

Parent and Family Engagement Policy
Richfield High School
2020-2021

Richfield High School is committed to the goal of providing quality education for every child in this school. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high academic and linguistic achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

Part I: School Family Involvement Policy Components

Required Activities	Richfield High School will:	Date(s)
<ul style="list-style-type: none"> ● Jointly develop/revise with parents the school parent involvement plan and distribute it to parents and make available to the community. 	<ul style="list-style-type: none"> ● Utilize a variety of opportunities to get parent input for the parent involvement plan throughout the school year. This will include the development of a Parent, Guardian, Caregiver Organization at RHS with monthly meetings, stakeholder surveys, informal conversations, and international outreach efforts to ensure this group represents and respects our diverse community. ● Post the school parent involvement plan on the website for continuous feedback and review by all stakeholders 	By 10/31/2020
<ul style="list-style-type: none"> ● Convene an annual meeting to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved. 	<ul style="list-style-type: none"> ● Share information with parents at the inaugural Parent, Guardian, Caregiver Organization meeting. 	By 10/31/2020
<ul style="list-style-type: none"> ● Offer a number of flexible meeting options, and may provide, with funds provided under this part, transportation, child care, interpreting, translations, or home visits, as such services relate to parental involvement. 	<ul style="list-style-type: none"> ● Record and/or livestream meetings so parents,, guardians, and caregivers can participate virtually ● Encourage involvement in Safe and Supportive Schools Committee and Strategic Planning Committees for additional opportunity to provide voice in planning 	Monthly with childcare provided
<ul style="list-style-type: none"> ● Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan 	<ul style="list-style-type: none"> ● Provide a summary of the School Improvement Plan in both English and Spanish on the website. The full plan will also be available on the website and in hard copy as requested. 	By 10/31/2020
<ul style="list-style-type: none"> ● Provide parents: <ol style="list-style-type: none"> a. Timely information about programs under this part; b. A description and explanation of the curriculum in use at the school, the forms of academic and linguistic assessment used to measure student progress, and the proficiency levels students are expected to meet; and c. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in 	<ul style="list-style-type: none"> ● Information will be provided during conferences, principal newsletters, and via the school website. In addition to regularly scheduled conferences, teachers, administrators, and outreach workers are available to meet 	Ongoing

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decisions relating to the education of their children, and respond to any such suggestions as soon as possible.	with parents if a parent requests additional meetings.
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Part II: Shared Responsibilities for High Student Academic Achievement

Required Activities	Richfield High School will	Date(s)
<ul style="list-style-type: none"> ● Jointly develop with parents a school-parent compact that outlines how parents, staff and students will share responsibility for improved student academic and linguistic achievement: <ul style="list-style-type: none"> a. Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's academic and linguistic achievement; b. Provide frequent reports to parents on their children's progress; c. Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class. 	<p>a.) The school improvement plan will be shared with guardians prior to fall conferences on our website and during all conferences. b) Parents will receive a formal progress report at mid-quarter and end of semester. In addition, parents are encouraged to call their child's teacher if they have concerns or questions about their child's progress. c) Teachers regularly reach out to parents through phone calls, emails, and notes.</p>	ongoing

Part III: Building Capacity Requirements for Parent and Family Engagement

Required Activity	Richfield High School will	Date(s)
<ul style="list-style-type: none"> ● School and local educational agency shall: <ul style="list-style-type: none"> a. Provide assistance to the parents, as appropriate, in understanding such topics as the state's content standards and state academic and linguistic achievement standards, state and local academic assessments, and how to monitor a child's progress and work with educators to improve the achievement of their children; b. Provide materials and training to help parents to work with their children to improve their children's academic and linguistic achievement, as appropriate, to foster parental involvement; c. Educate staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; d. Coordinate and integrate parent involvement programs and activities, to the extent feasible and appropriate; e. Ensure that information is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand f. Provide other reasonable support for parental involvement activities under this as parents may request. g. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation, interpreting, translations, and child care costs, to enable parents to participate in school-related meetings and training sessions. h. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation. 	<ul style="list-style-type: none"> ● Distribute progress reports at each quarterly conferences ● Ensure parent portal and Schoology are updated by all classroom teachers bi-weekly providing up to date information on student progress in all classes. ● Mail graduation status letters to all seniors in the fall and at the start of second semester ● Mail credit status letters to all 9th through 11th graders in the fall and at the start of second semester ● School leadership team will identify areas for improvement in student achievement using multiple measures and data points to develop a draft School Improvement plan for review by stakeholder groups. Parent and Community Council will address student ● Student achievement and progress towards school improvement goals in school 	ongoing

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i. May adopt and implement model approaches to improving parental involvement.	newsletters and on the RHS website.	
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Part IV: Accessibility Requirements

Required Activities	NAME OF SCHOOL will	Date(s)
<ul style="list-style-type: none"> