



FY 2020

CITIZEN'S GUIDE

TO SCHOOL DISTRICT FINANCES

2019-2020 School Year

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**Building
PUBLIC Trust**

**Engaging
Our COMMUNITY**

**Delivering
CLEAR and ACCURATE
Financial Reporting**

BACKGROUND

This Citizen's Guide provides a summary of ISD 279-Osseo Area Schools finances for FY 2020 (2019-2020 school year). Its purpose is to help members of the public understand where the school district's revenues come from and how funds are used to educate the **21,000 learners** in our PreK-12 schools.

This document describes revenues and expenditures in the General/Transportation Fund, which comprises **67%** of all funds managed by the school district. In addition to the General/Transportation Fund of **\$278.4** million, the district manages approximately **\$111.3** million among seven other fund categories: Food Service, Community Service, Capital Projects, Debt Service, Operating Capital, Internal Services, and Trust.

The Financial Involvement School-Community Accountability Liaisons (FISCAL) advisory team provides community-based input and feedback on school financial issues, reviews financial data across ISD 279, and advises the school district on economic issues.

This publication is not an audited opinion of the school district's finances. Rather, it is a brief overview of ISD 279's revenues, use of funds, and overall financial position. Malloy, Montague, Karnowski, Radosevich, & Co. (MMKR), a certified public accounting firm that specializes in school district accounting, provides an annual independent audit of ISD 279.

Data sources for this report include the independent annual audit by MMKR, financial and management reports, information from the

Minnesota Department of Education, and Minnesota legislative documents on education finance.

For more information, visit the ISD 279 website at www.district279.org

Recognition for Excellence in Financial Management

- ISD 279 received a clean audit of its FY 2020 finances. The auditors reported the District's financial records to be in excellent condition.
- Moody's Investors Service has assigned an underlying rating of **Aa1** to the district's general obligation bonds. Aa1 is the second highest bond rating Moody's has assigned to a Minnesota school district; only three school districts in Minnesota have a higher underlying bond rating from Moody's.
- For the past **sixteen consecutive years**, ISD 279 has received the Minnesota Department of Education School Finance Award for demonstrating timely submission of financial data and compliance with state statutes; presence of select indicators of fiscal health; and accuracy in financial reporting.
- For the **31st consecutive year**, the Osseo School District was awarded the Association of School Business Officials International's Certificate of Excellence in Financial Reporting.

Success in Cost Containment

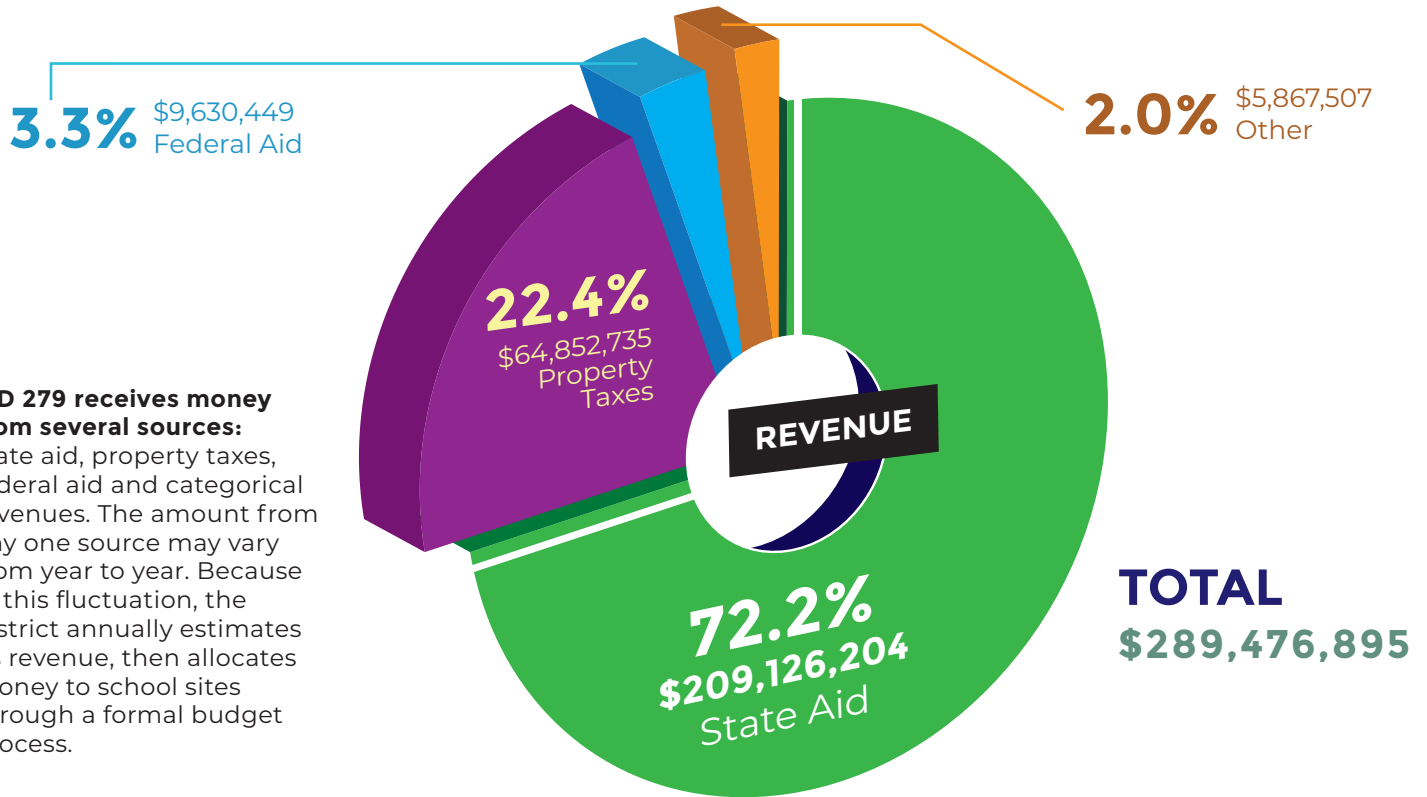
- Cost containment efforts across the system resulted in **\$3,026,000** in savings in the area of purchased services and supplies and **\$1,115,000** in the area of utilities due to energy efficiency tactics and due to the impact of COVID-19 for FY 2020.

