

GHHS COVID-19 Site Safety Plan

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We are committed to keeping Gig Harbor High School students, staff, and visitors safe, so we are asking that all who enter the school building adhere to “The Three W’s.”

1. Wear a mask: Click here to view [Your Guide to Masks](#) from the CDC
2. Wash your hands:  Click here to view [Clean Hands Save Lives](#) from the CDC
3. Watch your distance: Everyone must maintain a distance of at least 6 feet between themselves and other people whenever possible. This distance requirement exists both inside and outside the building.

Arrival and Health Screening

- Screeners will wear appropriate facemasks, face shield, and gloves (gowns are also available). Screening stations will be equipped with gloves, hand sanitizer, no-contact thermometers, attestation forms, Visitor’s Disclosure and Release forms, and sanitized pens and a pen discard container.
- Students and staff will enter the school building at one of four entrances and complete a health screening which consists of the following:
 1. Temperature Check
 - a. A staff member will take each person’s temperature with a no-touch infrared thermometer.
 2. Attestation Form
 - a. Each student must turn in, daily, a completed attestation form that outlines they are neither experiencing any COVID related symptoms nor had any close contact with a suspected or confirmed COVID case in the past fourteen days.
 3. [English](#) and [Spanish](#) attestation form.
 4.  Click here for a [tutorial video](#) about PSD Health Screenings Please stay home if you are sick!

Student Screening

- Students and staff will enter the school building at one of four entry points between 6:30-7:25 daily.
 - Main Entrance Bus drop off
 - Downstairs Entrance-(Rm. 114)-All student drivers enter here
 - Round-A-bout entrance (located by the pool)-students who are dropped off by a parent
- Families will be provided with blank attestation forms to have at home. Students are expected to bring a completed attestation form home each morning to expedite the screening process, so students arrive to first period on time.
- Any student who does not pass the health screening will be escorted to one of two isolation rooms. A secondary screening will be conducted to determine if a student will remain in isolation room until they are picked up from campus.
- After students pass their health screening, they will proceed to one of two places (main gym or commons) to either eat breakfast or wait for their first period class to begin. Students who eat breakfast will sit in the commons at a [designated seat](#) for the remainder of the school year and students who do not eat breakfast will sit in the main gym in a designated seat for the remainder of the school year to maintain COVID protocols.
- Student and parent drivers will enter campus at the traffic light.
 - Student drivers will park their car and enter the building by room 114.
 - Students who are dropped off will enter through the gym doors located by the round-a-bout.

Staff Screening

- Staff will complete their attestation form electronically each morning, before you enter building.  Click here to view [PSD Staff Attestation](#)
- A trained staff member will complete the temperature check and verify that staff have submitted their digital attestation form.
- Any staff member who fails the health screening will be required to leave campus immediately without entering the building.

Visitors

- While our campus will be opened, we ask that visitors be limited to emergencies only. Parents are encouraged to contact the main office, attendance office, counseling office, or bookkeeper to plan if an in-person meeting is needed.
- Visitors will be required to complete a Health Screening with a trained staff member at the Main Entrance. After completing the screening, visitors will complete a Visitor's Disclosure and Release Form and sign in on the Visitor's Log in the Main Office.
-  Click here to view [Visitor's Disclosure and Release Form](#)
- While in the building, visitors will be required to wear a face mask over their mouth and nose and maintain 6ft of distance from other people as much as possible.

Personal Protective Equipment (PPE)

- All staff may obtain PPE from the COVID supervisor or designee.
- PPE may include:
 - Cloth masks
 - Disposable paper masks
 - Adult clear mouth masks (for SLP/language needs)
 - KN95 masks

- Face Shields
 - Non-latex gloves
 - Disposable gowns
- Staff are not required to wear a mask indoors when they are working alone in their classroom or office with the door closed
 -  Click here to view [Your Guide to Masks](#) from the CDC
 -  Click here to view [PPE Considerations](#) from the PSD

