

ACADEMIC SCHOLARSHIP POLICY

Statement of Purpose

In order to promote diversity and academic excellence, the QSI International School of Tbilisi offers Academic Scholarships to Georgian children who would otherwise not have the chance to attend the QSI International School of Tbilisi.

Scholarship Guidelines

1. Scholarships are dedicated to Georgian Nationals, who demonstrate:
 - o Excellent prior academic achievements
 - o Strong written and oral English
 - o A desire to become involved in school life outside of the classroom
 - o Adaptability to a new environment
 - o Financial need
2. Scholarship students must maintain a valid Georgian passport in his/her name valid for international travel.
3. A copy of the passport must be provided the School with the application package.
4. The amount of funds that can be allotted for scholarships cannot exceed 10% of the amount of fees invoiced for full-fee paying students per year. This does not include Capital Fund or pre-school fees.
5. The decision to grant and/or revoke a scholarship will be made by the QSI International School of Tbilisi Advisory Board. Individual scholarships are awarded as a percentage of published tuition. The Advisory Board is responsible for determining individual scholarship amounts, to be awarded at between 10-95% of published tuition, based on their discretion and evaluation of all applicant criteria.
6. Students, who have their scholarship revoked, have the opportunity to reapply and continue their studies at the QSI International School of Tbilisi as full paying students, subject to the standard entrance application and evaluation process.

The criteria to determine whether or not a child will be granted a scholarship may include the following:

1. The age of the child, with preference being given to students entering middle school or secondary. Younger children may apply with the understanding priority is given to students entering the 11 YO. class and older.
2. The child will be required to take a physical examination and present the evaluation to the QSIT registrar.
3. Tests will be administered by the school designed to gauge academic ability and predict the success of the student in the school. These tests will be administered in the following areas: Mathematics, English Language Usage, Writing, and English Reading. QSI Tbilisi will administer these tests.
4. The strengths or interests of the child will also be assessed in the areas of sports, arts and/or culture in the interview.
6. Assessment of parental and/or extended family support for the child's academic achievement.
7. Family's financial situation.

The Director of the QSI International School of Tbilisi will:

1. Ensure all teachers are aware of and follow the Academic Scholarship Policy adopted by the QSI International School of Tbilisi Advisory Board.
2. Compile a list of potential scholarship candidates and families to be interviewed by the Director and/or the Director of Instruction.
3. Interview the potential scholarship candidates and families.
4. Determine which potential candidates will be tested.
5. Arrange for the testing using the criteria established by the Advisory Board
6. Provide a short list of potential scholarship candidates, with supporting documents, to the Advisory Board. All applications, including those not interviewed or tested, will be provided to the Advisory Board for review.
7. Provide their recommendation to the Advisory Board for each potential candidate.
8. If requested by the Advisory Board, test and interview scholarship applicants not on the short list provided to the Board (i.e., those applicants not interviewed or tested).
9. Facilitate interviews for short-listed scholarship candidates and their parents and/or guardians by the Advisory Board.
10. Notify all potential candidates regarding the decision of the Advisory Board.
11. Obtain signed agreements regarding scholarship guidelines from all scholarship recipients.
12. Provide written notification, to parents of all students applying for a new scholarship or for scholarship renewal, within 7 working days after the Advisory Board meeting to determine scholarships.

The QSI International School of Tbilisi Advisory Board will:

1. Review the short list and interview potential candidates to determine which student(s) will be awarded a scholarship.
2. Review scholarship policy and revise as needed.

The QSI International School of Tbilisi Director of Instruction and School Guidance Counselor will:

1. Establish guidelines for monitoring the academic and behavioral performance of scholarship students.
2. Meet with the scholarship students at the beginning of the school year to discuss guidelines and how the student's behavior and academic performance will be monitored.
3. Monitor the behavior and academic performance of the scholarship students.
4. Meet with the scholarship students and their parents/guardians during the year to discuss their progress. These meetings will be documented by the school and retained in the student's record.
5. Provide assistance for students who are having academic difficulties to the extent necessary and
6. appropriate.
7. Track attendance and notify parents after the students have missed 10 days of school that their scholarship may be reviewed if absences are not warranted.

