

Posted 12/2/19  
[Signature]

AGENDA  
VERNON TOWN COUNCIL  
**REGULAR MEETING**  
TOWN HALL – 14 PARK PLACE – 3<sup>RD</sup> FLOOR  
VERNON, CONNECTICUT  
  
**TUESDAY, DECEMBER 3, 2019**  
7:30 P.M.

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

RECEIVED  
VERNON TOWN CLERK  
19 DEC -2 AM 10:21

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D.) EXECUTIVE SESSION

THE TOWN COUNCIL, PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES §1-200 (6) (D), HEREBY GOES INTO EXECUTIVE SESSION TO CONTRACT NEGOTIATIONS, AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR, TO ATTEND.

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (A), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER AND INVITES TOWN ADMINISTRATOR MICHAEL J. PURCARO AND ASSISTANT TOWN ADMINISTRATOR DAWN MASELEK TO ATTEND.

E.) PUBLIC HEARING

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F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

Introduction of the Town of Vernon new Cemetery Superintendent, Travis Clark.

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G.) ACTION ON CONSENT AGENDA

- C 1.** Request the Town Council approve Tax Refunds for Prior and Current years. (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated November 21, 2019 included in the Council packet.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES ONE (1) PRIOR YEAR TAX REFUND TOTALING \$15.42 AND ELEVEN (11) CURRENT YEAR TAX REFUNDS TOTALING \$1346.53 AS REFERENCED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED NOVEMBER 21, 2019.

- C 2. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Thomasina C. Russell, (D), 21 Chamberlain Street, Vernon, Connecticut as an alternate member of the Vernon Board of Ethics, said term to commence December 4, 2019 and expires November 30, 2024.** (A copy of Ms. Russell's resume is included for Town Council review.)

**PROPOSED MOTION**

PURSUANT TO ORDINANCE # 173, TOWN CODE SEC. 2-91 - 2- 98; THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF THOMASINA C. RUSSELL, (D), 21 CHAMBERLAIN STREET, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE VERNON BOARD OF ETHICS, SAID TERM TO COMMENCE ON DECEMBER 4, 2019 AND ENDS ON NOVEMBER 30, 2024.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Jason D. Seecat, (D), 118 Wildwood Road, Vernon, Connecticut as a regular member of the Conservation Commission, said term to commence January 1, 2020 and expires December 31, 2024.** (A copy of Mr. Seecat's resume is included in the Town Council packet for review.)

**PROPOSED MOTION**

PURSUANT TO TOWN OF VERNON ORDINANCE # 189 - TOWN CODE SECTION 10-91 & 10-92, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JASON D. SEECAT, (D), 118 WILDWOOD ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE CONSERVATION COMMISSION, SAID TERM TO BEGIN JANUARY 1, 2020 AND EXPIRES ON DECEMBER 31, 2024.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Andrew Halpryn, (R), 59 Rainbow Trail, Vernon, Connecticut as a regular member of the Vernon Board of Ethics, said term to commence on December 4, 2019 and expires November 30, 2024.** (A copy of Mr. Halpryn's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO ORDINANCE # 173, TOWN CODE SEC. 2-91 - 2- 98; THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF ANDREW HALPRYN, (R), 59 RAINBOW TRAIL, VERNON, CONNECTICUT AS AN REGULAR MEMBER OF THE BOARD OF ETHICS, SAID TERM TO COMMENCE ON DECEMBER 4, 2019 AND ENDS ON NOVEMBER 30, 2024.

- C 5. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Michael Guminiak, (R), 19 Duncaster Lane, Vernon, Connecticut as regular member of the Inland Wetlands Regulatory Commission, said term to commence December 4, 2019 and expires on December 31, 2019.** (Mr. Guminiak is completing the unexpired term of Ronald Kane. A copy of Mr. Guminiak's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 8, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF MICHAEL GUMINIAK, (R), 19 DUNCASTER LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE INLAND WETLANDS REGULATORY COMMISSION, SAID TERM TO COMMENCE ON DECEMBER 4, 2019 AND EXPIRES ON DECEMBER 31, 2019.

