

Posted 3/5/18  
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AGENDA  
 VERNON TOWN COUNCIL  
**REGULAR MEETING**  
 TOWN HALL – 14 PARK PLACE – 3<sup>RD</sup> FLOOR  
 VERNON, CONNECTICUT  
  
**TUESDAY, MARCH 6, 2018**  
 7:30 P.M.

RECEIVED  
 VERNON TOWN CLERK  
 18 MAR - 5 AM 9:06

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

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D.) EXECUTIVE SESSION

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200, (2), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO AND ASSISTANT TOWN ADMINISTRATOR DAWN MASELEK TO ATTEND.

E.) PUBLIC HEARING (7:35 PM) - SPECIAL TOWN MEETING (7:40 PM)

**PUBLIC HEARING AND SPECIAL TOWN MEETING TO RECEIVE COMMENTS AND QUESTIONS REGARDING A "RESOLUTION TO APPROVE AN ADDITIONAL APPROPRIATION OF \$273,924.00 FROM GENERAL FUND BALANCE TO THE FISCAL YEAR 2017-2018 CAPITAL IMPROVEMENT BUDGET FOR THE PURCHASE OF THIRTEEN (13) VEHICLES AS A FLEET REPLACEMENT AND UPDATE TO THE GENERAL GOVERNMENT INVENTORY."** (A copy of the Resolution and the legal ad are included in the Council's agenda packet.)

MAYOR DANIEL A. CHAMPAGNE CALLS THE PUBLIC HEARING TO ORDER

CLERK READS THE LEGAL NOTICE

MAYOR DANIEL A. CHAMPAGNE CALLS FOR PUBLIC COMMENT

**MAYOR CHAMPAGNE DECLARES THE PUBLIC HEARING - CLOSED**

**MAYOR CHAMPAGNE RECOMMENDS ACTION** ON THE PROPOSED  
RESOLUTION

**MAYOR CHAMPAGNE SHALL RECESS TOWN COUNCIL  
MEETING** UNTIL COMPLETION OF THE SPECIAL TOWN  
MEETING

***SPECIAL TOWN MEETING***

TOWN CLERK TO READ THE LEGAL NOTICE

MAYOR CHAMPAGNE CALLS FOR **NOMINATIONS FOR MODERATOR**

CLOSE NOMINATIONS, VOTE ON NOMINEE AND DECLARE  
MODERATOR

**MODERATOR ASKS FOR PUBLIC COMMENT**

PUBLIC COMMENTS

**VOTE** ON RESOLUTION PRESENTED

**MODERATOR WILL CALL FOR A MOTION TO ADJOURN  
THE SPECIAL TOWN MEETING**

**MAYOR CHAMPAGNE AND THE TOWN COUNCIL RETURN  
TO REGULAR TOWN COUNCIL MEETING BUSINESS**

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F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

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G.) ACTION ON CONSENT AGENDA

- C 1.** Request the Town Council approve Tax Refunds for Current Years. (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated February 23, 2018 included in the Council packet.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES THIRTEEN CURRENT YEAR TAX REFUNDS TOTALLING \$15,828.34 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED FEBRUARY 23, 2018.

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H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

- 1.** Request the Town Council approve the job descriptions for *Facilities Assistant and Bus Driver* for the Vernon Senior Center (See memorandum from Dawn Maselek, Assistant Town Administrator in the Town Council packet relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPT THE JOB DESCRIPTIONS OF **FACILITIES ASSISTANT** AND **BUS DRIVER** FOR THE VERNON SENIOR CENTER.

2. **Request the Town Council approve the Town of Vernon's participation in Solarize Connecticut – Round 10.** See memorandum from Michael J. Purcaro, Town Administrator to Mayor Daniel A. Champagne, and the Vernon Town Council dated February 28, 2018 relative to same.)

