

**HARRISON CENTRAL SCHOOL DISTRICT
HARRISON, NEW YORK**

BOARD OF EDUCATION

REGULAR BUSINESS MEETING

Louis M. Klein Middle School

March 10, 2021

7:00 PM

BOARD OF EDUCATION

**Dennis DiLorenzo
Kelly Kozak
Noreen Lucey
Kelly Mulvoy Mangan
Placido Dino Puccio
Robert C. Sullivan Jr.
Lindy Wolverton**

**Louis N. Wool, Ed.D.
Superintendent of Schools**

**AGENDA
REGULAR BUSINESS MEETING
March 10, 2021**

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
 - 1. February 24, 2021
- III. Public Participation**
- IV. President's Update**
- V. Superintendent's Report**
 - 1. Budget Work Session #2
- VI. Personnel Report**
- VII. Administrative Report**
 - 1. Acceptance of Donation from the Joseph Lemm Memorial Foundation LTD.
 - 2. Appointment of Guardian Ad Litem
 - 3. Approval of CSE/CPSE Minutes
 - 4. Approval of CSE/CPSE Recommendations
 - 5. Approval of CSE/CPSE Annual Reviews
- VIII. Finance and Facilities**
 - 1. 2020/21 Appropriation Transfers
 - 2. Authorization to Purchase Commercial Kitchen Equipment from Tri-Mark Strategic
 - 3. Approval of Contracts to Provide Pass-Through Funds for Special Education Services
 - 4. Contract for Health Services: Greenburgh Central School District No. 7
 - 5. Bid Rejection: RFB #20/21-22 Fitness Center Equipment
 - 6. Bid Award: RFB #20/21-23: Fitness Center Equipment (Re-Bid)
 - 7. Election Inspector Rate of Pay Increase
 - 8. Contract for Electrical Repair Services at Louis M. Klein Auditorium
 - 9. Revision of 2021-2022 Budget Calendar

**NEXT MEETING OF THE BOARD OF EDUCATION
Regular Business Meeting
March 24, 2021
7:00 PM – Louis M. Klein Middle School**

**HARRISON CENTRAL SCHOOL DISTRICT
Harrison, New York**

PERSONNEL REPORT

BE IT RESOLVED that, the Board of Education herewith approves the personnel report as submitted.

PERSONNEL AGENDA
Recommendations for Board Action
Regular Meeting of the Harrison Board of Education
March 10, 2021

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

I. CERTIFICATED PERSONNEL

A. Resignation

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignation.

1. Name: Nina Phelps
Assignment: Science Teacher
Location: Harrison High School
Effective date: June 25, 2021

B. Regular Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointment in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Christina Marisi
Assignment: Teaching Assistant
Location: Parsons Memorial Elementary School
Effective dates: March 11, 2021
Probationary period: March 11, 2021 - March 10, 2025

C. Temporary Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following per diem substitute appointments in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Charles Torres-Iglesias
Assignment: Per Diem Substitute Teacher
Location: Districtwide
Effective dates: March 11, 2021 - June 30, 2021
2. Name: Cristina Treffner
Assignment: Per Diem Substitute Teacher
Location: Parsons Memorial Elementary School
Effective dates: March 1, 2021 - June 30, 2021
3. Name: Delphine Pinilla
Assignment: Per Diem Substitute Teacher
Location: Districtwide
Effective dates: March 11, 2021 - June 30, 2021

4. Name: Brandon Caridi
 Assignment: Per Diem Substitute Teacher
 Location: Districtwide
 Effective dates: March 11, 2021 - June 30, 2021

D. Extra Compensation Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following extra compensation appointments for the 2020-21 school year.

1. Extracurricular Club

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>Stipend</u>
Danielle Viverito	LMK	Service Club Advisor	\$757.80 (prorated)

2. Fall 2 Sports

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Julia Brefere	Varsity Cheerleading Coach	\$8,102
Angeline Disante	Assistant Varsity Cheerleading Coach	\$5,672
Janeen Dorsey	JV Cheerleading Coach	\$6,077
Elisa-Marie Santobello	Assistant JV Cheerleading Coach	\$4,558
Michelle Attilio	Grades 7/8 Cheerleading Coach	\$4,861
Alison LePino	Asst Grades 7/8 Cheerleading Coach	\$3,646
Jay Ciraco	Varsity Football Coach	\$10,802
Michael Rabadi	Assistant Varsity Football Coach	\$7,562
Gregory Domesticco	Assistant Varsity Football Coach	\$7,562
Malcolm Wright	Assistant Varsity Football Coach	\$7,562
Joseph Rinello	Assistant Varsity Football Coach	\$7,562
Domenick Guaglianone	JV Football Coach	\$8,102
Vincent Nicita Jr.	Assistant JV Football Coach	\$6,076
Christian Santamaria	Assistant JV Football Coach	\$6,076
Marco DiRuocco	Grades 7/8 Football Coach	\$7,778
Dean Marino	Assistant Grades 7/8 Football Coach	\$4,861
Michael Dunning	Assistant Grades 7/8 Football Coach	\$5,833
Abigail Nicholson	Varsity Volleyball Coach	\$8,102
Siobhan Saccio	Asst Varsity Volleyball Coach	\$6,806
Deidre O'Brien	JV Volleyball Coach	\$6,077
Amy Kiernan	Grades 7/8 Volleyball Coach	\$4,861
Brittany DeGrazia	Grades 7/8 Volleyball Coach	\$4,861