Cleaning Protocols & Hand Washing

- Cleaning protocols will look slightly different to meet the needs of each location or class, but common features include:
 - Every classroom and shared work area has a “[cleaning kit](#)” that includes soap solution spray bottle, paper towels, and hand sanitizer. Additionally, most classrooms have a sink with soap available. Gloves are not required when cleaning, but staff can obtain them from the COVID supervisor.
 - Custodians will clean restrooms and common areas routinely several times throughout the day.
 - Custodians will clean and disinfect each classroom nightly, with emphasis on "high touch" areas. The custodian will initial and record the time that each cleaning was completed and will be posted near the classroom door.
 - Wednesday is a remote day for all students, so our custodial team deep cleans the building.
 - Employees are responsible for cleaning/or sanitizing their personal workspaces daily.
 - Do not throw away hand sanitizer bottles. If they are empty, custodial staff will refill them for you.
 - DO NOT bring personal cleaning supplies beyond what has been approved for district use. For more Information: Safer Cleaning, Sanitizing and Disinfecting Strategies to Reduce and Prevent COVID-19 Transmission (https://osha.washington.edu/sites/default/files/documents/FactSheet_Cleaning_Final_UWDEOHS_0.pdf)

Health Room Protocol:

- Nurse/Health tech will take temp of student before entering health room. If a student has a fever of 100.4 or higher, or other symptoms listed on attestation forms, student will be placed in the “isolation room” and observed until parent pick up. Additional spaces will be used as needed.

Distance of Six Feet & Hallway Traffic

- Everyone must strive to maintain 6 feet between themselves and other people whenever possible. This distance requirement exists both inside and outside the building.
 - There may occasionally be times when people incidentally or accidentally pass within 6 feet of each other, but they must return to this 6-foot distance as soon as possible.
 - [6-foot decals and blue dividing lines](#) have been placed to assist everyone when moving about the building.
 - Passing periods between classes will be 5 minutes long. Students will travel to their next class with limited stops along the way.
 - Lockers are not used to prevent hallway crowding. Instead, students carry all their belongings in a backpack.
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Eating and Drinking

Eating and drinking requires not wearing a facemask, so they involve extra safety precautions to compensate. Safety precautions for eating and drinking for everyone includes:

1. **Wash Up** - Wash or sanitize your hands before removing your mask or handling your food or beverage
2. **Sit Down** - Get settled into your desk/table/seat with at least six feet distance from others before removing your mask. Enjoy lunch and then put your mask on as soon as you finish eating.
3. **Breakfast**-If you plan to eat breakfast at school, you will pick up “grab and go” breakfast and then sit at a designated seat in the commons. The seat you pick will remain your breakfast seat for the remainder of the school year.
4. **Leave Clean** - Dispose of all trash so custodial staff can clean down the tables

Water Bottles

Everybody is encouraged to bring a refillable water bottle. These bottles can be filled either from sink faucets or from the water bottle filling station in the Commons.

Lunches

Students will eat lunch in the Commons or Main Gym at a designated seat spaced at least six feet apart. Students will eat lunch in a timely manner and then students will mask up. Unfortunately, students will not be able to leave campus for lunch. GHHS will remain a “closed campus” through June 23, 2021.

Staff Eating and Drinking

Staff may use facilities in the Staff Lounge but must adhere to masks off only when eating and the 6-foot social distancing requirement. Staff may eat in their respective classrooms too.

Restrooms & Hall Passes

Restrooms will have maximum occupancy of 2 or 3 posted at their entrance to maintain safe distancing within. Some facilities like sinks and toilets are blocked off to make this distance and occupancy easier to maintain.

When using a restroom

- If it is already at maximum occupancy, wait outside until someone else exits or return later if possible
- Use the facilities quickly and cleanly to be courteous to the next visitors who may be waiting outside
- Keep your mask on, wash your hands, and maintain safe distance!
- No class-wide hall passes will be used (such as a badge on a lanyard). Instead, only one student per class may exit at a time. Students will sign out and sign in on a hall pass log that is posted by the door to each classroom.
- Single-use hall passes may still be used for a student to visit another location in the school as well, but these passes should be safely disposed of when that visit is complete.

Dismissal

- Small groups and their guidelines for dismissal include:
 - ET&T Students will exit via the science wing at 1:58
 - Bus Riders will exit via the main entrance at 2:00
 - Parent pick-up and student drivers will exit via the back entrance (by the gym) at 2:01
- Bus Riders
 -  Click here to view. [PSD Transportation Guidelines](#) for more information on safety protocols on buses