SCHOLARSHIP RENEWAL

Renewal of a student's scholarship for the next academic year of student is not automatic. Scholarship renewal is dependent upon the student meeting all of the following criteria throughout the academic year. Failure by the student to meet the criteria may result in loss of his/her scholarship upon the end of the academic year, or before as indicated below. The Advisory Board will review each student before a scholarship is renewed.

Academic Excellence

The student should maintain "Academic Excellence" by:

1. Working toward a goal of a 3.6 GPA (60% A's) by the end of each school year. The GPA will be part of the assessment for scholarship renewal.
 - 1.1. Receiving a "B" in an Advanced Placement (AP) courses has no effect on the percentage of "A's" received.
 - 1.2. If the student fails to meet the "Academic Excellence" criteria by the end of the academic year, his/her scholarship will be evaluated by the Administration and Advisory Board and loss or reduction of scholarship may be the result.
2. Earning no grades of "D".
 - 2.1 A student who receives a "D" grade, on any Quintile Status Report, will automatically be brought to the attention of the Advisory Board and possibly have the % of scholarship reduced or lose his/her scholarship for the coming academic year.
3. Completing Required Course Units
 - 3.1 A student who does not earn passing grades in all required units within the school year will have the summer to complete the units. The units will be submitted to the Counselor two weeks before the beginning of the school year for evaluation. The scholarship will be on hold until credit is awarded.
 - 3.2 Should a student not successfully complete the courses over the summer the scholarship will be revoked.

Social Excellence

The student must maintain "Social Excellence" by:

1. Receiving no "Ns" on two quintile status reports for any individual success orientation.
2. Receiving no more than one "N" per quintile on any status report.
3. Remaining in good standing throughout the school year and conforming to the behavioral expectations set forth in the QSI International School of Tbilisi Student Handbook.
4. Refraining from cheating or plagiarizing.
 - 4.1 Scholarships may be revoked immediately and without recourse for any scholarship student found guilty of cheating or plagiarizing.
5. Participating in at least three school-sponsored extra-curricular activities throughout the course of the year.

Attendance

The student will maintain his/her “Attendance” by:

1. Being absent no more than ten (10) times per school year.
2. Providing written justification for more than ten (10) absences per school year.
3. Applying to the Advisory Board/Admissions for special consideration due to extended absences if he/she wishes to have their scholarship renewed.
4. Excessive absences may result in loss or reduction of scholarship for the following year.

Notification of Non-Compliance

1 Academic Excellence

- 1.1. Parents will be notified by the Counselor at the end of each quintile should their child not be moving toward a 3.6 GPA.
- 1.2 At the January Advisory Board meeting all current scholarship student’s GPA will be reviewed and students not meeting expectations will receive notification of possible reduction or loss of scholarship by the end of the 3rd Quintile.
- 1.3. If the student has shown no motivation to improve by the end of the 4th Quintile, the Advisory Board will determine what action will be taken and immediately notify the parents and students of their decision for the coming school year.

2. Social Excellence

- 2.1. A student unable to maintain the behavior expected of QSIT students will be notified by after the January Advisory Board meeting of the concern and possible reduction or loss of scholarship by the end of the 3rd Quintile.
- 2.2. If the student has shown no motivation to improve by the end of the 4th Quintile, the Advisory Board will determine what action will be taken and immediately notify the parents and students of their decision for the coming school year.

3. Attendance

- 3.1. Excessive absences with no acceptable reason (illness, visa issues, family disruptions, etc.) will be reviewed by the Advisory Board at the January meeting and will receive notification of possible reduction or loss of scholarship by the end of the 3rd Quintile.
- 3.2. If the student’s attendance has not drastically improved by the end of the 4th Quintile, the Advisory Board will determine what action will be taken and immediately notify the parents and students of their decision for the coming school year.

Parent Involvement

Parents of scholarship students will be expected to support the school and be an active participant in their child’s educational endeavors. Examples are:

- o Attend Parent/Teacher Conferences
- o Sport’s Activities
- o Music/Drama Productions
- o Parent Support Group (PSG) Meetings