Leveraging Taxpayer Dollars Through Careful Stewardship

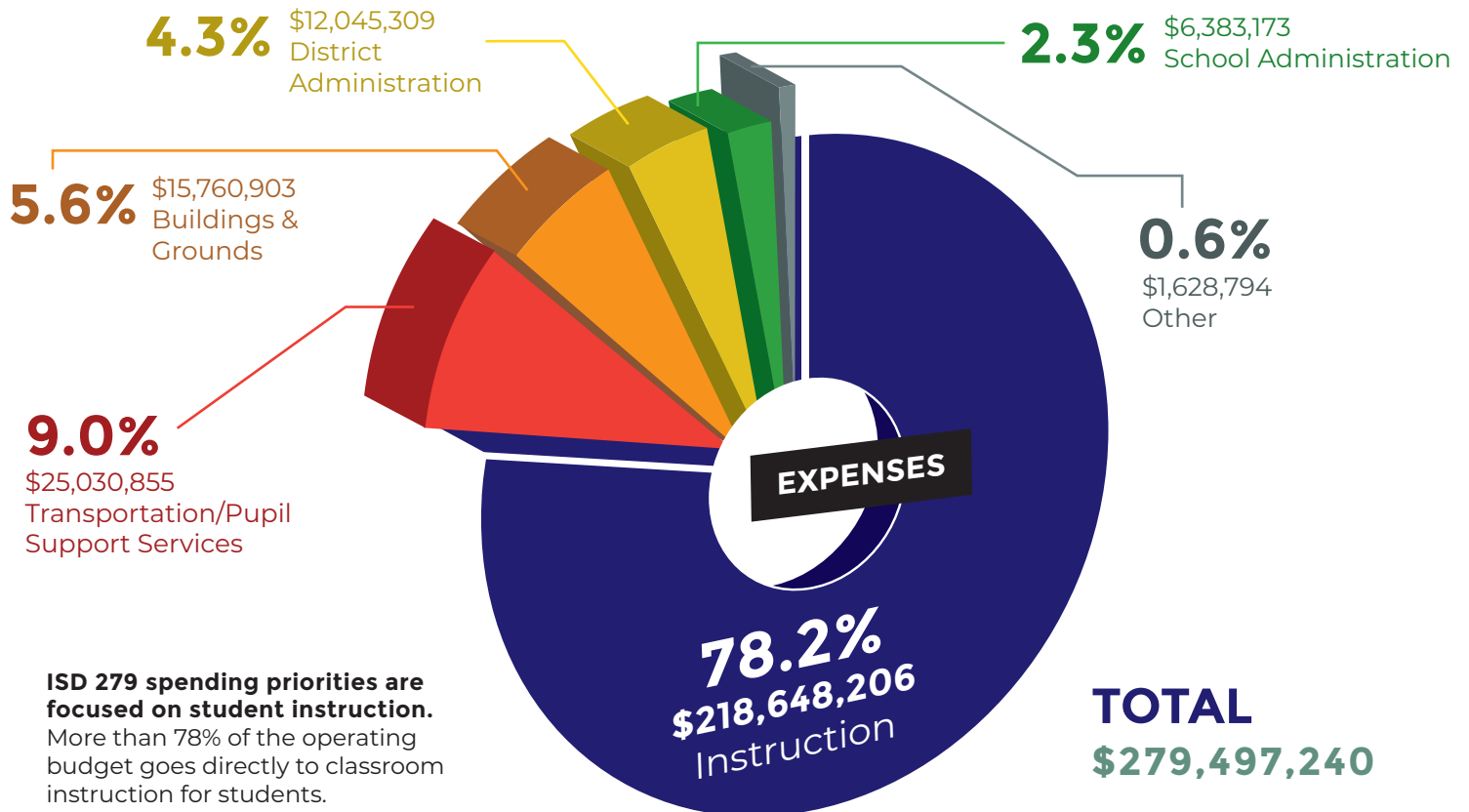
- The school district maintains an intense focus on classroom instruction. More than **78.2%** of the operating budget goes directly to classroom instruction for students.
- By refinancing debt at a lower rate, the school district has saved local taxpayers nearly **\$18** million in interest costs since 2005.
- ISD 279 received **\$44.9** million in grant funds in FY 2020. Grant funds leveraged local dollars and allowed schools to provide value-added programs and services that meet student needs. FY 2020 saw a decrease of **0.5%** in grant funds over the prior year.

