

March 20, 2018

Approved Minutes

Vernon Town Council- Regular Meeting

Town Hall- 14 Park Place- 3rd Floor

Vernon, Connecticut

March 20, 2018- 7:30PM

RECEIVED
VERNON TOWN CLERK

18 APR 20 AM 11:52

Mayor Daniel A. Champagne called the meeting to order at 7:30 PM

A) PLEDGE OF ALLEGIANCE

B) ROLL CALL:

Present: Council Members Steve Wakefield, Brian Motola, Julie Clay, Mike Wendus, Laura Bush, Bill Campbell, Ann Letendre, Pauline Schaefer, and Steve Peterson and Ralph Zahner

Absent: Council Members Thomas DiDio and Jim Tedford

Entered During Meeting: None

Also Present: Town Administrator Michael J. Purcaro, Recording Secretary Cassandra Minor

C) CITIZENS FORUM:

None.

D) EXECUTIVE SESSION:

None.

F) PRESENTATIONS BY THE ADMINISTRATION

1. The Town of Vernon's Easter Egg Hunt is coming up for kids from 2-8 years of age. The event begins at 9:30 AM, Henry Park, McCoy Field. Advance sign up not required. The event is sponsored by the Vernon Parks and Recreation Department and Santini Villa Apartments.

2. Parks and Recreation also has the Mother's Day Dash event coming up. The event starts at 9:30 AM, in Henry Park with walk-in registration from 8:00 AM to 9:15AM on Mother's Day, Sunday, May 13, 2018. Come join the fun.

3. The Senior Center will close on April 2nd to begin the transition to the new center. Final preparations for the move have begun and all the Senior Center Members are very excited about the opening. We'll keep you posted as we get closer to the opening.

4. Last week you received your budget books and this evening on your table are the Board of Education books and all the agendas for our meetings. Please let us know if any of the dates are a problem for your schedules so that we will be sure to have a quorum at each of the six meetings. Also mark your calendars for the Annual Town Meeting held on the fourth Tuesday of April each year, April 24, 2018 at 7:00 PM, Rockville High School.

5. I attended the Eagle Scout Court of Honor for Nicholas Jonas of Troop 2020. Nick's project helped with the renovation and beautification for an outdoor space for the residents of Clairvaux House. Clairvaux is a temporary transitional living space for those individuals actively taking steps toward permanent housing. Congratulations to Nick and his family

6. New Safe Routes to School Public Information Meeting is scheduled for April 30, 2018 here in the Town Council Chambers at 6:30 PM. The previously scheduled meeting was postponed due to inclement weather. All are welcome.

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7. Fidelco Guide Dog Town of Vernon wins it all again! Congratulations to our Police and Fire Department and thank you to Bob Sigan of our IT Department for his bowling skills.

E) PUBLIC HEARING (7:35 PM)

PUBLIC HEARING TO RECEIVE COMMENTS AND QUESTIONS REGARDING THE PROPOSED ORDINANCE ENTITLED “ *ORDINANCE NO. _____, AN ORDINANCE CONCERNING LITTER IN THE TOWN OF VERNON*”. (A copy of the proposed ordinance is included in the Council packet for reference.)

7:35PM MAYOR DANIEL A. CHAMPAGNE CALLED THE HEARING TO ORDER

CLERK READ THE LEGAL NOTICE

Town Attorney, Louis A. Spadaccini spoke and answered questions. Discussion ensued.

Mark Summers 84 Brookview Drive, Vernon of spoke in regards to Hartford Courant distribution to residents that do not request service.

A request was made to amend the ordinance to include the word drone to the aircraft portion.

(NOTE: Please refer to Section L. of the agenda for action on this item)

8:00PM Public Hearing closed.

8:00PM Returned to regular meeting.

G) ACTION ON CONSENT AGENDA:

Council Member Wakefield, seconded by Council Member Bush made a motion to move the Consent Agenda. Motion to approve C-1 and C-2 carried unanimously.

