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AGENDA  
VERNON TOWN COUNCIL  
**REGULAR MEETING**  
TOWN HALL - 14 PARK PLACE - 3<sup>RD</sup> FLOOR  
VERNON, CONNECTICUT

**TUESDAY, JUNE 6, 2017**  
7:30 P.M.

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

RECEIVED  
VERNON TOWN CLERK  
17 JUN - 2 AM 10:35

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- D.) EXECUTIVE SESSION

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200(6) (B), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION RELATIVE TO **CASE NO.:1640266 JESSICA HALE V. TOWN OF VERNON AND BOARD OF EDUCATION**, AND INVITES THE FOLLOWING INDIVIDUALS TO ATTEND: JOHN D. WARD, TOWN ADMINISTRATOR; MICHAEL PURCARO, DIRECTOR OF BUSINESS AND FINANCE FOR THE BOARD OF EDUCATION AND DR. JOSEPH MACARY, SUPERINTENDENT OF SCHOOLS.

- E.) PUBLIC HEARING

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- F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

Presentation of the Winner's Trophies to the Town of Vernon, Mayor Daniel A. Champagne, Robert Sigan, Director of Information Technology, Police Chief James Kenny and Fire Chief Steve Eppler, for the Fidelco Bowling Tournament held earlier this year. Presentation to be made by Dave Wolfenden and John Garapolo, of the Manchester Lions Club.

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G.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve tax refunds for prior and current years.**  
(See copy of a memorandum from Terry Hjarne, Collector of Revenue to John D. Ward, Town Administrator dated May 23, 2017 included for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES TWO (2) TAX REFUNDS FOR PRIOR YEAR TOTALING \$219.04 AND NINE (9) CURRENT YEAR TAX REFUNDS TOTALING \$4711.15 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED MAY 23, 2017.

- C 2. Request the Town Council approve budget amendments #36, #37, #38 and #39 for Fiscal Year 2016-2017 as provided by Finance Officer and Treasurer James M. Luddecke on budget amendment forms attached.** (See the budget amendment forms with explanation attached to this agenda.)

**PROPOSED MOTION**

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS, #36, #37, #38 AND #39 FOR FISCAL YEAR 2016-2017 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY THE FINANCE OFFICER, JAMES M. LUDDECKE.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Maureen Gabriele, Senior Center Director, 14 Park Place, Vernon, Connecticut as the Town of Vernon Municipal Agent, said term to commence on June 7, 2017 and expires December 31, 2017.** (Ms. Gabriele will complete the unexpired term of Paula Claydon, former Senior Center Director.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MAUREEN GABRIELE AS MUNICIPAL AGENT FOR THE ELDERLY FOR A TERM TO COMMENCE ON JUNE 7, 2017 AND EXPIRES ON DECEMBER 31, 2017.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Maureen Gabriele, Senior Center Director, 14 Park Place, Vernon, Connecticut as the Town of Vernon representative to the Access Agency, said term to commence on June 7, 2017 and expires May 31, 2019.** (Ms. Gabrielle is a town employee and therefore no resume is included.)

**PROPOSED MOTION**

PURSUANT TO THE BY-LAWS OF THE ACCESS AGENCY, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MAUREEN GABRIELE, SENIOR CENTER DIRECTOR, 14 PARK PLACE , VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE ACCESS AGENCY, INC. FOR A TERM TO BEGIN ON JUNE 7, 2017 AND EXPIRES ON MAY 31, 2019.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of William Francis, (R), 41 Pinnacle Road, Vernon, Connecticut as a regular member of the Board of Assessment Appeals, said term to commence on July 1, 2017 and expires on June 30, 2020.** (A copy of Mr. Francis' resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO C.G.S. § 7-105 AND CHARTER CHAPTER IX, SECTION 3, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF WILLIAM FRANCIS, (R), 41 PINNACLE ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BOARD OF ASSESSMENT APPEALS FOR A TERM COMMENCING ON JULY 1, 2017 AND EXPIRING ON JUNE 30, 2020.

- C 6. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of William Dowty (R), 80 Wilson Lane, Vernon, Connecticut as a regular member of the Building Code Board of Appeals, said appointment to commence on July 1, 2017 and expires on June 30, 2020.** (A copy of Mr. Dowty's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO TOWN OF VERNON CHARTER CHAPTER VIII, SECTIONS 4 AND 6; C.G.S. §29-266, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF WILLIAM DOWTY, (R), 80 WILSON LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BUILDING CODE BOARD OF APPEALS, SAID TERM TO COMMENCE ON JULY 1, 2017 AND EXPIRES ON JUNE 30, 2020.

- C 7. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Jason Hahn, (D), 14 Janet Lane, Vernon, Connecticut as a regular member of the Building Code Board of Appeals, said appointment to commence on July 1, 2017 and expires on June 30, 2020.** (A copy of Mr. Hahn's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO TOWN OF VERNON CHARTER CHAPTER VIII, SECTIONS 4 AND 6; C.G.S. §29-266, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JASON HAHN, (D), 14 JANET LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BUILDING CODE BOARD OF APPEALS, SAID TERM TO BEGIN ON JULY 1, 2017 AND EXPIRES JUNE 30, 2020.

