



BRING YOUR OWN DEVICE GUIDELINES



LINCOLN



Lincoln Bring Your Own Device (BYOD) Guidelines

Asociación Escuelas Lincoln recognizes the importance of using information technology in today's world and strives to ensure every student has access to high quality technology resources to enhance their learning. We promote the balanced use of technology by developing students' technology fluency and digital citizenship habits not only within their schoolwork but also as an important life skill in their personal lives. Parents and educators must equip young people to use technology responsibly and to integrate these skills with other essentials, such as critical thinking, literacy, numeracy, and citizenship. Essential to the use of technology is ethical responsibility.

The Bring Your Own Device (BYOD) program at Lincoln, starting from grade 6, aims to integrate personal technology into the educational environment, allowing students to utilize their devices to enhance their learning experiences. Please note that students in the elementary school will have their technology tools provided by the school. The program is governed by certain guidelines to ensure the security, safety, and productive use of technology.

Laptops are required for middle and high school students. While iPads, Android tablets, and Chromebooks are great personal devices, they do not meet the requirements for the primary device at Lincoln.

Cellphones and Personal Devices:

Elementary school students are allowed to bring cell phones and data-enabled personal devices to school and may either leave them in their backpacks or hand them over to a teacher for safekeeping. They are not allowed to use them on campus during the school day.

Middle school students are allowed to bring cell phones and data-enabled personal devices and are expected to leave them in their bags or lockers. They are not allowed to use them on campus during the school day.

High school students are allowed to bring cell phones and are expected to use their personal devices responsibly. Students learn about digital citizenship and the ethical and safe use of technology and devices as part of our Advisory program. Permission to use cell phones and devices at school may be revoked if students do not use them responsibly.

**Device Minimum Specifications:**

The school does not recommend a specific laptop make or model but the laptop should meet or exceed the specifications below. These specifications match the requirements for school provided licenses to Adobe Creative Cloud and additional school software.

Operating System	Windows 10 (64-bit) or above MacOS 13 (Ventura) or above
CPU	Intel Core i5 or i7 (11th gen or newer), AMD Ryzen 5 or 7, or Apple M1/M2/M3 chip
RAM	8GB or higher
Storage	512GB SSD or higher
Screen Size	13-15 inches
Battery	Recommend at least 6–8 hours of battery life for all-day use.
Keyboard	Physical keyboard, tablets with removable keyboards are not sufficient.
USB Ports	USB-A port or USB-C to A adapter
Power Adapter	Students must bring their power supply cords to school to charge their device. If the device is purchased outside of Argentina, an adapter must be provided by the student.

If your child is joining Lincoln for the first time or entering a grade that requires a personal laptop, please be sure that it meets the minimum specifications above. Students who purchased their laptop in previous years, under the previous requirements, can continue to use that device. There is no need for students to purchase a new laptop if they are already in the laptop program. Only students who are bringing a laptop for the first time or purchasing a new laptop should ensure they meet the minimum requirements listed above.

Required Accessories:

- Carrying or protective case
- Earbuds or headphones with a microphone

Recommended Accessories:

- USB flash drive
- Wireless mouse. It is sometimes easier to tackle detailed work with a mouse rather than the trackpad.



Security Recommendations:

To ensure the security and safety of personal devices, all students are expected to adhere to the following security protocols:

- Clearly mark devices for easy identification (e.g., plastic label with student's name).
- Set a strong password of at least 12 characters, including capital letters and numbers.
- Install and regularly update reliable antivirus software.
- Install the latest operating system and software updates.

Student Expectations:

All students participating in the BYOD program are expected to:

- Bring their devices fully charged and in working condition.
- Use their devices for educational purposes related to their school work.
- Abide by the Lincoln School's Empowered Use Policy (EUP).

Suggested Applications and Programs:

- An up-to-date web browser (e.g., Google Chrome, Mozilla Firefox, Apple Safari, Microsoft Edge, or Opera).
- A PDF viewer for accessing and reading PDF documents.
- Antivirus software such as Windows Defender, AVG or Avast Anti-Virus for maintaining device security.

Note: Students will receive notifications regarding specific apps needed for various classes when they meet with individual teachers in August.

Students And Parents/Guardians Acknowledge That:

- Devices must be fully charged before arriving at school and used on battery power during the school day.
- During school hours, students should only access content that supports learning.
- The school's internet filters will be applied to all devices connected to the network. Bypassing these filters or attempting to access administrative systems is not allowed.
- School administrators may collect and inspect a student's device if it is suspected of violating the Student Handbook or Empowered Use Policy, or if it is believed to be causing technical problems on the school's network.

By adhering to these guidelines, students can contribute to a secure and productive technological environment, enhancing their educational experience at Lincoln.

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