



TOWN OF VERNON

Office of the Mayor

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Daniel A. Champagne
Mayor

Michael J. Purcaro
Town Administrator

Dawn R. Maselek
Assistant Town Administrator

MINUTES

RISK MANAGEMENT ADVISORY COMMITTEE REGULAR MEETING

March 9, 2021

6:00 PM

14 PARK PLACE

TOWN HALL, ADMINISTRATION

VERNON, CT

VIRTUAL MEETING ON ZOOM

RECEIVED
VERNON TOWN CLERK
21 MAR 10 PM 4:17

CALL IN: 1 929 205 6099 US (New York)

MEETING ID: 823 3355 8947 **Passcode:** 0309

Chairman John Morissette called the meeting to order at 6:00 PM. The Committee did not have a quorum so no votes were taken, only discussion was had. The following members were present on the ZOOM call: Larry Rodriguez, John Morissette. The following members were absent: Bill Gilson, Don Schubert, and Thomasina Russell. Also in attendance were Dawn Maselek, Assistant Town Administrator and Rob Grasis, WPCA Director. No one attended the ZOOM meeting from the public.

Chairman John Morissette congratulated and thanked the Town of Vernon Administration for their many efforts on behalf of Vernon citizens relative to the COVID response and all the vaccination opportunities presented locally. Dawn Maselek, Assistant Town Administrator updated the group on new developments in terms of COVID response. The Town of Vernon is being nationally recognized by the CDC for their efforts. The Town continues to increase the number of clinics as weekly vaccine allotment arrives. A Regional Call Center has been opened and we are scheduling shots through CTWIZ instead of VAMS. We will be moving more toward younger individuals in the days to come and will move more toward electronic registration. The Town has instituted a mobile vaccination process to assist small groups of seniors and wellness information is being added to the clinics for people to review as they wait their required fifteen minutes.

FOIA dates are finalized : March 9, 2021; June 8, 2021; September 14, 2021 and December 14, 2021 all being held via ZOOM 6:00 PM. All other meetings will be considered Special Meetings and the agendas will be limited.

Next meeting the Committee would like to discuss Risk Tracking with our insurance carrier CIRMA. CIRMA has had conversations with Dawn Maselek, Assistant Town Administrator relative to risk tracking information they can share along with spreadsheets, packets and forms that may be of assistance in this regard.

Rob Grasis, WPCA Director updated the group on the progress of the WPCF Upgrade. We are on target with our benchmark dates and now that the weather is getting better more contractors are arriving to work at the site, sometimes as many as 50 individuals in a given day.

The meeting was adjourned at 6:30 PM.

Respectfully submitted,

Diane Wheelock