C 1. Request the Town Council approve Tax Refunds for Current Years. (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated March 3, 2018 included in the Council packet.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES EIGHT (8) CURRENT YEAR TAX REFUNDS TOTALLING \$1392.38 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED MARCH 3, 2018.

C 2. Request the Town Council approve Mayor Daniel A. Champagne’s appointment of William J. Nicholson, (R), 86 Huntington Drive, Vernon, Connecticut moving from regular member to alternate member of the Historic Properties Commission. Mr. Nicholson’s present term began in April 4, 2014 and expires on April 3, 2019. (A copy of Mr. Nicholson’s resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO ORDINANCE NO. 185 (TOWN CODE SEC. 2-122) THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE’S APPOINTMENT OF WILLIAM J. NICHOLSON, (R), 86 HUNTINGTON DRIVE, VERNON, CONNECTICUT, MOVING FROM REGULAR MEMBER TO ALTERNATE MEMBER OF THE HISTORIC PROPERTIES COMMISSION. SAID ALTERNATE TERM EXPIRES ON APRIL 3, 2019.

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H) **DISCUSSION OF PULLED CONSENT ITEMS**

None.

I) **PENDING BUSINESS**

None.

J) **NEW BUSINESS**

1. **Request the Town Council approve the job descriptions for Deputy Town Clerk in the Town Clerk's Office; Administrative Assistant in the Police Department; and Health and Fitness Coordinator and Fitness Center Assistant (Senior Center).** (See memorandum from Dawn Maselek, Assistant Town Administrator in the Town Council packet relative to same. Also included are the job descriptions for same.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPT THE JOB DESCRIPTIONS OF DEPUTY TOWN CLERK, ADMINISTRATIVE ASSISTANT, HEALTH AND FITNESS COORDINATOR AND FITNESS CENTER ASSISTANT.

Council Member Wakefield, seconded by Council Member Bush made a motion to adopt the job descriptions of Deputy Town Clerk, Administrative Assistant, Health and Fitness Coordinator and Fitness Center Assistant. Motion carried unanimously.

2. **Request the Town Council consider a request by the Vernon Community Arts Center to cover fifty percent (50%) of the Centers utility bill.** (See documents attached: VCAC Profit and Loss Comparison; Certificate of Liability; VCAC and TOV Lease Agreement and memorandum from Michael J. Purcaro, Town Administrator to Mayor Daniel A. Champagne and the Vernon Town Council dated March 15, 2018.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES THE PAYMENT OF FIFTY PERCENT (50%) OF THE UTILITY COSTS FOR THE PROPERTY KNOWN AS 709 HARTFORD TURNPIKE, VERNON, CONNECTICUT. SAID FIFTY PERCENT (50%) UTILITY COSTS WILL BE ALLOCATED TO THE UTILITY ACCOUNT LOCATED WITHIN THE DEPARTMENT OF PUBLIC WORKS BUDGET, IN WHOSE NAME THE UTILITY ACCOUNTS ARE HELD.

Council Member Wakefield, seconded by Council Member Bush made a motion to authorize the payment of fifty percent (50%) of the utility costs for the property known as 709 Hartford Turnpike, Vernon, Connecticut. Said fifty percent (50%) utility costs will be allocated to the utility account located within the Department of Public Works budget, in whose name the utility accounts are held. Discussion ensued. President of Vernon Community Arts Center, Jane Penfield and Treasurer of Vernon Community Arts Center Kathy Stavens spoke and answered questions. Motion carried with 9 in favor and 1 opposed, Council Member Campbell.

3. **Request the Town Council authorizes Mayor Daniel A. Champagne to enter into a Memorandum of Agreement between the Town of Vernon and the Rockville Public Library.** (See attached memorandum from Michael J. Purcaro, Town Administrator to Daniel A. Champagne, Mayor and the Vernon Town Council and the Memorandum of Agreement relative to same.)

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PROPOSED MOTION:

THE TOWN COUNCIL HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO ENTER INTO AND SIGN THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF VERNON AND THE ROCKVILLE PUBLIC LIBRARY, AND FURTHER RECOMMENDS THAT THE TRANSFER OF THE ROCKVILLE PUBLIC LIBRARY BE REFERRED TO THE TOWN OF VERNON PLANNING AND ZONING COMMISSION FOR THE REQUIRED 8-24 REVIEW.