GENERAL/TRANSPORTATION FUND

For the year ended June 30, 2020



ISD 279 receives money from several sources: state aid, property taxes, federal aid and categorical revenues. The amount from any one source may vary from year to year. Because of this fluctuation, the district annually estimates its revenue, then allocates money to school sites through a formal budget process.



ISD 279 spending priorities are focused on student instruction. More than 78% of the operating budget goes directly to classroom instruction for students.

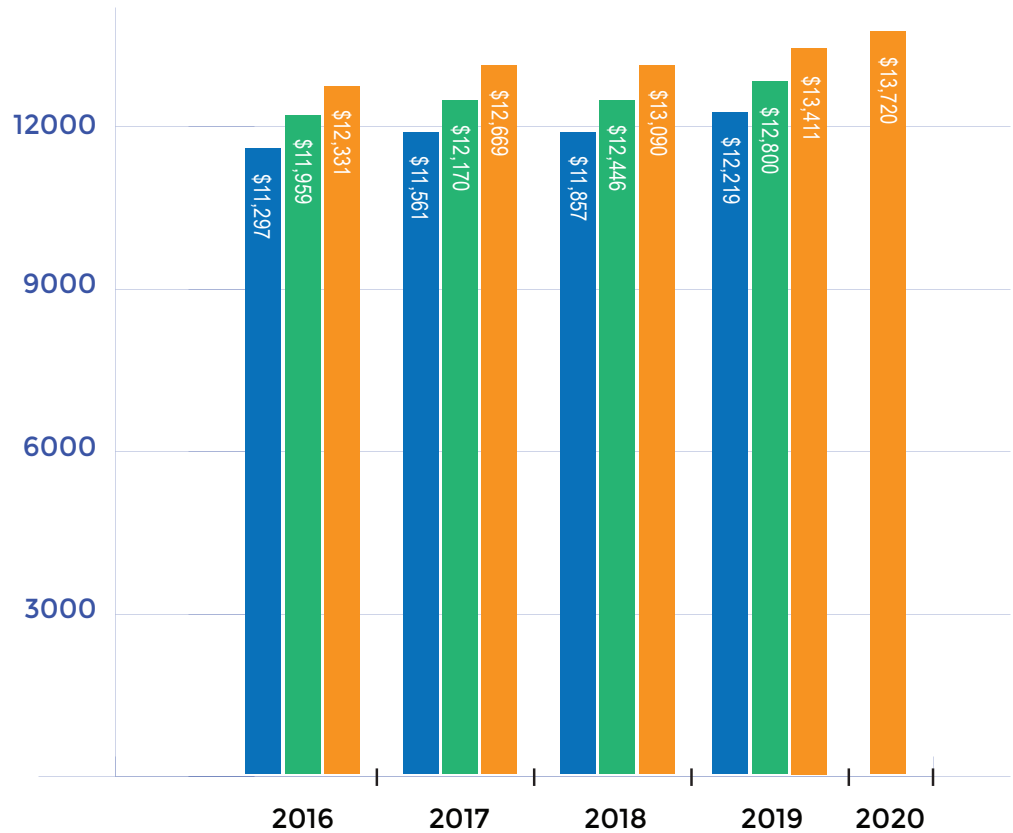
Source: FY 2020 independent audit by Malloy, Montague, Karnowski, Radosevich and Co.