E. Request for Leave of Absence

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following request for a leave of absence without pay.

- 1. Employee number: 3698
Effective dates: April 17, 2021 - June 30, 2021
Leave type: Family and Medical Leave
- 2. Employee number: 3698
Effective dates: September 1, 2021 - June 30, 2022
Leave type: Child Care Leave

F. Change of Status

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

- 1. End Chelsea Cioffi's assignment as Service Club Advisor for the Louis M. Klein Middle School effective April 2, 2021. The adjusted stipend for this assignment is \$1,768.20
- 2. Change the end date of a Family Medical Leave with pay for Employee #2970, from March 19, 2021 to March 5, 2021.
- 3. Change the end date of a Family Medical Leave with pay for Employee #3041, from March 12, 2021 to April 9, 2021.

II. NON-CERTIFICATED PERSONNEL

A. Regular Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointment in accordance with the Schedule attached to this report. (See Appendix B)

- 1. Name: Carlton Connell
Assignment: Maintenance Mechanic
Location: Districtwide
Effective dates: April 11, 2021
Probationary period: April 11, 2021 - April 10, 2022

B. Temporary Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointments for the 2020-21 school year.

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Valeria Aguilar	Translator/Interpreter	\$40 per hour
Julian Moran	Translator/Interpreter	\$40 per hour
Lanella Patpatia	Translator/Interpreter	\$40 per hour
Maria Velasco	Translator/Interpreter	\$40 per hour
Leo Villalba Cabello	Translator/Interpreter	\$40 per hour
Isabel Lopez	Translator/Interpreter	\$40 per hour

Lumi O'Connor	Translator/Interpreter	\$40 per hour
John Gaglione	Translator/Interpreter	\$40 per hour
Doris Balbi	Per Diem Nurse Substitute	\$42 per hour

C. Temporary Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following per diem appointment in accordance with the Schedule attached to this report. (See Appendix B)

- Name: Angela Curcio
 Assignment: Per Diem Substitute Teacher Aide
 Location: Districtwide
 Effective dates: March 11, 2021 - June 30, 2021
- Name: Angelo LaVigna
 Assignment: Part-time Cleaner Nights (0.5 FTE)
 Location: Harrison Avenue Elementary School
 Effective date: March 11, 2021

D. Change of Status

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

- Change the unpaid leave dates of employee #5147 from January 22, 2021 - February 26, 2021, to January 22, 2021 - March 26, 2021.
- Reduce the hours of Ana Ramirez in her assignment as School Monitor for Harrison Avenue Elementary School from 18.75 hours per week to 15 hours per week.
- Change the probationary period for Alicia Popper in her assignment as Part-time Health Assistant for Purchase Elementary School from January 29, 2021 - January 28, 2022, to March 9, 2021 - March 8, 2022.
- Change the end date of Marilda Smyth in her assignment as Teacher Aide for Parsons Memorial Elementary School from March 10, 2021 to March 26, 2021.

III. OTHER

A. Acknowledgement of Student Teacher

The Board of Education is requested to acknowledge the following student teacher.

	<u>Name</u>	<u>College</u>	<u>Location</u>	<u>Subject</u>	<u>Dates</u>
1.	Charles Torres-Iglesias (Sterling Testing Systems completed)	SUNY New Paltz	LMK	MATH	3/22/21-5/12/21

B. Contracted Services Provider

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Superintendent to enter into an agreement with the following contracted service provider for the 2020-21 school year:

1. Varsity Brands dba V!ORC, Cheerleading Choreographer

ADMINISTRATIVE REPORT

1. ACCEPTANCE OF DONATION FROM THE JOSEPH LEMM MEMORIAL FOUNDATION LTD.

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 6255 (Gifts and Private Grants), accepts a donation in the amount of \$2,500.00 from the Joseph Lemm Memorial Foundation LTD. to be utilized for the Joseph Lemm Memorial Scholarship Fund and extends their deepest appreciation for this donation.