- C 6. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of John P. Leary (R), 26 Hany Lane, Vernon, Connecticut as the Town of Vernon Citation Hearing Officer, said term to commence January 1, 2020 and expires December 31, 2020.** (A copy of Mr. Leary's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO ORDINANCE #215, TOWN CODE 2-5, AS AMENDED BY ORDINANCE 218 TO ENFORCE ORDINANCES 214 AND 216 THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S RE-APPOINTMENT OF JOHN P. LEARY, (R), 26 HANY LANE, VERNON, CONNECTICUT AS THE TOWN OF VERNON CITATION HEARING OFFICER, SAID NEW TERM TO COMMENCE ON JANUARY 1, 2020 AND EXPIRES DECEMBER 31, 2020.

- C 7. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Donald Scott Schubert, (R), 22 Wildwood Road, Vernon, Connecticut as a regular member of the Inland Wetlands Regulatory Commission, said term to commence on January 1, 2020 and expires December 31, 2022. (A copy of Mr. Schubert's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 8, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF DONALD SCOTT SCHUBERT, (R), 22 WILDWOOD ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE INLAND WETLANDS REGULATORY COMMISSION, SAID TERM TO COMMENCE ON JANUARY 1, 2020 AND EXPIRES ON DECEMBER 31, 2022.

- C 8. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Francis Galat, (U), 631 Dart Hill Road, Vernon, Connecticut as a regular member of the Inland Wetlands Regulatory Commission, said term to commence on January 1, 2020 and expires December 31, 2022. (A copy of Mr. Galat's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 8, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF FRANCIS GALAT, (U), 631 DART HILL ROAD, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE INLAND WETLANDS REGULATORY COMMISSION, SAID TERM TO COMMENCE ON JANUARY 1, 2020 AND EXPIRES ON DECEMBER 31, 2022.

- C 9. Request the Town Council approve Mayor Daniel A. Champagne's Rachel Stansel (D), 39 Reed Street, Vernon, Connecticut as a regular member of the Inland Wetlands Regulatory Commission, said term to commence January 1, 2020 and expires December 31, 2022. (A copy of Ms. Stansel's resume is included for Council review.)**

**PROPOSED MOTION**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 8, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF RACHEL STANSEL (D), 39 REED STREET, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE INLAND WETLANDS REGULATORY COMMISSION, SAID TERM TO COMMENCE ON JANUARY 1, 2020 AND EXPIRES ON DECEMBER 31, 2022.

- C 10. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of John K. Anderson, (R), 105 Maple Avenue, #40, Vernon, Connecticut as Special Constable for the Town of Vernon, said term to commence January 1, 2020 and expires December 31, 2021.** (A copy of Mr. Anderson's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO C.G.8. §7-92, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF JOHN K. ANDERSON, (R), 105 MAPLE AVENUE, #40, VERNON, CONNECTICUT AS A SPECIAL CONSTABLE, SAID TERM TO COMMENCE ON JANUARY 1, 2020 AND EXPIRES ON DECEMBER 31, 2021.

- C 11. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Kevin Kearney, (U), 131 Blue Ridge Drive, Vernon, Connecticut, as a regular member of the Water Pollution Control Authority, said term to commence on January 1, 2020 and expires December 31, 2022.** (A copy of Mr. Kearney's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 3; AND CHARTER CHAPTER XII, SEC. 4, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF KEVIN KEARNEY, (U), 131 BLUE RIDGE DRIVE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE WATER POLLUTION CONTROL AUTHORITY, SAID APPOINTMENT TO COMMENCE ON JANUARY 1, 2020 AND EXPIRES DECEMBER 31, 2022.

