



2021-2022

District 118 Registration Step by Step Process for Current Families Registering an Additional Student

[الترجمة العربية](#)

[Polskie Tłumaczenie](#)

Register in Skyward

- Go to www.palos118.org
- Click on Quick Links (top right-hand corner)
- Scroll down and click on Registration Information
- Click on New Student
- Click on Registering an Additional Student
- Log into Skyward Family Access with your existing username and password
- On the left side click on New Student Enrollment
- Please fill out student/family/medical/residency information and submit application
- Pay fees through Fee management in Skyward

Prove residency online by uploading documents: ALL RESIDENCY DOCUMENTS MUST BE UPLOADED IN ORDER FOR REGISTRATION TO BE APPROVED

- Original birth certificate for the child/children you are registering
- Driver's license to reflect current address
- If you own your home: Current Mortgage Statement/Copy of Deed
- If you rent: a current lease with proof of payment of last month's rent
- Two current utility bills

Other Requirements

- Student in Good Standing Form from prior school if student is transferring in (Grades 1st-8th)

Medical Requirements

Medical Forms can be found on the District Website under Quick Links – District Medical Forms

- **Physical/Immunization Form (by July 1st of SY)** - all new students transferring in, and students entering pre-kindergarten, kindergarten, and sixth grade
- **Vision Exam Form (by October 15th of SY)** - kindergarten or students entering an Illinois school for the first time.
- **Dental Exam Form (by May 15th of SY)** - all students entering kindergarten, second, and sixth grade.

Any questions please contact:

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