



## Record Release Form

Dear Students and Parents,

Due to the confidentiality of student's school records and the use thereof, Academy of the Sacred Heart requires written parental permission before releasing any school records or information regarding the student's attendance, activities, accommodations and character. Such information is requested on applications for colleges, scholarships, summer programs, testing and employment. Additionally, past schools and parishes may also be interested in receiving updates and news, where appropriate. In order to facilitate the processing of the applications, please sign the form below and return to the College Counseling Office.

Thank you for your cooperation.

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### Academy of the Sacred Heart Permission to Release Information Form

Academy of the Sacred Heart has my permission to release information concerning my academic record and such recommendations as are required to schools, employers, and others as requested and deemed reasonable by school officials.

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_