

## TELFAIR COUNTY SCHOOLS

Name of Applicant: \_\_\_\_\_  
 Applying for Position as: \_\_\_\_\_  
 Area(s) of Certification: \_\_\_\_\_

Please return this form to:  
**Telfair County Schools**  
**P. O. Box 55240**  
**212 W. Huckabee Street**  
**McRae, Georgia 31055**  
**(229) 868-5661**

The above named applicant has applied for a position in the Telfair County School System. Your evaluation of the applicant will be a service to this office and the applicant. Please do not return this form to the applicant. This is confidential information and will not be shared with the applicant. Please submit this form as quickly as possible to the above address.

Please check in the appropriate column the factors for which you have adequate information for appraisal if relevant to position.

	Not Observed	Poor	Fair	Average	Good	Superior
Personal Appearance: Dress, Grooming, Impression						
Health: Vitality, Cheerfulness, Endurance						
Personal Qualities: Voice, Poise, Friendliness, Enthusiasm, Adaptability						
Capacity for Professional Growth						
Personal Habits: Tact, Self-Control						
Competency in Major Field						
Student-Teacher Relations, Respect, Understanding, Cooperation						
Cooperation with School Officials and Staff						
Activity in Total School Program						
Attitude Toward Teaching						
Attitude Toward Students						
Promptness, Neatness and Accuracy with Records and Reports						
Teaching Skills: Stimulation of Interest and Effort. Use of Teaching Skills						
Classroom Management and Discipline						
Overall Evaluation						

Should we telephone you for additional evaluation? Yes \_\_\_\_\_ No \_\_\_\_\_

In what capacity and for how long have you known this applicant? \_\_\_\_\_  
 \_\_\_\_\_

Do you think this person has the background and experience to function in this position? \_\_\_\_\_  
 \_\_\_\_\_

Would you employ applicant in such a position? Yes \_\_\_\_\_ No \_\_\_\_\_

Supplemental Comments: \_\_\_\_\_  
 \_\_\_\_\_

Your Telephone Number: \_\_\_\_\_ Signature: \_\_\_\_\_