- C 8. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Scott Tedeschi, (D), 15 Allan Drive, Vernon, Connecticut as a regular member of the Building Code Board of Appeals, said appointment to commence on July 1, 2017 and expires on June 30, 2020. (A copy of Mr. Tedeschi's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO TOWN OF VERNON CHARTER CHAPTER VIII, SECTIONS 4 AND 6; C.G.S. §29-266, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF SCOTT TEDESCHI, (D), 15 ALLAN DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BUILDING CODE BOARD OF APPEALS, SAID TERM TO BEGIN ON JULY 1, 2017 AND EXPIRES JUNE 30, 2020.

- C 9. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Kenneth J. Boynton, (U), 100-25 Dobson Road, Vernon, Connecticut as a regular members of the Building Code Board of Appeals, said appointment to commence on July 1, 2017 and expires June 30, 2020. (A copy of Mr. Boynton's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO TOWN OF VERNON CHARTER CHAPTER VIII, SECTIONS 4 AND 6; C.G.S. §29-266, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF KENNETH J. BOYNTON, (U), 100-25 DOBSON ROAD , VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE BUILDING CODE BOARD OF APPEALS, SAID TERM TO BEGIN ON JULY 1, 2017 AND EXPIRES JUNE 30, 2020.

- C 10. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Joseph R. Miller, (R), 27 Tallwood Drive, Vernon, Connecticut as a regular member of the Pension Board, said appointment to commence July 1, 2017 and expires on June 30, 2020. (A copy of Mr. Miller's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO THE TOWN OF VERNON CHARTER CHAPTER VIII, SECTION 9, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JOSEPH R. MILLER, (R), 27 TALLWOOD DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PENSION BOARD, SAID TERM TO COMMENCE ON JULY 1, 2017 AND ENDS ON JUNE 30, 2020.

- C 11. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of John J. Lillis, III, (U), 21 Indian Trail, Vernon, Connecticut as a regular member of the Pension Board, said appointment to commence on July 1, 2017 and ends on June 30, 2020.** (A copy of Mr. Lillis' resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO THE TOWN OF VERNON CHARTER CHAPTER VIII, SECTION 9, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JOHN J. LILLIS, III, (U), 21 INDIAN TRAIL, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PENSION BOARD, SAID TERM TO COMMENCE ON JULY 1, 2017 AND ENDS ON JUNE 30, 2020.

- C 12. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Gary P. Ruchin , (D), 75 Risley Road, Vernon, Connecticut as a regular member of the Pension Board, said appointment to commence on July 1, 2017 and expires on June 30, 2020.** (A copy of Mr. Ruchin's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO THE TOWN OF VERNON CHARTER CHAPTER VIII, SECTION 9, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF GARY P. RUCHIN, (D), 75 RISLEY ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PENSION BOARD, SAID TERM TO COMMENCE ON JULY 1, 2017 AND ENDS ON JUNE 30, 2020.

- H.) **DISCUSSION OF PULLED CONSENT ITEMS**
- I.) **PENDING BUSINESS**

J.) NEW BUSINESS

1. **Request the Town Council authorizes Town Administrator John D. Ward to make application for LOTCIP funding for the Dart Hill Road Bridge #03936.** (See memorandum dated June 1, 2017 from John D. Ward, Town Administrator to Mayor Daniel A. Champagne and the Vernon Town Council relative to same.)

**PROPOSED MOTION**

THE VERNON TOWN COUNCIL HEREBY AUTHORIZES TOWN ADMINISTRATOR JOHN D. WARD TO MAKE APPLICATION FOR LOTCIP FUNDING FOR THE RECONSTRUCTION OF DART HILL ROAD BRIDGE OVER THE HOCKANUM RIVER (BRIDGE #03936) AND TO EXECUTE ALL DOCUMENTS RELATED TO SUCH APPLICATION.

2. **Request the Town Council schedule a Public Hearing relative to the Facility Plan for the Vernon Water Pollution Control Facility on June 20, 2017.** (See memorandum from Director, Robert Grasis of the Vernon Water Pollution Control to John D. Ward, Town Administrator dated May 31, 2017 relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING RELATIVE TO THE FACILITY PLAN FOR THE WATER POLLUTION CONTROL FACILITY, LOCATED AT 100 WINDSORVILLE ROAD, VERNON, CONNECTICUT, SAID PUBLIC HEARING TO BE HELD TUESDAY, JUNE 20, 2017 AT 7:35 PM IN THE TOWN COUNCIL CHAMBERS, THIRD FLOOR, TOWN HALL, 14 PARK PLACE, VERNON, CONNECTICUT TO HEAR COMMENT AND ANSWER QUESTIONS RELATIVE TO THE PROPOSED FACILITY PLAN.

3. **Request the Town Council approve the job description of Senior Network Engineer as recommended by Assistant Town Administrator Dawn Maselek.** (See attached memorandum from Dawn Maselek relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF **SENIOR NETWORK ENGINEER**.

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K.) INTRODUCTION OF ORDINANCES

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L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

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N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

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O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **MAY 16, 2017** AND THAT MINUTES OF SAID MEETING BE APPROVED.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL JOINT TOWN COUNCIL AND WATER POLLUTION CONTROL AUTHORITY MEETING OF **APRIL 29, 2017** AND THAT MINUTES OF SAID MEETING BE APPROVED.

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P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Monthly report - Vernon Police Department for the month of April, 2017 as submitted by Captain John Kelley.
  2. Monthly report - Vernon Town Clerk for the month of April, 2017 as submitted by Bernice K. Dixon, Town Clerk.
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Q.) ADJOURNMENT