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AGENDA
VERNON TOWN COUNCIL
REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3RD FLOOR
VERNON, CONNECTICUT

TUESDAY, JANUARY 16, 2018
7:30 P.M.

RECEIVED
VERNON TOWN CLERK
18 JAN 12 AM 10:59

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

D.) EXECUTIVE SESSION

SESSION #1

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200, (6) (B), HEREBY GOES INTO EXECUTIVE SESSION TO DISCUSS THE FOLLOWING REAL ESTATE TAX APPEALS: *Connecticut CVS Pharmacy, LLC vs. Town of Vernon et al;* *Robert Poullos vs. Town of Vernon et al;* *Janaki Corp, LLC vs. Town of Vernon et al;* *Anthony Waggoner vs. Town of Vernon et al;* *Briar Knoll NCM, LLC vs. Town of Vernon et al;* and *Diamond 67 LLC vs. Town of Vernon et al;* AND INVITES ASSISTANT TOWN ATTORNEY MARTIN BURKE AND TOWN OF VERNON ASSESSOR DAVID WHEELER TO ATTEND.

SESSION #2

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES § 1-200, (6) (A), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS WITH VERNON SCHOOL ADMINISTRATOR'S ASSOCIATION - July 1, 2018 - June 30, 2022, AND INVITES SUPERINTENDENT DR. JOSEPH MACARY AND BOE CHAIRMAN ANNE FISHER TO ATTEND.

E.) PUBLIC HEARING

F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

Mayor Daniel A. Champagne to present Proclamation to outgoing Town Council member Ginny Gingras.

Presentation by Town Clerk Bernice K. Dixon relative to the newly purchased Town Clerk's Comprehensive Operating System.

G.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Shai-Anne R. Gaston, 30 Elm Street, A1, Vernon, Connecticut as an under 21 member of the Youth Services Advisory Board.** (A copy of Ms. Gaston's resume is included for Council review. Ms. Gaston is not eligible to be a registered voter, therefore, her affiliation is not listed.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER XV, SECT. 3; TOWN COUNCIL RESOLUTION DATED 08-24-1976 AND TOWN COUNCIL RESOLUTION DATED 03-01-1994, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF SHAI-ANNE R. GASTON, 30 ELM STREET, A1, VERNON, CONNECTICUT AS AN UNDER 21 MEMBER OF THE YOUTH SERVICES ADVISORY BOARD, SAID TERM TO COMMENCE ON JANUARY 17, 2018 AND EXPIRES ON HER 21st BIRTHDAY.

- C 2. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Nathanael L. Roman, 53 Ward Street, Vernon, Connecticut as an Under 21 Member of the Youth Services Advisory Board.** (A copy of Mr. Roman's resume is included for Council review. Mr. Roman is not eligible to be a registered voter, therefore, his affiliation is not listed.)

PROPOSED MOTION

PURSUANT TO CHARTER CHAPTER XV, SECT. 3; TOWN COUNCIL RESOLUTION DATED 08-24-1976 AND TOWN COUNCIL RESOLUTION DATED 03-01-1994, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF NATHANAEL L. ROMAN, 53 WARD STREET, VERNON, CONNECTICUT AS AN UNDER 21 MEMBER OF THE YOUTH SERVICES ADVISORY BOARD, SAID TERM TO COMMENCE ON JANUARY 17, 2018 AND EXPIRES ON HIS 21st BIRTHDAY.

- C 3. Request the Town Council approve budget amendment #9, #10, #11 and #12 for fiscal year 2017-2018 as provided by Finance Officer and Treasurer James M. Luddecke on the budget amendment form attached.** (See the budget amendment form with explanation attached to this agenda.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #9, #10, #11 AND #12 FOR FISCAL YEAR 2017-2018 AS OUTLINED IN THE BUDGET AMENDMENT FORM PROVIDED BY FINANCE OFFICER AND TREASURER, JAMES M. LUDDECKE.