**PROPOSED MOTION:**

THE VERNON TOWN COUNCIL HEREBY APPROVES THE TOWN'S PARTICIPATION IN SOLARIZE CONNECTICUT - ROUND 10, AND FURTHER AUTHORIZES TOWN ADMINISTRATOR MICHAEL J. PURCARO TO EXECUTE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF VERNON AND SOLARIZE CONNECTICUT, A PROGRAM MANAGED BY SMARTPOWER, INC.

3. **Request the Town Council authorize the appointment of the auditor to audit the books and account of the Town in accordance with the provisions of Chapter III of the CGS, Revision of 1958, as amended.** (See memorandum from Interim Finance Officer James M. Luddecke relative to same.)

**PROPOSED MOTION:**

RESOLVED, THE VERNON TOWN COUNCIL HEREBY APPOINTS THE FIRM OF MAHONEY SABOL & COMPANY, LLP, OF 180 GLASTONBURY BOULEVARD, GLASTONBURY, CONNECTICUT, AS AUDITORS TO AUDIT THE BOOKS AND ACCOUNTS OF THE TOWN OF VERNON FOR THE FISCAL YEAR ENDING JUNE 30, 2018; AND TO AUTHORIZE THE TOWN ADMINISTRATOR TO EXECUTE CONTRACT #2007 IN THE AMOUNT OF \$77,350.00 FOR THE YEAR 2018 AUDIT.

4. **Request the Town Council approve the re-designation of funds in the Capital Projects Fund.** (See memorandum from James M. Luddecke, Treasurer dated February 27, 2018 to Michael J. Purcaro, Town Administrator relative to same.)

**PROPOSED MOTION:**

THE TOWN COUNCIL AUTHORIZES THE RE-DESIGNATION OF AVAILABLE RESOURCES IN THE CAPITAL PROJECTS FUND FROM THE DART HILL ROAD BRIDGE RECONSTRUCTION PROJECT TO THE PLEASANTVIEW BRIDGE REPLACEMENT PROJECT IN THE AMOUNT OF \$350,000.00.

5. **Request the Town Council approve the disposal or sale of items from Skinner Road School.** (See memorandum Jeffrey J. O'Neill, Finance Officer to Michael J. Purcaro dated February 27, 2018 and various fixed asset disposal forms relative to same enclosed for Council review.)

**PROPOSED MOTION:**

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OR SALE AT PUBLIC AUCTION OF ITEMS FROM SKINNER ROAD SCHOOL, AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORMS AND ATTACHMENTS.

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K.) **INTRODUCTION OF ORDINANCES**

1. **Request the Town Council send proposed ordinance "Ordinance No. \_\_\_\_\_, An Ordinance Concerning Litter in the Town of Vernon", to public hearing.** (See memorandum from Mayor Daniel A. Champagne to the Vernon Town Council dated March 1, 2018 relative to same.)

**PROPOSED MOTION:**

THE TOWN COUNCIL, CONSISTENT WITH CHAPTER V, SECTIONS FIVE AND SIX OF THE VERNON TOWN CHARTER, ENTITLED "PUBLIC HEARING ON AND PUBLICATION OF ORDINANCES", HEREBY SCHEDULES A PUBLIC HEARING REGARDING AN ORDINANCE ENTITLED, "**ORDINANCE NO. \_\_\_\_\_, AN ORDINANCE CONCERNING LITTER IN THE TOWN OF VERNON**", AT 7:35 PM ON TUESDAY, MARCH 20, 2018 LOCATED AT THE TOWN COUNCIL CHAMBERS, THIRD FLOOR, 14 PARK PLACE, VERNON, CONNECTICUT TO HEAR COMMENTS AND TAKE NECESSARY ACTION RELATIVE TO THE PROPOSED ORDINANCE.

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L.) **ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED**

M.) **IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS**

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N.) **DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS**

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O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **FEBRUARY 20, 2018** AND THAT MINUTES OF SAID MEETING BE APPROVED.

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P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Invitation from the American Legion and the American Legion Auxiliary to participate in the **2018 Town of Vernon Memorial Day Parade** scheduled for May 28, 2018.

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Q.) ADJOURNMENT