Council Member Wakefield, seconded by Council Member Bush made a motion to authorize Mayor Daniel A. Champagne to enter into and sign the Memorandum of Agreement between the Town of Vernon and The Rockville Public Library and further recommends that the transfer of the Rockville Public Library be referred to the Town of Vernon Planning and Zoning Commission for the required 8-24 Review. Discussion ensued. President, Thomasina Clemons, Vice-President, Mark Summers, and Secretary, David Alter of the Rockville Public Library Board of Trustees spoke and answered questions. Motion carried unanimously.

K) INTRODUCTION OF ORDINANCES

None.

L) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED:

ACTION – PUBLIC HEARING HELD IN SECTION “E”)

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V, SECTION 4 & 6 OF THE VERNON TOWN CHARTER, HEREBY MOVES TO APPROVE THE ORDINANCE ENTITLED, “ORDINANCE NO. _____, AN ORDINANCE CONCERNING LITTER IN THE TOWN OF VERNON”.

Council Member Wakefield, seconded by Council Member Schaefer made a motion to approve “ORDINANCE NO. To Be Determined, AN ORDINANCE CONCERNING LITTER IN THE TOWN OF VERNON”. Motion carried unanimously.

M) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

Council Member Wakefield, seconded by Council Member Clay made a motion to add additional agenda item. Motion carried unanimously.

N) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATION ITEMS

Resolved: the Town Council hereby approves budget amendment #18 for fiscal year 2017-2018 as outlined in the Budget Amendment forms provided by the Finance Officer, Jeffrey O’Neill.

Council Member Wakefield, seconded by Council Member Peterson made a motion to approve budget amendment #18 for fiscal year 2017-2018 as outlined in the budget amendment forms. Discussion ensued. Finance Officer, Jeffrey O’Neill spoke and answered questions. Motion carried unanimously.

O) ADOPTION OF MINUTES:

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF FEBRUARY 20, 2018 AND THAT MINUTES OF SAID MEETING BE APPROVED AS AMENDED (for the second time), ON MARCH 20, 2018, to reflect the following: (The

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minutes have an error in **NB #3 PROPOSED RESOLUTION #2** – The resolution distributed at the meeting reflected a “local share of \$650,000.00 for the replacement of VCMS Partial Roof Replacement Project,” and the Council approved same. The minutes reflect that the number was \$6,500,000.00.” The Council is asked to amend the minutes to reflect the correct and original request of \$650,000.00.) and change Section B- Roll Call to reflect Ralph Zahner was present.

Council Member Wakefield, seconded by Council Member Bush made a motion to approve as amended the minutes from the February 20, 2018 regular meeting to reflect the change in NB#3 Proposed Resolution #2. Motion carried with 9 in favor and 1 abstention, Council Member Schaefer.

Council Member Wakefield, seconded by Council Member Campbell made a motion to further amend the minutes to reflect Council Member Zahner was present in section B- Roll call. Motion carried with 8 in in favor and 2 not present during vote, Council Members Wendus and Schaefer.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF MARCH 6, 2018 AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Wakefield, seconded by Council Member Bush made a motion to approve the minutes of the Regular Town Meeting of March 6, 2018. Motion carried unanimously.

P) **INFORMATION ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC, NOT REQUIRING ACTION.**

1. Monthly Report for the Vernon Police Department – February, 2018 as submitted by John Kelley, Captain.
2. Monthly Report for the Town Clerk’s Office – January, 2018 as submitted by Bernice K. Dixon, Town Clerk.
3. Letter to DECD relative to: Town of Vernon’s, Opportunity Zone Application dated March 15, 2018

Q) **ADJOURNMENT (8:50pm):**

Council Member Wakefield, seconded by Council Member Bush, made a motion to adjourn. Motion carried unanimously.

Received: March 27, 2018
Approved: April 3, 2018

Respectfully submitted,



Cassandra Minor
Recording Secretary.