

CHATFIELD COMMUNITY EDUCATION

1155 Hillside Dr., Chatfield, MN 55923, (507)867-4521 x. 5022

LuAnn Klevan, Director

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Dear Parent,

It's hard to believe, but it is time to start thinking about fall registration for preschool. Children who will be three years old by September 1, 2021 are eligible to register. The enclosed registration form lists the preschool options available. Rank the class options you prefer. Your confirmation letter will specify the days your child's class will meet. **When registering, note the age requirements.**

CLASSES FILL UP EARLY. If you have a preference, register soon.

If you have any questions, contact LuAnn Klevan at the number or email listed above.

Initial Confirmation - Letters tentatively confirming your child's class assignment will be mailed by June 1st. *Please note: due to low enrollment a class may later be canceled or added.*

Preschool Packets Mailed: Mid July *Packets will include final confirmation, teacher assignment, supply list, appointments for Parent Orientation, transportation registration, immunization forms (make sure immunizations are up-to-date.)*

Parent Orientation: *This is an opportunity for parents to meet with the teacher in small groups. The teacher will go over information specific to the classroom, as well as some program-wide information. There will be plenty of time for parents to ask questions, as well. This is for parents only. The dates for orientation are Aug. 25 & 26. You will receive the date of orientation for your child's class with the confirmation.*

Preschool Open House: Evenings of Sept. 7th & 9th (date assigned with confirmation letter)

What is the Preschool Open House? *The Open House is a time for you and your child to explore the room and to meet the teaching staff. During this time, your child will find his or her locker and cubby, explore the room, and meet the teaching staff. Our goal is to help your child become more comfortable with the classroom, which makes the first day of class a little easier for both of you. This is a special time for parent and preschooler. Please make other arrangements for siblings.*

Tuition Due: September 1st

Preschool begins the week of September 13th

Preschool will follow the school's late start Wed. schedule. Classes start at 8:30 on Wednesdays.

REGISTRATION OPENS MARCH 15th
(Registration for current students begins March 8th)

Please read the FAQ and registration process noted on the back of this letter.

FREQUENTLY ASKED QUESTIONS

When is tuition due each month? *Tuition is due the 1st of each month. There is a \$10 late fee for payments received after the 7th. Tuition is the same amount every month, regardless of the number of times the class is held. **The total cost for the year is divided into nine monthly payments.** Tuition payments may be submitted to your child's classroom, or to Community Education, 11555 Union St., Chatfield, MN 55923. Online payments are also an option. There is a 3.67% transaction fee for online payments.*

Is there transportation to and from preschool? *Children enrolled in the 4 & 5 Year Old classes may ride the bus to school in the morning or from school in the afternoon **IF they have a bus buddy.** A bus buddy is a child (sibling or neighbor in grades 1-6) who uses the same bus stop. The bus buddy escorts the preschooler to the morning meeting place or classroom, and meets the preschooler in the cafeteria before boarding the bus at the end of the day. **If your child is eligible for the 4 & 5 year old class and is enrolled in a blended class, he/she may ride the bus with a bus buddy.** There is a possibility that transportation maybe be available for Tues/Thu/Fri students in local daycares.*

Is childcare available before and after preschool? *Valleyland (School-Age Care) will be available each school day, 6-8 a.m. and 2:45-6 p.m. It is not available on non-instructional days or snow days. Space is limited. Request a Valleyland registration form when registering for preschool.*

Are lunches provided for full day students? *Students must bring their own lunch. Please note that lunches will not be refrigerated and microwaves are not available.*

Do preschoolers nap? *Students in the 3&4 Year Old classes nap after lunch. The 4&5 Year Old classes have quiet (movie) time following lunch.*

Does my child need to be fully toilet trained before starting preschool? *Yes, your child must be able to toilet independently. That means he or she must be able to go into the bathroom (every room has a bathroom), use the toilet, wipe and flush independently. Staff will assist with snaps and zippers. **Please work on these skills before school starts. (Please note: Wearing pull-ups is not considered fully toilet trained.)***

Is financial assistance available? ***YES!** Early Learning Scholarships are available, based on income. When submitting your registration, be sure to request a scholarship application. Applications will be sent in June. If you have questions regarding eligibility, please contact LuAnn Klevan at 867-4521 x. 5022 or lklevan@chatfieldschools.com.*

Select one of the following methods to register:

Registrations will be accepted on a first come basis – beginning March 15th.

- 1) PREFERRED METHOD** – Register Online -- Go to www.chatfieldschools.com > Community Education page. Use the registration link highlighted in gray.
- 2) Submit your registration form, along with the registration fee, to the Community Education Office. Registrations will be returned if received before March 15th. **DO NOT send to the preschool classroom.****