H.) **DISCUSSION OF PULLED CONSENT ITEMS**

I.) **PENDING BUSINESS**

J.) **NEW BUSINESS**

1. **Request the Town Council schedule a public hearing relative to the sale of the Town owned property known as 133 Tunnel Road, Vernon, Connecticut, said public hearing to be scheduled on February 6, 2018 at 7:35 PM to hear comment and answer questions relative to the proposed sale of same.** (See memorandum dated January 3, 2018 from Michael J. Purcaro, Town Administrator to Mayor Daniel A. Champagne and the Vernon Town Council relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING RELATIVE TO THE SALE OF THE TOWN OWNED PROPERTIES KNOWN AS 133 TUNNEL ROAD, VERNON, CONNECTICUT, SAID PUBLIC HEARING TO BE HELD ON TUESDAY, **FEBRUARY 6, 2018** AT 7:35 PM IN THE TOWN COUNCIL CHAMBERS, THIRD FLOOR, TOWN HALL, 14 PARK PLACE, VERNON, CONNECTICUT TO HEAR COMMENT AND ANSWER QUESTIONS RELATIVE TO THE PROPOSED SALE .

2. **Request the Town Council approve designated resources in the Capital Project Fund, for the Lottie Fisk Generator.** (See memorandum from James M. Luddecke, Finance Officer and Treasurer to Mayor Daniel A. Champagne and Michael J. Purcaro, Town Administrator dated December 27, 2017 relative to same.)

PROPOSED RESOLUTION:

RESOLVED, THE TOWN COUNCIL HEREBY AUTHORIZES THE RE-DESIGNATION OF **\$69,831.45** IN THE CAPITAL PROJECTS FUNDS, **FROM** THE MEMORIAL BUILDING/ANNEX/SENIOR CENTER GENERATOR LINE ITEM, **TO** A NEW DESIGNATION FOR THE LOTTIE FISK BUILDING GENERATOR IN THE AMOUNT OF **\$67,541.88**; AND IN ADDITION, THE TOWN COUNCIL APPROVES THE **TRANSFER OUT** OF **\$2,289.57** NET BALANCE WITHIN THE CAPITAL PROJECTS FUND GENERATOR LINE ITEM, **TO** THE RESERVE FOR CAPITAL AND NON-RECURRING EXPENDITURES ACCOUNT LINE ITEM DESIGNATION, FOR THE CITIZENS' BLOCK BUILDING RENOVATION.

FURTHERMORE, THE TOWN COUNCIL AMENDS THE TOWN'S SIX-YEAR CAPITAL IMPROVEMENT PLAN TO INCLUDE THE LOTTIE FISK BUILDING GENERATOR, IN THE AMOUNT OF **\$67,541.88**.

3. **Request the Town Council approve the job description for Traffic Control Maintainer in the Department of Public Works.** (See memorandum from Dawn Maselek, Assistant Town Administrator in the Town Council packet relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1(B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPT THE JOB DESCRIPTION OF **TRAFFIC CONTROL MAINTAINER**.

4. **Request the Town Council approve the policy entitled "Town of Vernon - Parks and Recreation Department Temporary Sign Policy as presented.** (See memorandum from Marty Sitler, Director Parks and Recreation dated January 9, 2018 to Mayor Daniel A. Champagne relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY ADOPTS THE NEW POLICY ENTITLED "TEMPORARY SIGN PERMIT POLICY", AND THE FEE STRUCTURE CONTAINED WITHIN.

K.) **INTRODUCTION OF ORDINANCES**

L.) **ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED**

M.) **IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS**

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **DECEMBER 19, 2017** AND THAT MINUTES OF SAID MEETING BE APPROVED.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

1. Memorandum dated December 28, 2017, from Robert Kleinhaus, Director of Public Works and John LaBossiere, Building Official offering suggestions for ***“Cold Weather Preparedness”***, to all Town of Vernon employees.
2. Memorandum dated January 8, 2018 from Leslie Campolongo, to Mayor Daniel A. Champagne, and Michael J. Purcaro, Town Administrator relative to the a ***“Clean Energy Communities - Bright Ideas Grant”***.
3. Memorandum dated January 3, 2018 from Michael J. Purcaro, Town Administrator to All Town of Vernon Employees relative to the ***“Finance Department Transition.”***

Q.) ADJOURNMENT