

June 6, 2017

**APPROVED MINUTES  
VERNON TOWN COUNCIL REGULAR MEETING  
TOWN HALL - 14 PARK PLACE - 3<sup>rd</sup> Floor  
VERNON, CONNECTICUT**

RECEIVED  
VERNON TOWN CLERK  
17 JUN 28 AM 11:57

June 6, 2017 - 7:30 PM

Mayor Daniel Champagne called the meeting to order at 7:30 PM

**A) PLEDGE OF ALLEGIANCE:**

**B) ROLL CALL:**

**Present:** Council Members Pauline Schaefer, Brian Motola, Kim Appleyard, Steve Wakefield, Laura Bush, Bill Campbell, Jim Tedford, Ann Letendre and Virginia Gingras

**Absent:** Council Members Thomas DiDio, Julie Clay, and Steve Peterson

**Entered During Meeting:**

**Also Present:** Town Administrator John Ward, Recording Secretary Karen Daigle

**C.) CITIZEN'S FORUM**

No one spoke at Citizen's Forum.

**F.) PRESENTATIONS**

Presentation of the Winner's Trophies to the Town of Vernon, Mayor Daniel A. Champagne, Robert Sigan, Director of Information Technology, Police Chief James Kenny and Fire Chief Steve Eppler, for the Fidelco Bowling Tournament held earlier this year. Presentation was made by Dave Wolfenden and Ed Gorman, of the Manchester Lions Club.

**D.) EXECUTIVE SESSION**

7:36 PM Council Member Wakefield, seconded by Council Member Bush, made the following motion to go into Executive Session:

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200(6) (B), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION RELATIVE TO **CASE NO.:1640266 JESSICA HALE V. TOWN OF VERNON AND BOARD OF EDUCATION**, AND INVITES THE FOLLOWING INDIVIDUALS TO ATTEND: JOHN D. WARD, TOWN ADMINISTRATOR; MICHAEL PURCARO, DIRECTOR OF BUSINESS AND FINANCE FOR THE BOARD OF EDUCATION, AND DR. JOSEPH MACARY, SUPERINTENDENT OF SCHOOLS.

Motion carried unanimously.

7:51 PM Executive Session ended.

Council Member Motola, seconded by Council Member Schaefer, made the following motion:

THE TOWN COUNCIL HEREBY AGREES TO THE FULL AND FINAL SETTLEMENT AS PRESENTED IN THE MATTER OF CASE NO. 1640266 JESSICA HALE V. TOWN

June 6, 2017

OF VERNON AND BOARD OF EDUCATION, TO RESOLVE SAID CLAIM. ONCE THE SETTLEMENT IS EXECUTED, IT WILL BE PUBLIC.

Motion carried with 7 in favor; with Council Members Wakefield and Campbell opposed.

**E.) PUBLIC HEARING**

None

**F.) PRESENTATIONS (continued)**

Presentation to the Town Council by Mayor Daniel A. Champagne on various topics.

- The 2017 Rockville High School Graduation is scheduled for June 15, 2017. Town Council Members who wish to attend should RSVP to the RHS Office as soon as possible.
- The Annual Town Meeting is June 13, 2017 at the Rockville High School Auditorium, commencing at 7:00 PM
- On Thursday, June 8, 2017, the Lake Street School third graders will tour Town Hall, the GAR Museum and participate in a mock Town Council Meeting.
- On May 18, 2017 members of Administration, Economic Development and I attended the State of Connecticut Historic Preservation Annual Meeting . My office and staff were awarded the "2017 Municipal Leadership Award", in recognition of the town's dedication to the preservation of our rich industrial heritage. Thank you to all those who work so hard to preserve our mill properties.
- The Vernon Girl's softball team had a winning season and are in the State Finals.
- The Annual Town Carnival will be held July 26<sup>th</sup>-July 29<sup>th</sup>.
- The July in the Sky will be held on July 5, 2017.

**G.) ACTION ON CONSENT AGENDA**

Council Member Wakefield, seconded by Council Member Bush, made a motion to move the Consent Agenda. Motion carried unanimously.

- C 1. Request the Town Council approve tax refunds for prior and current years.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue to John D. Ward, Town Administrator dated May 23, 2017 included for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES TWO (2) TAX REFUNDS FOR PRIOR YEAR TOTALING \$219.04 AND NINE (9) CURRENT YEAR TAX REFUNDS TOTALING \$4711.15 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED MAY 23, 2017.

- C 2. Request the Town Council approve budget amendments #36, #37, #38 and #39 for Fiscal Year 2016-2017 as provided by Finance Officer and Treasurer James M. Luddecke on budget amendment forms attached.** (See the budget amendment forms with explanation attached to this agenda.)

