

**Parent and Family Engagement Policy**  
**Centennial Elementary**  
**2020-21**  
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Centennial Elementary School is committed to the goal of providing quality education for every child in this school. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high academic and linguistic achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as children’s first teachers. Their support for their children and for the school is critical to their children’s success at every step along the way.

Part I: School Family Involvement Policy Components

Required Activities	Centennial Elementary will:	Date(s)
<ul style="list-style-type: none"> <li>Jointly develop/revise with parents the school parent involvement plan and distribute it to parents and make available to the community.</li> </ul>	share information with parents on opportunities for involvement on the District and School website.	Fall 2020
<ul style="list-style-type: none"> <li>Convene an annual meeting to inform parents of their school’s participation under this part and to explain the requirements of this part, and the right of the parents to be involved.</li> </ul>	Due to COVID 19 and health/safety issues, a parent meeting will not be arranged until safe to do so. Information will continue to be shared on websites and social media. To offset this, the Principal will put a weekly message, “Mahoney’s Monday Message” on the school Facebook page with information for parents.	Fall 2020  Ongoing
<ul style="list-style-type: none"> <li>Offer a number of flexible meeting options, and may provide, with funds provided under this part, transportation, child care, interpreting, translations, or home visits, as such services relate to parental involvement.</li> </ul>	Teachers will meet with parents individually at P/T conferences 2X/year, and we will offer assistance to families to encourage and support their participation: translations, interpreters, flexible scheduling, tech support.	Fall 2020 Winter 2021
<ul style="list-style-type: none"> <li>Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan</li> </ul>	The school Instructional Leadership Team (ILT) will meet 2X/month and will continually review. Information will be shared on the school website and invitations will be made to families for comments, questions, suggestions.	Fall 2020 Ongoing
<ul style="list-style-type: none"> <li>Provide parents:               <ol style="list-style-type: none"> <li>Timely information about programs under this part;</li> <li>A description and explanation of the curriculum in use at the school, the forms of academic and linguistic assessment used to measure student progress, and the proficiency levels students are expected to meet; and</li> <li>If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as possible.</li> </ol> </li> </ul>	The Family and Parent Engagement plan will be shared on the school and district website. Families will be contacted often via email and Blackboard messaging with updates on school events, policies, and procedures. A parent/family bulletin board is available at the front of the school and updated weekly to include upcoming events and announcements. Messages are added to the school Facebook page to alert parents to school offerings and events.	Fall 2020 Ongoing

Part II: Shared Responsibilities for High Student Academic Achievement

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Required Activities	Centennial Elementary School will	Date(s)
<ul style="list-style-type: none"> <li>● Jointly develop with parents a school-parent compact that outlines how parents, staff and students will share responsibility for improved student academic and linguistic achievement:               <ul style="list-style-type: none"> <li>a. Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's academic and linguistic achievement;</li> <li>b. Provide frequent reports to parents on their children's progress;</li> <li>c. Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class.</li> </ul> </li> </ul>	<p>The Parents in Learning Agreement (PILA) will be shared and discussed with parents at P/T conferences 2X/year. Completed PILA documents will be kept on file in the school Support Services Office.</p> <p>Teachers will keep parents updated on student progress and report issues in a timely manner. Teachers will post Office Hours for parents to contact them via phone, email, or through Google Meet as needed.</p>	<p>Oct. 2020 Feb. 2021</p> <p>Ongoing</p> <p>Fall 2020 Ongoing</p>

Part III: Building Capacity Requirements for Parent and Family Engagement

Required Activity	Centennial Elementary School will	Date(s)
<ul style="list-style-type: none"> <li>● School and local educational agency shall:               <ul style="list-style-type: none"> <li>a. Provide assistance to the parents, as appropriate, in understanding such topics as the state's content standards and state academic and linguistic achievement standards, state and local academic assessments, and how to monitor a child's progress and work with educators to improve the achievement of their children;</li> <li>b. Provide materials and training to help parents to work with their children to improve their children's academic and linguistic achievement, as appropriate, to foster parental involvement;</li> <li>c. Educate staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;</li> <li>d. Coordinate and integrate parent involvement programs and activities, to the extent feasible and appropriate;</li> <li>e. Ensure that information is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand</li> <li>f. Provide other reasonable support for parental involvement activities under this as parents may request.</li> <li>g. <b>May</b> pay reasonable and necessary expenses associated with local parental involvement activities, including transportation, interpreting, translations, and child care costs, to enable parents to participate in school-related meetings and training sessions.</li> <li>h. <b>May</b> arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.</li> <li>i. <b>May</b> adopt and implement model approaches to improving parental involvement.</li> </ul> </li> </ul>	<p>Teachers will review curriculum and grade-level standards at fall and winter P/T conferences.</p> <p>Materials and school supplies will be available at no cost to all families, Hybrid Learning and Distance Learning at any time. Free materials will be maintained in the school entryway every day during school open hours for families to help themselves.</p> <p>Teachers are encouraged to reach out to parents with timely academic and social/emotional reports. Teachers will share information with parents via class newsletters, paper and electronic.</p> <p>School information, on all platforms such as paper, school website, school Facebook page, will be available in both Spanish and English. Parents may request translation in another language and the school will provide it in a timely manner.</p> <p>Principal, School Social Worker, and School Outreach Workers will build relationships with all families, in particular families and/or students considered "at risk" academically, social/emotionally, or financially by reaching out to them with support and resources to assist them. This will also foster positive, assistive relationships.</p> <p>Parents will have access to teachers, Social Worker, Outreach Workers, and Principal during school hours every day in person, by phone, or email.</p>	<p>Oct. 2020 Feb. 2021</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

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Part IV: Accessibility Requirements

Required Activities	Centennial Elementary School will	Date(s)
<ul style="list-style-type: none"> <li>Provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.</li> </ul>	School and District communication, to the extent available and practical, will be translated into home languages for all families.	Fall 2020 Ongoing
	School Outreach Workers will be available every school day to provide translations and support to staff and families.	Ongoing
	Parents will be provided information on services and direct contact information.	Ongoing
	School Outreach Workers will work closely with the Principal and School Social Worker to address family needs.	Ongoing
	Interpreters will be provided at school conferences and all school events.	Oct. 2020 Feb. 2021
	Website and Social Media messages will be posted in English and Spanish and may be translated to other languages upon request.	Ongoing  Ongoing

Part V: Adoption

This Centennial Elementary School Parent and Family Engagement Policy has been developed jointly with, and agreed on with parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy was developed by Centennial Elementary School on October 23, 2020 and will be in effect for the period of 2020-21 school year. The school will distribute this Parent and Family Engagement Policy to all parents and make it available to the community on or before October 30, 2020.

Signature of Title I Authorized Representative:     *Colleen Mahoney*    

Printed Name of Authorized Representative:     Colleen Mahoney, Principal    

Date:     10-23-2020    

Parent and Family Engagement Policy contact information  
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These parents were involved with the development of this document:

Alicia Miguel