

APPROVED MINUTES  
VERNON TOWN COUNCIL REGULAR MEETING  
TOWN HALL - 14 PARK PLACE - 3<sup>rd</sup> Floor  
VERNON, CONNECTICUT

RECEIVED  
VERNON TOWN CLERK  
17 OCT 11 AM 10:03

September 19, 2017 - 7:30 PM

Mayor Daniel Champagne called the meeting to order at 7:30 PM

**A) PLEDGE OF ALLEGIANCE:**

**B) ROLL CALL:**

**Present:** Council Members Pauline Schaefer, Thomas DiDio, Brian Motola, Julie Clay, Kim Appleyard, Steve Wakefield, Laura Bush, Bill Campbell, Jim Tedford, Steve Peterson, Ann Letendre and Virginia Gingras

**Absent:**

**Entered During Meeting:** Council Member Bush

**Also Present:** Assistant Town Administrator Dawn Maselek, Recording Secretary Karen Daigle

**C.) CITIZEN'S FORUM**

No one spoke at Citizen's Forum.

**F.) PRESENTATIONS**

Mayor Daniel A. Champagne presented a Proclamation to the Daughters of the American Revolution in honor of "Constitution Week", September 18-24, 2017. Sue Reudgen, a member of the DAR, was present to receive the Proclamation.

**D.) EXECUTIVE SESSION**

7:34 PM Council Member Wakefield, seconded by Council Member Schaefer, made the following motion to go into Executive Session #1:

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200, (2), HEREBY GOES INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER AND INVITES DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR TO ATTEND.

Motion carried unanimously.

7:36 PM Council Member Bush entered the meeting.

7:51 PM Executive Session #1 ended.

Council Member Wakefield, seconded by Council Member Schaefer, made the following motion:

THE TOWN COUNCIL APPROVES THE POLICE PENSION PLAN AMENDMENT REGARDING THE NORMAL RETIREMENT DATE FOR EMPLOYEES HIRED ON OR AFTER JULY 1, 1992 WHO TERMINATE WITHOUT ATTAINING THE REQUIRED AGE OR THE REQUIRED YEARS OF SERVICE.

Motion carried unanimously.

Executive Session #2 was pulled from the agenda.

7:52 PM Council Member Wakefield, seconded by Council Member Bush, made the following motion to go into Executive Session #3:

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES SECTION 1-200(6)(D) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS AND INVITES THE FOLLOWING TO ATTEND: DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR.

Motion carried unanimously.

8:31 PM Executive Session #3 ended.

No action taken.

**E.) PUBLIC HEARING**  
None

**F.) PRESENTATIONS (cont'd)**

Presentation to the Town Council by Mayor Daniel A. Champagne on various topics.

- This council meeting ends the summer schedule. Next month resumes the regular schedule with the October 3<sup>rd</sup> meeting.
- Ribbon Cuttings and Grand Openings: PhoLy Vietnamese Restaurant 8/17; Prestige Auto 8/19; Legacy Kitchen and Bath 8/19; Citgo Gas Station Re-Opening 8/25; Marcy's House of Beauty (20 yrs in business) 8/27 and Jamaican Kitchen 9/14.
- Other events in the past thirty days included: Senior's Annual Chicken Barbeque; Scranton Car Show; Eagle Scout Court of Honor for Nicholas Rouleau; Santa House Fundraiser; Rockville Festival and the Fire Fighters Annual Picnic. A public information meeting was held on 8/25 for viewing the design of the new Senior Center. Our new director, Maureen Gabriele, visited several senior centers for introduction and sharing of plans, all toward building relationships.
- Rockville High School Hall of Fame was held on September 17<sup>th</sup>. Thank you to everyone who planned the event and congratulations to all the honorees.
- Five members of the Town of Vernon Fire Department were recognized at the Connecticut State Firefighters Convention September 16, 2017 for their heroic acts at the East Street house explosion, being presented with a "Citation for Bravery" award for their lifesaving efforts. Congratulations to Past Assistant Chief Stan Landry; Lieutenant David Williams; Engineer Warren Boulette; Engineer Richard Harrison; and Engineer Mike Lavasseur.
- School is back in session and the Parks and Recreation programs for the fall are up and running. Anyone interested in programs should call the Recreation Department office.

**G.) ACTION ON CONSENT AGENDA**

Council Member Wakefield, seconded by Council Member Bush, made a motion to move the Consent Agenda. Council Member Motola pulled C-2. Motion to approve C-1 carried unanimously.

- C 1. Request the Town Council approve tax refunds for current and prior years.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue to Mayor Daniel A. Champagne dated September 1, 2017 included for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES SIX (6) PRIOR YEAR TAX REFUNDS TOTALLING \$837.85 AND FIVE (5) CURRENT YEAR TAX REFUNDS TOTALLING \$8119.58 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO DANIEL A. CHAMPAGNE, MAYOR DATED SEPTEMBER 1, 2017.

**H.) DISCUSSION OF PULLED CONSENT ITEMS**

- C 2. Request the Town Council approve budget amendment # 59 for fiscal year 2016-2017 as provided by Finance Officer and Treasurer James M. Luddecke on the budget amendment form attached.** (See the budget amendment form with explanation attached to this agenda.)

**PROPOSED MOTION**

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS # 59 FOR FISCAL YEAR 2016-2017 AS OUTLINED IN THE BUDGET AMENDMENT FORM PROVIDED BY FINANCE OFFICER AND TREASURER, JAMES M. LUDDECKE.