June 6, 2017

**PROPOSED MOTION**

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS, #36, #37, #38 AND #39 FOR FISCAL YEAR 2016-2017 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY THE FINANCE OFFICER, JAMES M. LUDDECKE.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Maureen Gabriele, Senior Center Director, 14 Park Place, Vernon, Connecticut as the Town of Vernon Municipal Agent, said term to commence on June 7, 2017 and expires December 31, 2017. (Ms. Gabriele will complete the unexpired term of Paula Claydon, former Senior Center Director.)**

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MAUREEN GABRIELE AS MUNICIPAL AGENT FOR THE ELDERLY FOR A TERM TO COMMENCE ON JUNE 7, 2017 AND EXPIRES ON DECEMBER 31, 2017.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Maureen Gabriele, Senior Center Director, 14 Park Place, Vernon, Connecticut as the Town of Vernon representative to the Access Agency, said term to commence on June 7, 2017 and expires May 31, 2019. (Ms. Gabrielle is a town employee and therefore no resume is included.)**

**PROPOSED MOTION**

PURSUANT TO THE BY-LAWS OF THE ACCESS AGENCY, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MAUREEN GABRIELE, SENIOR CENTER DIRECTOR, 14 PARK PLACE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE ACCESS AGENCY, INC. FOR A TERM TO BEGIN ON JUNE 7, 2017 AND EXPIRES ON MAY 31, 2019.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of William Francis, (R), 41 Pinnacle Road, Vernon, Connecticut as a regular member of the Board of Assessment Appeals, said term to commence on July 1, 2017 and expires on June 30, 2020. (A copy of Mr. Francis' resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO C.G.S. § 7-105 AND CHARTER CHAPTER IX, SECTION 3, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF WILLIAM FRANCIS, (R), 41 PINNACLE ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BOARD OF ASSESSMENT APPEALS FOR A TERM COMMENCING ON JULY 1, 2017 AND EXPIRING ON JUNE 30, 2020.

- C 6. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of William Dowty (R), 80 Wilson Lane, Vernon, Connecticut as a regular member of the Building Code Board of Appeals, said appointment to commence on July 1, 2017 and expires on June 30, 2020. (A copy of Mr. Dowty's resume is included for Council review.)**

June 6, 2017

**PROPOSED MOTION**

PURSUANT TO TOWN OF VERNON CHARTER CHAPTER VIII, SECTIONS 4 AND 6; C.G.S. §29-266, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF WILLIAM DOWTY, (R), 80 WILSON LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BUILDING CODE BOARD OF APPEALS, SAID TERM TO COMMENCE ON JULY 1, 2017 AND EXPIRES ON JUNE 30, 2020.

- C 7. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Jason Hahn, (D), 14 Janet Lane, Vernon, Connecticut as a regular member of the Building Code Board of Appeals, said appointment to commence on July 1, 2017 and expires on June 30, 2020. (A copy of Mr. Hahn's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO TOWN OF VERNON CHARTER CHAPTER VIII, SECTIONS 4 AND 6; C.G.S. §29-266, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JASON HAHN, (D), 14 JANET LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BUILDING CODE BOARD OF APPEALS, SAID TERM TO BEGIN ON JULY 1, 2017 AND EXPIRES JUNE 30, 2020.

- C 8. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Scott Tedeschi, (D), 15 Allan Drive, Vernon, Connecticut as a regular member of the Building Code Board of Appeals, said appointment to commence on July 1, 2017 and expires on June 30, 2020. (A copy of Mr. Tedeschi's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO TOWN OF VERNON CHARTER CHAPTER VIII, SECTIONS 4 AND 6; C.G.S. §29-266, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF SCOTT TEDESCHI, (D), 15 ALLAN DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BUILDING CODE BOARD OF APPEALS, SAID TERM TO BEGIN ON JULY 1, 2017 AND EXPIRES JUNE 30, 2020.

- C 9. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Kenneth J. Boynton, (U), 100-25 Dobson Road, Vernon, Connecticut as a regular members of the Building Code Board of Appeals, said appointment to commence on July 1, 2017 and expires June 30, 2020. (A copy of Mr. Boynton's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO TOWN OF VERNON CHARTER CHAPTER VIII, SECTIONS 4 AND 6; C.G.S. §29-266, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF KENNETH J. BOYNTON, (U), 100-25 DOBSON ROAD , VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BUILDING CODE BOARD OF APPEALS, SAID TERM TO BEGIN ON JULY 1, 2017 AND EXPIRES JUNE 30, 2020.

- C 10. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Joseph R. Miller, (R), 27 Tallwood Drive, Vernon, Connecticut as a regular member of**

June 6, 2017

the Pension Board, said appointment to commence July 1, 2017 and expires on June 30, 2020. (A copy of Mr. Miller's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO THE TOWN OF VERNON CHARTER CHAPTER VIII, SECTION 9, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JOSEPH R. MILLER, (R), 27 TALLWOOD DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PENSION BOARD, SAID TERM TO COMMENCE ON JULY 1, 2017 AND ENDS ON JUNE 30, 2020.

- C 11. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of John J. Lillis, III, (U), 21 Indian Trail, Vernon, Connecticut as a regular member of the Pension Board, said appointment to commence on July 1, 2017 and ends on June 30, 2020.** (A copy of Mr. Lillis' resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO THE TOWN OF VERNON CHARTER CHAPTER VIII, SECTION 9, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JOHN J. LILLIS, III, (U), 21 INDIAN TRAIL, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PENSION BOARD, SAID TERM TO COMMENCE ON JULY 1, 2017 AND ENDS ON JUNE 30, 2020.

