

POSTED
9/15/17
J.P.

AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL – 14 PARK PLACE – 3RD FLOOR
VERNON, CONNECTICUT

TUESDAY, SEPTEMBER 19, 2017
7:30 P.M.

RECEIVED
VERNON TOWN CLERK
17 SEP 15 AM 10:09

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

SESSION #1

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200, (2), HEREBY GOES INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER AND INVITES DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR TO ATTEND.

SESSION #2

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200, (2), HEREBY GOES INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER AND INVITES DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR TO ATTEND.

SESSION #3

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES SECTION 1-200(6)(D) HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS AND INVITES THE FOLLOWING TO ATTEND: DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR.

- E.) PUBLIC HEARING

F.) PRESENTATIONS BY THE ADMINISTRATION

Presentation of a Proclamation to the Daughters of the American Revolution in honor of "Constitution Week", September 18-24, 2017. A member of the DAR will be present to receive the Proclamation.

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

G.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve tax refunds for current and prior years.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue to Mayor Daniel A. Champagne dated September 1, 2017 included for Council review.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES SIX (6) PRIOR YEAR TAX REFUNDS TALLING \$837.85 AND FIVE (5) CURRENT YEAR TAX REFUNDS TALLING \$8119.58 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO DANIEL A. CHAMPAGNE, MAYOR DATED SEPTEMBER 1, 2017.

- C 2. Request the Town Council approve budget amendment # 59 for fiscal year 2016-2017 as provided by Finance Officer and Treasurer James M. Luddecke on the budget amendment form attached.** (See the budget amendment form with explanation attached to this agenda.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS # 59 FOR FISCAL YEAR 2016-2017 AS OUTLINED IN THE BUDGET AMENDMENT FORM PROVIDED BY FINANCE OFFICER AND TREASURER, JAMES M. LUDDECKE.

H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. Mayor Daniel A. Champagne to present the selected candidate for the position of Town Administrator. (Contract discussion to take place during the Executive Session).

PROPOSED MOTION

PURSUANT TO CHAPTER X, SEC. 3, AND CHAPTER XI, SEC. 3, OF THE VERNON TOWN CHARTER THE TOWN COUNCIL, HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S RECOMMENDATION FOR TOWN ADMINISTRATOR, AND FURTHER APPROVES THE CONTRACT FOR SAME AS PRESENTED.

2. Request the Town Council authorize the resolution to participate in the CRCOG Cooperative Purchasing Program. (See memorandum from Mayor Daniel A. Champagne dated September 13, 2017 to the Vernon Town Council relative to same.)

PROPOSED RESOLUTION:

THE TOWN COUNCIL, HEREBY RESOLVES IN ACCORDANCE WITH CHAPTER TWELVE (XII), SECTION NINE (9) OF THE TOWN CHARTER, THAT IT IS IN THE BEST INTEREST OF THE TOWN TO: WAIVE THE TRADITIONAL SEALED BID REQUIREMENTS FOR THE PURCHASE OF MATERIALS, SUPPLIES, EQUIPMENT AND SERVICES UNDER THE COOPERATIVE PURCHASING PROGRAM WITH OTHER GOVERNMENTAL UNITS, COOPERATIVES, COUNCILS OR BOARDS OF EDUCATION FOR THE DURATION OF TWENTY FOUR (24) MONTHS, FROM SEPTEMBER 8, 2017 TO SEPTEMBER 7, 2019; AND (2) AUTHORIZE THE TOWN ADMINISTRATOR AS THE MAYOR'S DESIGNEE TO EXECUTE ON BEHALF OF THE TOWN OF VERNON ANY INSTRUMENT(S) TO THAT EFFECT.

K.) INTRODUCTION OF ORDINANCES

L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **AUGUST 15, 2017** AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Monthly Report for the Vernon Town Clerk – August, 2017 as submitted by Bernice K. Dixon, Town Clerk.
 2. Monthly Report for the Vernon Police Department – August, 2017 as submitted by Captain John Kelley.
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Q.) ADJOURNMENT