Council Member Wakefield, seconded by Council Member Bush made a motion to approve budget amendment #59 for fiscal year 2016-2017. Finance Director, James Luddecke, answered questions. Discussion took place. Motion carried unanimously.

- I.) PENDING BUSINESS**  
None

- J.) NEW BUSINESS (See below for added NB #3)**

- 1. Mayor Daniel A. Champagne to present the selected candidate for the position of Town Administrator.** (Contract discussion to take place during the Executive Session ).

**PROPOSED MOTION**

PURSUANT TO CHAPTER X, SEC. 3, AND CHAPTER XI, SEC. 3, OF THE VERNON TOWN CHARTER THE TOWN COUNCIL, HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S RECOMMENDATION FOR TOWN ADMINISTRATOR, AND FURTHER APPROVES THE CONTRACT FOR SAME AS PRESENTED.

Council Member Wakefield, seconded by Council Member Schaefer made a motion to approve Mayor Daniel A. Champagne's recommendation for town administrator. Mayor Champagne announced Michael Purcaro, current Board of Education Director of

Business and Finance, as his recommendation for town administrator. Mayor Champagne spoke and Mr. Purcaro answered questions. Discussion took place. Motion carried with 11 in favor and 1 abstention, Council Member Tedford, as he is a town employee.

8:53 PM recess; 9:03 PM reconvened

2. **Request the Town Council authorize the resolution to participate in the CRCOG Cooperative Purchasing Program.** (See memorandum from Mayor Daniel A. Champagne dated September 13, 2017 to the Vernon Town Council relative to same.)

**PROPOSED RESOLUTION:**

THE TOWN COUNCIL, HEREBY RESOLVES IN ACCORDANCE WITH CHAPTER TWELVE (XII), SECTION NINE (9) OF THE TOWN CHARTER, THAT IT IS IN THE BEST INTEREST OF THE TOWN TO: WAIVE THE TRADITIONAL SEALED BID REQUIREMENTS FOR THE PURCHASE OF MATERIALS, SUPPLIES, EQUIPMENT AND SERVICES UNDER THE COOPERATIVE PURCHASING PROGRAM WITH OTHER GOVERNMENTAL UNITS, COOPERATIVES, COUNCILS OR BOARDS OF EDUCATION FOR THE DURATION OF TWENTY FOUR (24) MONTHS, FROM SEPTEMBER 8, 2017 TO SEPTEMBER 7, 2019; AND (2) AUTHORIZE THE TOWN ADMINISTRATOR AS THE MAYOR'S DESIGNEE TO EXECUTE ON BEHALF OF THE TOWN OF VERNON ANY INSTRUMENT(S) TO THAT EFFECT.

Council Member Wakefield, seconded by Council Member Bush proposed a resolution to waive the traditional sealed bid to participate in the CRCOG Cooperative Purchasing Program for 24 months commencing September 8, 2017 to September 7, 2019 and authorized the town administrator to execute on behalf of the Town of Vernon any instruments to that effect. Motion carried unanimously.

K.) **INTRODUCTION OF ORDINANCES**  
None

L.) **ACTION ON ORDINANCES PREVIOUSLY PRESENTED**  
None

M.) **IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS.**

Council Member Wakefield, seconded by Council Member Appleyard made a motion to add an agenda item, as New Business #3. Motion carried unanimously.

J.) **NEW BUSINESS (cont'd)**

3. **Request the Town Council authorize the collection of Town of Vernon Motor Vehicle Taxes.** (See memorandum from James M. Luddecke, Finance Officer and Treasurer, dated September 18, 2017 relative to same.)

**PROPOSED MOTION**

WHEREAS THE TOWN COUNCIL, AT ITS JUNE 13, 2017 SPECIAL MEETING, SET THE MOTOR VEHICLE TAX AT 37.00 MILS FOR THE FISCAL YEAR JULY 1, 2017 THROUGH JUNE 30, 2018, FURTHER RESOLVES THAT:

THE TOWN COUNCIL OF THE TOWN OF VERNON IN ACCORDANCE WITH THE PROVISIONS OF SECTION 12-144A OF THE CONNECTICUT GENERAL

STATUTES, AUTHORIZES THE COLLECTION OF MOTOR VEHICLE TAXES  
DUE AND PAYABLE OCTOBER 1, 2017, IN A SINGLE INSTALLMENT.

Council Member Wakefield, seconded by Council Member Bush proposed a resolution to collect motor vehicle taxes at 37.00 mills for the fiscal year 2017-2018, due and payable October 1, 2017 in a single installment. Mayor Daniel A. Champagne spoke and Finance Director, James Luddecke answered questions. Discussion took place. Motion carried unanimously.

**N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS**  
None

**O.) ADOPTION OF MINUTES**

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF AUGUST 15, 2017 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Schaefer, made a motion to waive the reading of and approve the minutes of the August 15, 2017 regular Town Council meeting. Motion carried with 11 in favor and 1 abstention, Council Member Peterson

**P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE,  
REPORTS, ETC. NOT REQUIRING ACTION**

1. Monthly Report for the Vernon Town Clerk – August, 2017 as submitted by Bernice K. Dixon, Town Clerk.
2. Monthly Report for the Vernon Police Department – August, 2017 as submitted by Captain John Kelley.

**Adjourn ( 9:17 PM)**

Council Member Wakefield, seconded by Council Member Schaefer, made a motion to adjourn. Motion carried unanimously.

Received: September 26, 2017

Approved: October 4, 2017

Respectfully Submitted,



Karen C. Daigle  
Recording Secretary