
March Newsletter

DSD Custodial

Learning First!

Ornamental Grass

If you have not already trimmed your ornamental grasses, please do so now. Bundle the grass, tape it, and measure at least 9 inches from the ground before cutting with hedge trimmers. The grass cannot be cut shorter than 9 inches.

Parking Lot Sweeping

We will begin parking lot sweeping. As soon as a schedule is available from the contractor, we will send that information out to you via email so you can plan appropriately.

Custodial Budget

It is critical to remember that custodial supplies are the only items to be purchased out of the custodial budget.

For example, light bulbs and filters should be emailed to Central Supply at Davisschoolmdc@dmail.net and will be billed to EMS (Maintenance); lifetime tables, hand sanitizer, copy paper, and teacher desks are to be ordered and paid for out of other school FF&E budgets.

Use or Lose Vacation

If you have vacation time that is use-or-lose, please use it as soon as possible. Do not wait until the last minute to take time off. There are only 10 interns to cover head custodians. September and October are the months we receive the most requests for interns to substitute. In the past dozens of custodians could not be covered. Please plan early. Just as a reminder you can only carry over a maximum of 240 hours.

Sub Finder System

We are now fully functioning on the new sub system, as a reminder this is NOT tied to Encore and the new payroll system. Also, all subs MUST attend our mandatory training before being used as a sub at any location. If you have questions, please contact Raini at 801-402-7880.

We are on Instagram

Want to see new things we are demoing? Keep up to date on our new trainings? Follow dsdcustodial on Instagram.

Upcoming Events

March 29-31

This is spring break for students ONLY. ALL custodial employees need to work their regular shift unless they have made prior arrangements to have this time off.

April 1

Spring Break- All Custodians off

April 2

Spring Break- All Custodians off

Save the Date

June 8th Professional Development Day. This is a mandatory meeting for ALL employees and will be held at Syracuse High School.

Congratulations

We would like to congratulate **Shelby Starmer** on becoming the Head Custodian at Sand Springs Elementary.

Retirements

We would like to congratulate **Bill Chapple** on his retirement after 37 years of service to Davis School District. Please join us in wishing Bill well in all his future endeavors.

We would like to congratulate **Carol Chapple** on her retirement after 31 years of service to Davis School District. Please join us in wishing Carol well in all her future endeavors.

Furlough Day

Remember that your Furlough Day must be taken no later than June 30th.