EXPENDITURES PER STUDENT SERVED

Administrative and district support service costs per pupil are consistently lower than the seven-county metro area and statewide averages.

ADM: Average Daily Membership (each ADM roughly represents one student)

- Statewide
- Seven-County Metro Area
- ISD 279



	Statewide*				Seven-County Metro Area*				ISD 279*				
	2016	2017	2018	2019	2016	2017	2018	2019	2016	2017	2018	2019	2020
Administrative and district support services	\$960	\$991	1,031	1065	\$958	\$996	1,045	1078	\$817	\$823	\$855	871	924
Elementary and secondary regular instruction	5,466	5,539	5,646	5787	5,849	5,887	5,976	6112	6,277	6,435	6,609	6746	6738
Vocational education instruction	158	166	170	180	146	153	154	165	153	165	181	180	178
Special education instruction	2,182	2,225	2,298	2380	2,330	2,334	2,418	2505	2,336	2,300	2,322	2411	2591
Instructional support services	622	660	658	669	725	765	748	751	767	848	898	951	1018
Pupil support services	1,019	1,074	1,118	1178	1,104	1,165	1,209	1282	974	1,040	1,092	1142	1179
Sites and buildings and other	890	906	936	960	847	870	896	907	1,007	1,088	1,133	1110	1092
Total General Fund operating expenditures	\$11,297	\$11,561	\$11,857	\$12,219	\$11,959	\$12,170	\$12,446	\$12,800	\$12,331	\$12,699	\$13,090	\$13,411	\$13,720

The District spent \$354,001,280 in the governmental funds reflected above in fiscal 2020, an increase of \$1,446,176 (0.4 percent) from the prior year. On a per student basis, this represents an increase of \$140. General Fund operating expenditures (excluding capital) increased \$309 per student, with the largest increase in special education for salaries, benefits, and purchased services. General Fund capital expenditures decreased \$314 per student, as expenditures fluctuate yearly with the timing of projects. Debt Service Fund increased \$194 from increases in scheduled bond payments.

Expenditure patterns vary from district to district for various reasons. Factors affecting the comparison include, among others, the growth cycle or maturity of the district, average employee experience, availability of funding, population density, and methods of allocating costs.

