



1	3. Delegation of Responsibility	The Superintendent or his/her designee shall develop procedures for the granting of permission to use school facilities and shall promulgate rules and regulations for such use which shall include: <ul style="list-style-type: none"><li>a. The requesting organization or group shall agree at all times during the agreement to use the property or facilities to maintain in full force and effect employer's liability, worker's compensation, public liability and property damage insurance with licensed and authorized insurance carriers within the Commonwealth of Pennsylvania, including contractual liability coverage for the hold harmless provisions below.</li><li>b. All policy limits shall be in at least the minimum amounts recommended from time to time by the district's brokers. Coverages shall be reviewed no less frequently than annually. As of July 1, 2019, minimum coverage amounts shall begin at no less than \$1,000,000 for personal injury liability insurance and \$300,000 in insurance against property damage. Minimum coverage amounts may change annually, and it is the responsibility of the requesting organization or group to inquire about changes to minimum policy levels. The District reserves the right, at the discretion of the Superintendent or his/her designee, to request more than minimum insurance coverage for organizations and groups that wish to use school facilities.</li><li>c. The district shall be named as an additional insured on all liability insurance policies for the entire term of the use. District personnel shall receive copies of the required certificate of insurance prior to permitting use by the individual or organization. The certificates of insurance shall accurately reflect the insurance coverages, including any and all limitations, exclusions and restrictions, and provide that in the event of cancellation or material change in a policy affecting the certificate holder, thirty (30) days' prior written notice shall be given to the certificate holder. The requesting organization or group must bear all costs associated with providing a certificate of insurance.</li></ul>	1
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- d. The requesting organization or group shall agree to defend, hold harmless and indemnify the district, its officers and employees, against and for all liabilities, costs, expenses (including attorneys' fees and expenses of investigation),
- e. claims and damages which the district, its employees or agents, suffer or sustain or become liable for by reason of any accidents, damages, or injuries (including injuries resulting in death) either to the persons or property or both of the district, or employees of either party, or to any other parties, in any manner caused by or resulting from the negligence or willful misconduct of individual or organization or its employees or against in the performance of this agreement; provided, however, that such indemnification and hold harmless shall not apply to claims for loss, damage, injury or death to the extent caused solely by the gross negligence or willful misconduct of the district or its agents or employees.

The board shall establish a schedule of fees for the use of school facilities based upon the following factors:

- a. The use of school facilities for activities related to the educational program and district operations shall be without cost to the users, except that the users shall be responsible for any extra custodial fees, special fees related to the use of computer rooms and/ or charges related to the use of the kitchen areas beyond normal working hours. Users shall also be responsible for any police fee.
- b. Educational program is defined as:
  - Any school district sponsored event
  - All school related groups, organizations, or events during normal working hours
  - All student activities sponsored by the school