

Posted 3/29/19  
[Signature]

AGENDA  
VERNON TOWN COUNCIL  
**REGULAR MEETING**  
TOWN HALL – 14 PARK PLACE – 3<sup>RD</sup> FLOOR  
VERNON, CONNECTICUT  
**TUESDAY, APRIL 2, 2019**  
7:30 P.M.

RECEIVED  
VERNON TOWN CLERK  
19 MAR 29 AM 10:50

- A.) PLEDGE OF ALLEGIANCE
- B.) ROLL CALL
- C.) CITIZENS FORUM

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- D.) EXECUTIVE SESSION
  - E.) PUBLIC HEARING

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F.) PRESENTATIONS BY THE ADMINISTRATION

Mayor Daniel A. Champagne to make a presentation to the Town Council on various topics.

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G.) ACTION ON CONSENT AGENDA

- C 1. Request the Town Council approve Tax Refunds for Current Year.** (See copy of a memorandum from Terry Hjarne, Collector of Revenue, to Michael J. Purcaro, Town Administrator dated March 25, 2019 included in the Council packet.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES TEN (10) CURRENT YEAR TAX REFUNDS TALLING \$5141.44 AS REFERENCED IN THE LETTER FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED MARCH 25, 2019.

- C 2. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Donald W. Sierakowski, (D), 56 Warren Avenue, Vernon, Connecticut as an alternate member of the Historic Properties Commission, said term to commence on April 4, 2019 and expires on April 3, 2022.** (A copy of Mr. Sierakowski's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO ORDINANCE NO. 185 (TOWN CODE SEC. 2-122) THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF DONALD W. SIERAKOWSKI, (D), 56 WARREN AVENUE, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE HISTORIC PROPERTIES COMMISSION FOR A TERM TO COMMENCE ON APRIL 4, 2019 AND ENDS ON APRIL 3, 2022.

- C 3. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of William J. Nicholson, (R), 86 Huntington Drive, Vernon, Connecticut as an alternate member of the Historic Properties Commission, said term to commence on April 4, 2019 and expires on April 3, 2022.** (A copy of Mr. Nicholson's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO ORDINANCE NO. 185 (TOWN CODE SEC. 2-122) THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF WILLIAM J. NICHOLSON, (R), 86 HUNTINGTON DRIVE, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE HISTORIC PROPERTIES COMMISSION FOR A TERM TO COMMENCE ON APRIL 4, 2019 AND ENDS ON APRIL 3, 2022.

- C 4. Request the Town Council approve Mayor Daniel A. Champagne's reappointment of Carol S. Nelson, (R), 419 Lady Bug Lane, Vernon, Connecticut as a regular member of the Historic Properties Commission, said term to commence on April 4, 2019 and expires April 3, 2024.** (A copy of Ms. Nelson's resume is included for Council review.)

**PROPOSED MOTION**

PURSUANT TO ORDINANCE NO. 185 (TOWN CODE SEC. 2-122) THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S REAPPOINTMENT OF CAROL S. NELSON, (R), 419 LADY BUG LANE, VERNON, CONNECTICUT AS A REGULAR MEMBER OF THE HISTORIC PROPERTIES COMMISSION FOR A TERM TO COMMENCE ON APRIL 4, 2019 AND END ON APRIL 3, 2024.

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II.) DISCUSSION OF PULLED CONSENT ITEMS

I.) PENDING BUSINESS

J.) NEW BUSINESS

1. Request the Town Council approve the job description of Youth Program and Prevention Coordinator for the Youth Services Bureau (A copy of the job description is included for Council review.)

**PROPOSED MOTION**

THE TOWN COUNCIL, CONSISTENT WITH THE TOWN OF VERNON PERSONNEL RULES AND REGULATIONS, SECTION 4.1 (B) ENTITLED "JOB DESCRIPTIONS", HEREBY ADOPTS THE JOB DESCRIPTION OF ***YOUTH PROGRAM AND PREVENTION COORDINATOR FOR THE YOUTH SERVICES BUREAU***.