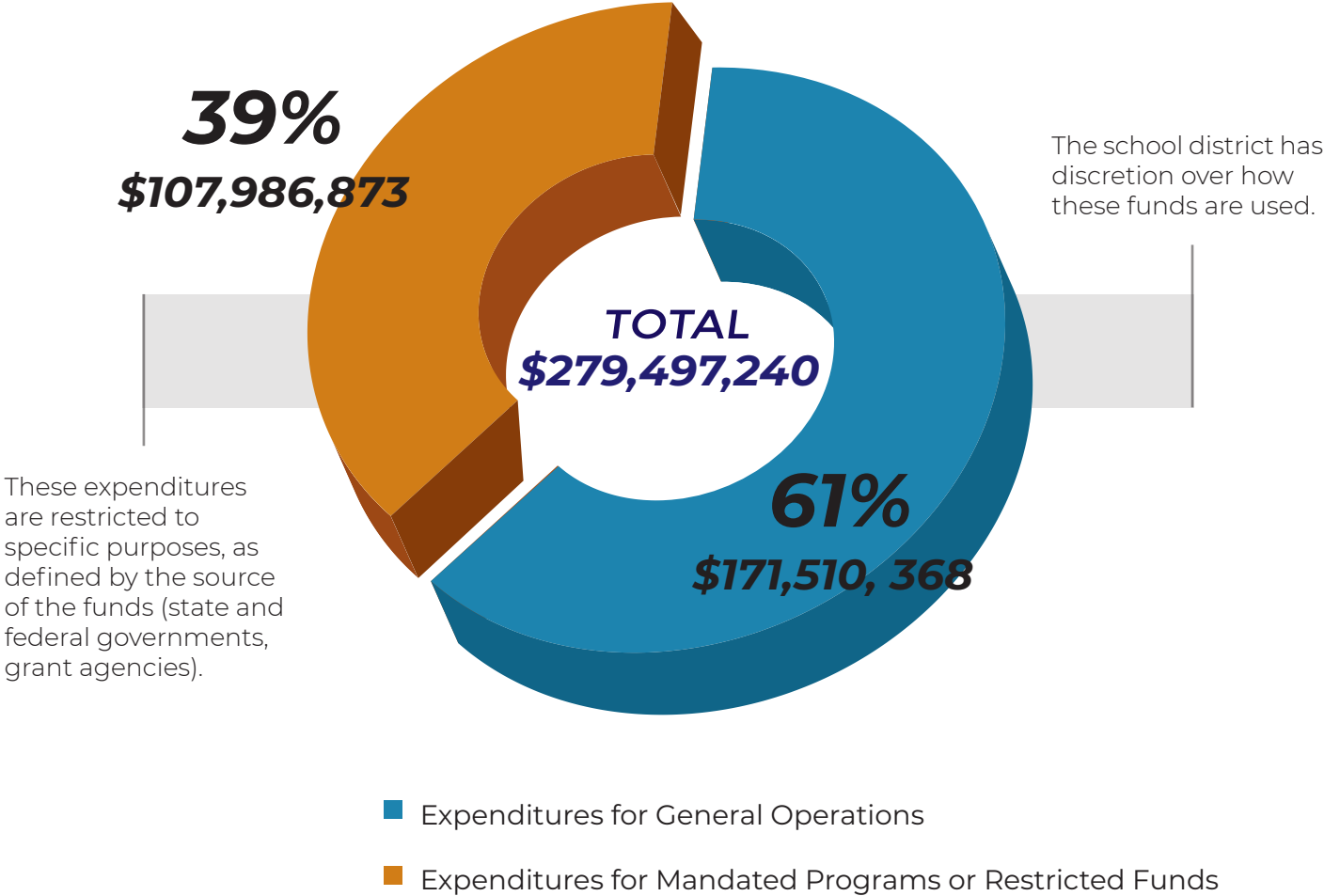
Source: FY 2020 independent audit management report, Malloy, Montague, Karnowski, Radosevich and Co., P.A.

*Statewide and seven-county metro area information for 2020 is not yet available.

HOW MUCH OF THE ANNUAL BUDGET IS WITHIN THE SCHOOL DISTRICT'S CONTROL?

The school district has discretionary control of 61% of the annual budget

Unrestricted expenditures, about 61% of the budget, allow for discretion and can be spent on the general operations of the district. About 39% of FY 2020 expenditures were tied to mandates or restricted to specific purposes.



Mandated Programs - Particular programs for which schools are required to provide services, even if a revenue stream is not available or fully funded. Examples include special education and English learner services.

Restricted Funds - Funds received for a specific purpose that carry spending restrictions.

GENERAL FUND OPERATIONS AND FINANCIAL POSITION

This balance sheet demonstrates the school district's financial position, which is an indicator of the overall financial health of district finances.

	% Change from Prior Year	2019 Actual	% Change from Prior Year	2020 Actual	% Change from Prior Year	2021 Projected	% Change from Prior Year	2022 Projected
Beginning Fund Balance		\$ 73,050,393		\$ 78,214,493		\$ 88,618,269		\$ 78,457,524
Revenue	3.7%	278,015,285	4.1%	289,476,895	-12.9%	252,042,859	1.5%	255,719,781
Expenditures (includes transfers out in FY 2020)	3.1%	272,851,185	2.4%	279,497,240	-6.2%	262,203,604	3.75%	271,841,239
Change In Accounting Principle				424,121				
Ending Fund Balance		\$ 78,214,493		\$ 88,618,269		\$ 78,457,524		\$ 62,336,066
Unassigned Fund Balance		75,728,626		81,696,260		71,535,515		55,414,057
Nonspendable/Restricted/Assigned Fund Balance		2,485,867		6,922,009		6,922,009		6,922,009
Total Fund Balance		<u>78,214,493</u>		<u>88,618,269</u>		<u>\$ 78,457,524</u>		<u>\$ 62,336,066</u>
How many weeks of expenditures can the unassigned fund balance cover?		<u>14.4</u>		<u>15.2</u>		<u>14.2</u>		<u>10.6</u>
Unassigned fund balance as a percentage of Expenditures		27.8%		29.2%		27.3%		20.4%