- C 12. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Andrew J. Tedford, (R), 70 Troutstream Drive, Vernon, Connecticut as a regular member of the Water Pollution Control Authority, said term to commence on January 1, 2020 and expires December 31, 2022.** (A copy of Mr. Tedford's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 3; AND CHARTER CHAPTER XII, SEC. 4, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF ANDREW J. TEDFORD, (R), 70 TROUTSTREAM DRIVE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE WATER POLLUTION CONTROL AUTHORITY, SAID REAPPOINTMENT TO COMMENCE ON JANUARY 1, 2020 AND EXPIRES DECEMBER 31, 2022.

- C 13. Request the Town Council approve Mayor Daniel A. Champagne's appointment of Gordon F. Gibson, (R), 836 Hartford Turnpike, Vernon, Connecticut as a regular member of the Water Pollution Control Authority, said term to commence on January 1, 2020 and expires December 31, 2022.**  
(A copy of Mr. Gibson's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 3; AND CHARTER CHAPTER XII, SEC. 4, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF GORDON F. GIBSON, (R), 836 HARTFORD TURNPIKE, VERNON, CONNECTICUT, AS A REGULAR MEMBER OF THE WATER POLLUTION CONTROL AUTHORITY, SAID APPOINTMENT TO COMMENCE ON JANUARY 1, 2020 AND EXPIRES DECEMBER 31, 2022.

- C 14. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Daniel Robertson, (D), 3 Saddlegate Lane, Vernon, Connecticut as a regular member of the Design Review Advisory Commission, said term to commence January 1, 2020 and continues December 31, 2022.**  
(A copy of Mr. Robertson's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO ORDINANCE #268, TOWN CODE SEC. 10-105 - 10-108 THE TOWN COUNCIL APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF DANIEL ROBERTSON, (D), 3 SADDLEGATE LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE DESIGN REVIEW ADVISORY COMMISSION, SAID TERM TO COMMENCE JANUARY 1, 2020 AND EXPIRES ON DECEMBER 31, 2022.

- C 15. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Michael Mitchell, (U), 19 Quarry Drive, Vernon, Connecticut as a regular member of the Planning and Zoning Commission, said term to commence January 1, 2020 and expires December 31, 2022.** (A copy of Mr. Mitchell's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO CHARTER CHAPTER VIII, SEC. 1,6 & 11 DATED JANUARY 1, 1985; C.G.S. §8-4A&B, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF MICHAEL MITCHELL, (U), 19 QUARRY DRIVE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM TO COMMENCE ON JANUARY 1, 2020 AND EXPIRES DECEMBER 31, 2022.

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H.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. **Request the Town Council approve the job description of Lead Foreman in the Department of Public Works.** (A copy of the job description is included for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF **LEAD FOREMAN**.

2. **Request the Town Council approve the job description of Building Department Coordinator for the Building Department.** (A copy of the job description is included for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF **BUILDING DEPARTMENT COORDINATOR**.

3. **Request the Town Council approve the asset disposal requests from Data Processing and Water Pollution Control.** (See memorandum dated November 26, 2019 from Jeffrey O'Neill, Finance Officer and Treasurer to Michael J. Purcaro, Town Administrator relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF FIXED ASSETS FOR THE **DATA PROCESSING AND WATER POLLUTION CONTROL DEPARTMENTS** AS DISCLOSED ON THE FIXED ASSET INFORMATION FORMS.

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K.) INTRODUCTION OF ORDINANCES

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L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

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N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

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O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON **NOVEMBER 19, 2019** AND THAT MINUTES OF SAID MEETING BE APPROVED.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE SPECIAL TOWN COUNCIL MEETING ON **NOVEMBER 12, 2019** AND THAT MINUTES OF SAID MEETING BE APPROVED.

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P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Approved 2020 FOIA Dates for the Vernon Town Council.
  2. Approved 2019-2021 Rules of Procedures for the Vernon Town Council.
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Q.) ADJOURNMENT