



Telfair County Schools

212 W. Huckabee Street
P. O. Box 55240
McRae-Helena, Georgia 31055

Ms. Marion Black
Mrs. LaJoy Boney
Mr. Chris Clark
Mrs. Laura Neal
Mr. Ernie Pope
Dr. Ruth Spaulding

Mr. Lenard F. Harrelson, Jr., J.D.
Superintendent

Dr. David Altman
Chairman

Name of Applicant: _____

The following checklist is to help the applicant for employment in the Telfair County School District insure that all relevant information has been either included with the Application for Employment or sent to the system by separate cover. Any of the relevant items missing may be grounds for the rejection so the application.

Check as Appropriate

- _____ Permanent Residency Permit (if applicable)
- _____ Score Reports for TCT, PRAXIS II and/or GACE
- _____ Copy of Current Teaching Certificate
- _____ Copy of Out-of-State Teaching Certificate (if applicable)
- _____ Transcripts from all post-secondary institutions attended
- _____ Copy of TKES evaluations for last school year
- _____ Copy of any GTDRI and GTOI forms from last school year
- _____ Three References (Reference Forms included with Application must be returned directly to the Telfair County Board of Education by those completing the References.
- _____ Placement file forwarded to system (if applicable)
- _____ Race Ethnicity Information Completed

Vision Statement

The Telfair County School System is "Pursuing Excellence" by establishing a global learning environment for student success.

Mission Statement

The Telfair County School System mission is to prepare students to be productive members of society by fostering a caring environment with meaningful experiences and high expectations for all.