (JCLC) scheduled for **14-16 June 2021**.
6. All eligible leaders will attend the mandatory Leadership Camp scheduled for **2-6 August 2021**. The schedule will be sent to you by email (school and personal). Please ensure you provide your most up to date information on your application.
7. **You will be provided your leadership position on day one of leadership camp.** Any potential issues with schedules and positions will be resolved on that day. Please do not contact instructors prior to leadership camp about positions.

Any change to the above dates will be communicated to you via email and school announcement.