2. APPOINTMENT OF GUARDIAN AD LITEM

BE IT RESOLVED that the Board of Education does hereby establish a list of surrogate parents under the Individuals with Disabilities Education Act (IDEA); and

BE IT FURTHER RESOLVED that the Board of Education does hereby appoint Lee Englander to the District's list of surrogate parents.

3. APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 900097, 3200159, 900937, 900282, 3800061, 900599.

4. APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 400040, 900608.

5. APPROVAL OF CSE/CPSE ANNUAL REVIEW

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case number: 900223, 80053, 900934, 900285, 81020, 80031, 900224, 80036, 80037, 360021, 80028, 81000, 900269.

FINANCE REPORT

1. 2020/21 APPROPRIATION TRANSFERS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020/21 appropriation transfers as submitted.

2. AUTHORIZATION TO PURCHASE COMMERCIAL KITCHEN EQUIPMENT FROM TRI-MARK STRATEGIC

WHEREAS, Sourcewell (formerly the National Joint Powers Alliance -NJPA), a national purchasing cooperative organized under the laws of the State of Minnesota has made available to other municipalities a contract for Commercial Kitchen Equipment; and

WHEREAS, said contract for Commercial Kitchen Equipment was let for RFP consistent with the requirements of General Municipal Law, section 103; and

WHEREAS, the School District is permitted to utilize said contract in accordance with the terms and conditions of the RFP and requirements of General Municipal Law, section 103;

NOW THEREFORE BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the purchase of Commercial Kitchen Equipment as required from the specific awarded contractor, Tri-Mark Strategic through Sourcewell, Contract #091918-TMK, in accordance with the requirements of General Municipal Law, section 103, through June 30, 2021.

3. APPROVAL OF CONTRACTS TO PROVIDE PASS-THROUGH FUNDS FOR SPECIAL EDUCATION SERVICES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves district contracts with the following agencies to provide pass-through funds for special education services under the 2020-2021 Federal IDEA 611 and 619 grants:

- Alcott School
- AMIC/Clear View School
- Bilinguals Inc./ Child & Parent Services
- The Center for Discovery, Inc.
- Cerebral Palsy of Westchester (CPW)
- Easter Seals/Project Explore
- Green Chimneys School
- Hawthorne County Day School
- HTA of New York
- JCC of Mid-Westchester (Toward Tomorrow)
- John A. Coleman (Elizabeth Seton Children's School)
- Summit School
- Westchester County Department of Health

4. **CONTRACT FOR HEALTH SERVICES: GREENBURGH CENTRAL SCHOOL DISTRICT NO. 7**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020/21 contract with the Greenburgh Central School District No. 7 for health services provided to 30 resident students at a cost of \$33,776.70.

5. **BID REJECTION: RFB #20/21-22: FITNESS CENTER EQUIPMENT**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education rejects all proposals received in response to RFB #20/21-22: Fitness Center Equipment due to all proposals exceeding the budget for the project. New bids will be solicited.

6. **BID AWARD: RFB #20/21-23: FITNESS CENTER EQUIPMENT (RE-BID)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for Fitness Center equipment to the lowest responsive and responsible bidder, G & G Fitness Equipment, Williamsville, NY in the amount of \$21, 379.00.

7. **ELECTION INSPECTOR RATE OF PAY INCREASE**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a rate of pay increase for election inspectors to an amount consistent with the new rate of pay established by the Westchester County Board of Elections. Election Inspectors will receive \$350 per day with chairpersons receiving an extra \$25.

8. **CONTRACT FOR ELECTRICAL REPAIR SERVICES AT LOUIS M. KLEIN MIDDLE SCHOOL AUDITORIUM**

WHEREAS, certain lighting fixtures in the Auditorium of the Louis M. Klein Middle School are in need of repair; and

WHEREAS, the District solicited and received a proposal for the repair work from All Bright Electric in the amount of \$12,089.66; and

WHEREAS, the repair work is necessary to provide a functional lighting system, the proposed pricing is fair and reasonable, and it is in the best interests of the District to complete the work.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Harrison Central School District at its regular meeting held March 10, 2020 does hereby approve the contract to All Bright Electric in the total amount of \$12,089.66 for the repairs of lighting fixtures at the Louis M. Klein Middle School.

BE IT FURTHER RESOLVED that the Board of Education directs the Superintendent or his designee to execute the contract with All Bright Electric.

BE IT FURTHER RESOLVED that any actions previously taken by District officials or agents of this Board in furtherance of the matters set forth in and related to this Resolution are hereby approved, ratified and confirmed.

BE IT FURTHER RESOLVED that his Resolution shall take effect immediately.

9. **REVISION OF 2021/22 BUDGET CALENDAR**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education revises the 2021/22 Budget Calendar as adopted on December 16, 2020 to indicate the date for the *Adoption of Budget by the Board of Education* as April __, 2021. All else remains unchanged.