

**Mueller Park Community Council Meeting Minutes**  
**Friday, November 6, 2020, 7:00 a.m. – 7:45 a.m.**

<b>Member</b>	<b>Role</b>	<b>Attending</b>
Kellie Mudrow	Employee, Principal	Yes
Elizabeth Garey	Employee	Yes
Jim Haws	Employee	Yes
Susan Pearson	Employee	Yes
Kevin Poff	Employee	Yes
Linda Vaughn	Employee	Yes
Amy Choate-Nielsen	Parent	Yes
Annie Kuehne	Parent	Absent
Heather Mackenzie-Campbell	Parent	Yes
Michelle Nylander	Parent	Yes
Kelli Roberts	Parent	Yes
Osmond Seangsuwan	Parent	Yes
Cyndalynn Tilley	Parent	Yes
Debbie Washburn	Parent	Yes
Suzanne Schmitt	PTO President/adhoc	Excused
Sunny Ford	Counselor/adhoc	Yes
Adam King	Assistant Jr. High Principal	Yes
Camille Krum	Assistant Jr. High Principal	Yes

**Welcome:** Michelle Nylander welcomed everyone to the meeting.

**Approval of September Minutes:** Michelle Nylander asked for a motion to approve the October 2, 2020 CC meeting minutes. Susan Pearson made a motion to approve the October CC minutes. Kellie Roberts seconded the motion to approve the minutes as written. All in attendance voted Aye. No member in attendance voted No.

**School 4-day Week Schedule Update:** Kellie Mudrow reported some students like the return to full student body 4-day a week school and some do not like it and have expressed their concerns. Students are more willing to talk with teachers and administrators about their feelings in a positive way.

**School Safety Update:** Kellie Mudrow reported the “no lockers” decision is appropriate safety measure. It does make for crowded classrooms with backpacks. She recommended students bring only their laptops, power cords, what is needed for A day or B day, and an extra mask. Kellie said the school has ample PPE. Cloth masks can be washed and used longer than paper masks. Masks are to be worn over the nose. Kellie is considering purchasing signs she noticed at Centerville Junior High that state, “Don’t Make Us Ask, Wear the Mask.” Kellie and Linda Vaughn discussed student officers making posters to remind the MPJH community. The posters will say “Please Don’t Make Us Ask, Wear a Mask Over Your Nose and Mouth.” The school is continuing sanitizing surfaces and sanitizing stations are available. The school props the front doors open in the morning to reduce touching. Band and orchestra concerts are being recorded for online viewing. Utah High School Athletic Association (UHSAA) protocols are being followed in all team sports.

We discussed Internet Safety is denoted as “White Ribbon Week.” Kellie recommended the CC consider incorporating the use of white ribbons tied on the fence along 1800 South to raise public awareness during MPJH White Ribbon week. Kellie will look at getting two reusable signs to post each year. We discussed ideas for giveaway prizes related to the White Ribbon message such as stickers, Osmond Seangsuwan will reach out to his contacts to see if they can put together a Virtual Internet Safety training scheduled for February 2021 and will report back to the committee. Kellie emphasized the importance of teaching the students to develop self-protection when it comes to internet safety. We discussed the ideas of having random prize drawing and stickers for each student that state, “I’m Aware.”

**Covid-19 Update:** Adam King, Assistant Jr. High Principal and Covid-19 Liaison, reported the district is using a new call out system that sends the Covid-19 emails to parents and guardians. The first email went out on November 5<sup>th</sup>. Most infections last week happened outside of school. A new quarantine protocol has been set up. If the Covid positive student and the exposed student are wearing a mask, the quarantined student can have a Rapid Test on day 7. The parent letter will provide the location and testing code. The testing site is open Monday through Thursday at the Freeport Center in Clearfield. If the test comes back negative and the quarantined student has no symptoms, the student can return to school. Kellie reported when a student tests positive, Contact Tracing can take time to identify exposed students. By the time the exposed student is notified, quarantine may appear shorter for some students. The district’s Covid Dashboard is updated every Monday, so there is a week delay in reporting positive cases and quarantined students. Cases are added and drop off every Monday.