2. Request the Town Council declare April, 2019 "Fair Housing Month". (See resolution for review.)

**PROPOSED MOTION**

THE TOWN COUNCIL JOINS MAYOR DANIEL A. CHAMPAGNE IN DECLARING ***APRIL, 2019 FAIR HOUSING MONTH IN THE TOWN OF VERNON***.

3. Request the Town Council in accordance with the requirements for the Small Cities, Community Development Block Grant Program, adopt the ADA Notice for the Town of Vernon. (A copy of said notice is included in the Council packet for review.)

**PROPOSED RESOLUTION**

THE TOWN COUNCIL HEREBY WAIVES THE READING OF AND ADOPTS THE ***TOWN OF VERNON ADA NOTICE***, AND AUTHORIZES ADMINISTRATION TO PUBLISH THIS NOTICE IN THE LOCAL NEWSPAPER.

4. Request the Town Council in accordance with the requirements for the Small Cities, Community Development Block Grant Program, adopt the Town of Vernon, ADA Municipal Grievance Procedure. (A copy of said procedure is included in the agenda packet for Council review.)

**PROPOSED RESOLUTION**

THE TOWN COUNCIL WAIVES THE READING OF AND ADOPTS ***THE TOWN OF VERNON ADA MUNICIPAL GRIEVANCE PROCEDURE*** AND AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO SIGN THE MUNICIPAL GRIEVANCE PROCEDURE NOTICE DECLARING THE TOWN OF VERNON'S COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT.

5. Request the Town Council in accordance with the requirement for the Small Cities, Community Development Block Grant Program, adopt the Compliance with Title IV of the Civil Rights Act of 1964 document for the Town of Vernon. (A copy of said document is included in the packet for Council review.)

**PROPOSED RESOLUTION**

THE TOWN COUNCIL HEREBY WAIVES THE READING OF AND ADOPTS THE TOWN OF VERNON **COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964** AND AUTHORIZES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO EXECUTE THE DOCUMENTS ON BEHALF OF THE TOWN OF VERNON.

6. Request the Town Council in accordance with the requirements for the Small Cities, Community Development Block Grant Program, adopt the Fair Housing Resolution for the Town of Vernon. (A copy of said policy is included in the agenda packet.)

**PROPOSED RESOLUTION**

THE TOWN COUNCIL HEREBY ADOPTS THE **TOWN OF VERNON FAIR HOUSING RESOLUTION** FOR THE TOWN OF VERNON AND AUTHORIZES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO EXECUTE THE DOCUMENT ON BEHALF OF THE TOWN OF VERNON.

7. Request the Town Council in accordance with the requirements for the Small Cities, Community Development Block Grant Program, adopt the Town of Vernon Affirmative Action Statement. (A copy of said policy is included in the agenda packet for Council review.)

**PROPOSED RESOLUTION**

THE TOWN COUNCIL HEREBY ADOPTS THE TOWN OF VERNON AFFIRMATIVE ACTION POLICY STATEMENT AND HEREBY AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO EXECUTE THIS DOCUMENT, AND ASSIGN THE RESPONSIBILITY TO ACHIEVE THE SUCCESSFUL IMPLEMENTATION OF SAID GOALS AND OBJECTIVES TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR.

8. **Request the Town Council approve the standard Connecticut Small Cities Community Development Block Grant (CDBG) resolution as presented.**  
 (See memorandum dated March 27, 2019 from Leslie Campolongo, Project Coordinator to Mayor Daniel A. Champagne and the Vernon Town Council relative to same.)

**PROPOSED RESOLUTION**

THE TOWN COUNCIL HEREBY APPROVES ON BEHALF OF THE TOWN OF VERNON THE ***CERTIFIED RESOLUTION OF APPLICANT FOR THE SMALL CITIES PROGRAM*** AS PRESENTED, IN THE AMOUNT OF \$480,000.00.

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K.) INTRODUCTION OF ORDINANCES

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L.) ACTION ON ORDINANCE(S) PREVIOUSLY PRESENTED

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS

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N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

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O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON ***MARCH 19, 2019*** AND THAT MINUTES OF SAID MEETING BE APPROVED.

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P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION.

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Q.) ADJOURNMENT