- C 12. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Gary P. Ruchin , (D), 75 Risley Road, Vernon, Connecticut as a regular member of the Pension Board, said appointment to commence on July 1, 2017 and expires on June 30, 2020.** (A copy of Mr. Ruchin's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO THE TOWN OF VERNON CHARTER CHAPTER VIII, SECTION 9, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF GARY P. RUCHIN, (D), 75 RISLEY ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PENSION BOARD, SAID TERM TO COMMENCE ON JULY 1, 2017 AND ENDS ON JUNE 30, 2020.

**H.) DISCUSSION OF PULLED CONSENT ITEMS**

None

**I.) PENDING BUSINESS**

None

**J.) NEW BUSINESS**

- 1. Request the Town Council authorizes Town Administrator John D. Ward to make application for LOTCIP funding for the Dart Hill Road Bridge #03936.** (See memorandum dated June 1, 2017 from John D. Ward, Town Administrator to Mayor Daniel A. Champagne and the Vernon Town Council relative to same.

June 6, 2017

**PROPOSED MOTION**

THE VERNON TOWN COUNCIL HEREBY AUTHORIZES TOWN ADMINISTRATOR JOHN D. WARD TO MAKE APPLICATION FOR LOTCIP FUNDING FOR THE RECONSTRUCTION OF DART HILL ROAD BRIDGE OVER THE HOCKANUM RIVER (BRIDGE #03936) AND TO EXECUTE ALL DOCUMENTS RELATED TO SUCH APPLICATION.

Council Member Wakefield, seconded by Council Member Bush authorized Town Administrator, John D. Ward, to make application for LOTCIP funding for the reconstruction of Dart Hill Road bridge over the Hockanum River (Bridge #03936) and to execute all documents related to such application. Town Engineer, Dave Smith, answered questions. Discussion took place. Motion carried unanimously.

2. **Request the Town Council schedule a Public Hearing relative to the Facility Plan for the Vernon Water Pollution Control Facility on June 20, 2017.** (See memorandum from Director, Robert Grasis of the Vernon Water Pollution Control to John D. Ward, Town Administrator dated May 31, 2017 relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING RELATIVE TO THE FACILITY PLAN FOR THE WATER POLLUTION CONTROL FACILITY, LOCATED AT 100 WINDSORVILLE ROAD, VERNON, CONNECTICUT, SAID PUBLIC HEARING TO BE HELD TUESDAY, JUNE 20, 2017 AT 7:35 PM IN THE TOWN COUNCIL CHAMBERS, THIRD FLOOR, TOWN HALL, 14 PARK PLACE, VERNON, CONNECTICUT TO HEAR COMMENT AND ANSWER QUESTIONS RELATIVE TO THE PROPOSED FACILITY PLAN.

Council Member Wakefield, seconded by Council Member Bush scheduled a Public Hearing relative to the facility plan for the Water Pollution Control Facility located at 100 Windsorville Road, Vernon, Connecticut, said Public Hearing to be held Tuesday, June 20, 2017 at 7:35 PM in the Town Council Chambers, Third Floor, Town Hall, 14 Park Place, Vernon, Connecticut to hear comment and answer questions relative to the proposed facility plan. Town Administrator, John D. Ward, spoke. Discussion took place. Motion carried unanimously.

3. **Request the Town Council approve the job description of Senior Network Engineer as recommended by Assistant Town Administrator Dawn Maselek.** (See attached memorandum from Dawn Maselek relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF *SENIOR NETWORK ENGINEER*.

Council Member Wakefield, seconded by Council Member Bush made a motion to adopt the job description of Senior Network Engineer. Human Resource Director, Dawn Maselek, and Data Processing Director, Robert Sigan, answered questions. Discussion took place. Motion carried unanimously.

June 6, 2017

**K.) INTRODUCTION OF ORDINANCES**

None

**L.) ACTION ON ORDINANCES PREVIOUSLY PRESENTED**

None

**M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS.**

None

**N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS**

None

**O.) ADOPTION OF MINUTES**

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **MAY 16, 2017** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Tedford, made a motion to waive the reading of and approve the minutes of the May 16, 2017 regular Town Council meeting. Motion carried unanimously.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL JOINT TOWN COUNCIL AND WATER POLLUTION CONTROL AUTHORITY MEETING OF **APRIL 29, 2017** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Bush, made a motion to waive the reading of and approve the minutes of the April 29, 2017 special Joint Town Council and Water Pollution Control Authority meeting. Motion carried unanimously.

**P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION**

1. Monthly report - Vernon Police Department for the month of April, 2017 as submitted by Captain John Kelley.
2. Monthly report - Vernon Town Clerk for the month of April, 2017 as submitted by Bernice K. Dixon, Town Clerk.

**Adjourn ( 8:06 PM)**

Council Member Motola, seconded by Council Member Schaefer, made a motion to adjourn. Motion carried unanimously.

Received: June 8, 2017

Approved: June 20, 2017

Respectfully Submitted,



Karen C. Daigle  
Recording Secretary