**Review Current Year Goals & LAND Trust Appropriations:** Kellie Mudrow reported the school is not going to use Membean this year. Math. Cyndalynn Tilley said she supports the reallocation of the funds to Math Lab but wants to understand more about when Math Lab is held. Kellie explained that Math Lab is a class held on the alternate day as the students Math class as part of their schedule. This is applicable to non-honors Math students. Michelle Nylander reported that teachers Elizabeth Garey and Susan

Pearson also have voiced a need for a full-year Math Lab. Kellie proposed the \$5,000 be used to provide a full-year Math Lab on both A and B days for 7<sup>th</sup> grade students in non-honors Math. Cyndalynn asked for clarification on the Trust Lands Funds estimated Carry Over to 2021-2022 balance. Kellie explained we are considering reallocating Membean funds that are not going to be spent. Cyndalynn asked what TSA money is used for. Kellie explained how the TSA money supports Goals in the School Improvement Plan. Kellie explained the money allocated to Goal #1 for Technology is being used this year to support teachers and Remote Learning. For example, some teachers prefer using their desktop computers for Remote Learning and Team meetings and have requested webcams. Kellie anticipates additional requests to facilitate Remote Learning this year. Kellie explained we would be extending a support service that is already in place. If the committee commits to a program that is not effective, the committee can pull back and redirect the funds. The \$5,000 will be applied to the salary and benefits of the Math Lab teacher, which supports Goal #1. Michelle Nylander asked for a motion to approve the reallocation of \$5,000 from Membean to the Math Lab. Michelle made the motion for the reallocation of Trust Land Funds. Linda Vaughn seconded the motion. All in attendance voted Aye. No member in attendance voted No. Amy Choate-Nielsen if moving the funds allocated from one goal to another goal is allowed under Community Council rules. Kellie explained that if Math Lab was not in the School Improvement Plan, a full addendum to the School Improvement Plan would be required. However, because we are reallocating funds from a program not being used this year to extending a support service for students that we already put in place, it is appropriate.

**PTO Update:** Suzanne Schmitt, PTO President, was excused. Kellie Mudrow reported the sale of shirts went extremely well. There continues to be a need for parents to volunteer for the “Parents at Lunch” program. The only assigned duty parents can perform is cleaning tables.

**Counselor Update:** Sunny Ford reported the Counseling Office is planning how to do 7<sup>th</sup> Grade Registration for next year virtually using Microsoft Forms along with a video. The counselors are finishing up CCRs this week. Cyndalynn Tilley reported that as a parent she cannot go back in Davis Connect to find out classes requested. Sunny will add instructions to Davis Connect for parents to keep copies of classes requested. Parents can make a screen print of classes requested. Kevin Poff asked if Davis Connect has the capability of sending a confirmation email. Davis Connect registration does not send out a confirmation email. Sunny will reach out to Davis Connect to find out if this is a system option. Amy Choate-Nielsen said the 7<sup>th</sup> Grade Registration last Spring at the beginning of the pandemic was overwhelming. Sunny appreciated the feedback to make the registration to be user friendly. The Counseling Office says this year, there will be a tutorial video sent to parents.

**Summit Learning:** Kellie reported the 1<sup>st</sup> Term was rough for 7<sup>th</sup> Grade students using two systems. Summit was brought on to change from filling out worksheets to help students master and apply concepts (why) with a personalized approach. Summit was selected as the best option for MPJH based on research by Standford University’s SEL Habits of Success. The mentoring piece is paying off. The platform piece we will work through. Kellie expressed appreciation to students and parents for working hard through the challenges of the platform. There are great things going on especially their time in Panther Success class and developing habits of success. Kellie does not want the platform stumbles and the interruption of Covid to deter us from success with students. Kevin Poff reminded the committee members the superintendent supports moving to Summit. In addition, district is looking at authentic feedback describing different aspects of a successful student/learner and plan to visit the Community Council at a future meeting. The recycling dumpster has been moved to the north parking lot. Student officers will make recycle only signs to encourage recycling materials and discourage garbage in the bin.

**Community Council District Training:** Michelle Nylander reported the Davis County School District is holding training virtually on November 10<sup>th</sup> and 12<sup>th</sup> from 6:00 pm to 7:30 pm. The state training was held October 28<sup>th</sup>.

**Next meeting date:** The next Community Council meetings are scheduled for Friday mornings at 7:00 a.m. on December 4, 2020, January 8, 2021, and February 5, 2021.

**Adjourn:** Michelle Nylander asked for a motion to adjourn. Amy Choate-Nielsen made the motion to adjourn. Cyndalynn Tilley seconded the motion. All in attendance voted Aye. No member in attendance voted No. The meeting adjourned at 8:10 a.m.