Unassigned fund balance is generally considered the amount of money left after paying bills. However, due to accounting requirements, the fund balance does not reflect the amount of money actually in the bank; a significant portion of state aid must be recorded in the year before it is received. Therefore, the fund balance is usually larger than the actual amount of cash on hand.

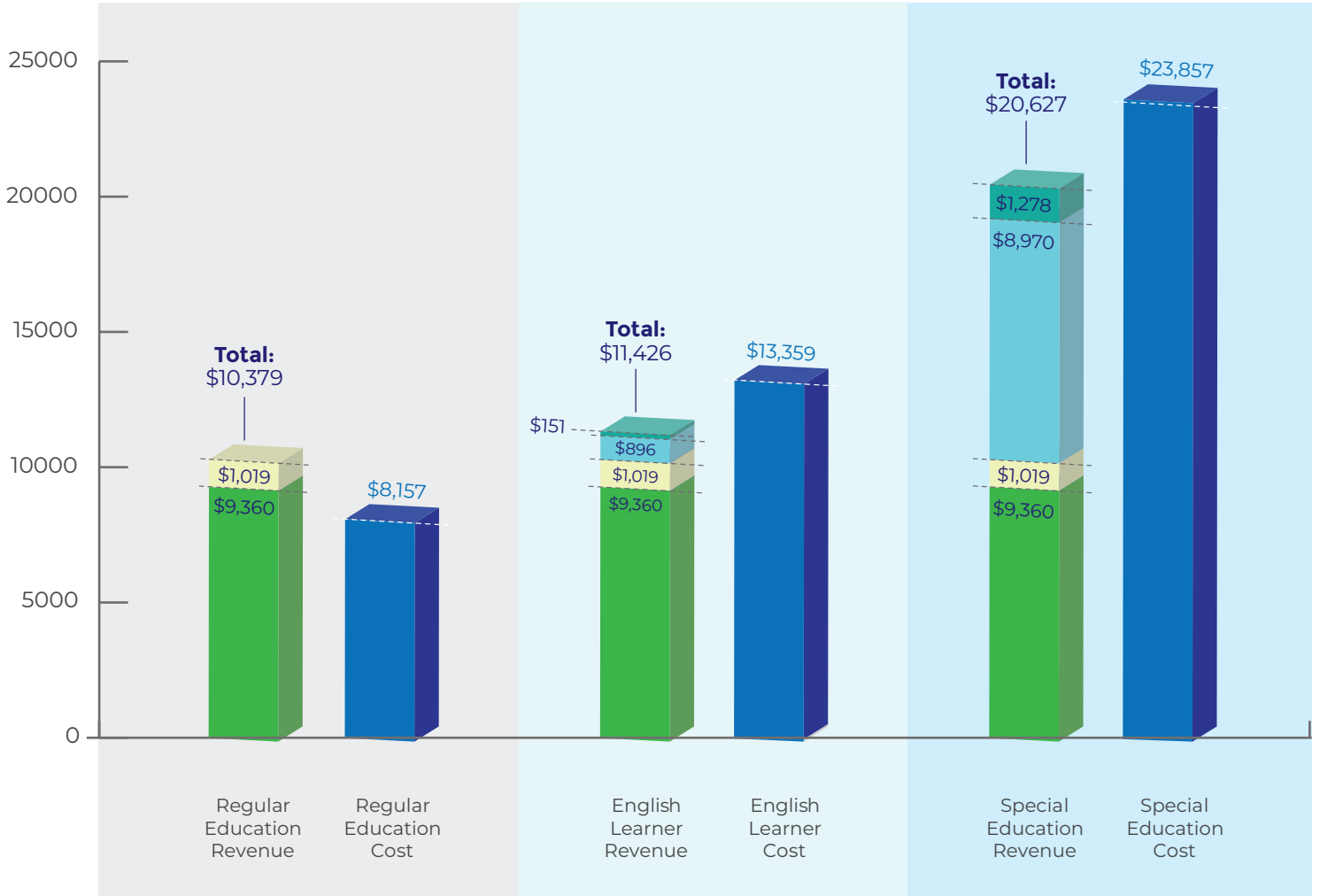
The unassigned fund balance provides cash flow for operations and keeps the district out of debt. To put the fund balance in perspective: The district's monthly operating costs average \$23.3 million, 85% of which is used to cover employee payroll and benefits. On June 30, 2020, the unassigned fund balance would have covered 15.2 weeks of operations.

