

**SCHOOL POLICIES  
INDEPENDENT SCHOOL DISTRICT 16**

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<b>SERIES</b>	200	School Board
<b>SUBJECT</b>	213	School Board Committees
<b>Adopted</b>		June 10, 2003
<b>Revised</b>		June 14, 2011; March 9, 2021

**I. PURPOSE**

The purpose of this policy is to provide for the structure and the operation of committees and task forces of the School Board.

**II. GENERAL STATEMENT OF POLICY**

The Board will function as a Committee of the Whole to function efficiently and focus on student achievement rather than management of the school district or performing functions of the Superintendent or other district administrative personnel.

**III. TASK FORCE STRUCTURE**

A. The Board Chair shall appoint task forces as the Board may deem necessary or advisable, and the chair shall be an ex-officio member of each task force. Task forces may be appointed for fact finding, deliberation or advisory functions, but never to have legislative or administrative power. All task forces of the Board shall follow the provisions of the Minnesota Government Data Practices Act. The task force shall report to the full Board for any action and will be considered dissolved when its final report has been made to the Board.

B. The Chair will appoint the chair of any task force as well as members to the task force, based upon Board members' expressed interest.

C. Task forces may include but are not limited to:

1. Board Compensation
2. National Convention
3. Policy Review
4. Superintendent Evaluation

#### **IV. PROCEDURES FOR TASK FORCES**

- A. All meetings of task forces shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law. Pursuant to law, if the task force contains fewer Board members than a quorum of the full board, the meeting need not be open or held pursuant to notice.

Task forces shall act only within the guidelines established for that task force by the School Board.

- B. The power of a task force of the School Board is advisory only and is limited to making recommendations to the School Board.
- C. A task force shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the School Board.

#### **V. RATIONALE**

The School Board believes that operating as a Committee of the Whole allows it to function efficiently in its governance roles and avoid the appearance and/or attempt in acts of management of the school district or performing functions of the Superintendent or other district administrative personnel. In addition, the School Board believes that Board Committee structures contribute to its governance role and responsibilities in providing for public engagement and consultation.

**Legal References:** Minn. Stat. § 471.705 (Open Meeting Law)