School Board policy regarding fund balance states "the Board will endeavor to maintain an unappropriated fund balance that will not fall below 5% of the District's general fund operating expenditure budget, excluding operating capital programs."

www.district279.org/ for current curricular, financial, and other School District information.
www.education.state.mn.us/ for current statewide educational information.

REVENUES VS EXPENDITURES PER STUDENT

This graph shows the gap between revenues and expenditures per pupil for various special programs compared to regular education. The gap, called the “cross-subsidy,” requires that the general operating budget subsidize the costs of underfunded mandates.



- Basic Formula, Referendum Aid & Local Levy
- Other - Interest Earning, Tuition, Gifts, Fund Raising, Clearing, Refunds, Resale, etc
- State Aid - Grant Specific
- Federal Aid - Grant Specific
- Cost

GLOSSARY

Achievement and Integration Revenue - Revenue consists of two components, initial revenue and incentive revenue. Initial revenue equals \$350 per Adjusted Pupil Unit (APU) times a low-income household concentration factor; incentive revenue equals \$10 per APU. Achievement and Integration revenue is part state aid, part local levy.

Actual - A number that has been audited.

ADM - (Average Daily Membership) - The total head count of students. The ADM may be different from the official enrollment reported, since enrollment is usually reported as of a particular date. ADM adjusts for fluctuations in enrollment over the course of a school year.

Assigned Fund Balance - Amounts intended to be used by the District for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds, assigned amounts represent intended uses established by the governing body itself or by an official to whom the governing body delegates the authority.

Basic Formula - Basic revenue comes from the “formula,” which sets the minimum level of per-pupil funding from the state. The base amount was \$6,438 in the 2019-20 school year.

Compensatory Revenue - Comes from a formula based on the number of students in a school who are eligible for free or reduced-price school lunch.

English Learners (EL) - Students entering school with little or no command of the English language.

General Fund - The general operating fund of a school district. Similar to a household checking account, the General Fund pays the day-to-day school operating expenses.

Levy - Property taxes collected from local district taxpayers as a component of the overall educational funding formula.

Nonspendable Fund Balance - Amounts that are not in spendable form, such as prepaid items, inventory, and other long-term assets.

Operating Levy - A type of property tax that must be approved by voters. In FY 2014, voters renewed an expiring levy that supports operating expenses such as employee salaries, supplies, heat and lights.

Other Revenue - Tuition, fees, admissions, rentals, sale services/resale, interest earnings, and other miscellaneous revenues collected and/or received.

Regular Instruction Students - Students who do not qualify for specialized services in specific areas, such as special education, English learners, and Title I.

Restricted Funds - Funds specifically restricted for expenditures on certain items, such as construction or training. Some restricted funds also carry an additional restriction against carrying over unexpended fund balances from one year to the next.

Restricted Fund Balance - Amounts for which allowable use is related to externally imposed constraints established by creditors, grantors, or contributors; or constraints imposed by state statutory provisions.

Special Education - An education program for students with disabilities.

Student Instruction - Includes costs of teachers, supplies, paraprofessionals, and curriculum development costs associated with the subjects taught.

Title I - An Elementary and Secondary Education Act program that provides resources for extra help for students who are behind grade level in reading and/or math achievement. The money is provided on the basis of students living in low-income households.

Unreimbursed - Costs that are not reimbursed by the requiring agency or other entity.

Unassigned Funds - Funds that may be used on any legal educational expenditure.

Unassigned Fund Balance - Funds in excess of expenditures that may be carried over from an earlier year and may be used on any legal educational expenditure.

FY 2020 ISD 279 School Board

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For more information about education finance in Minnesota in FY 2020, visit:
[Minnesota School Finance: A Guide for Legislators](#)
[Financing Education in Minnesota, 2019-20](#)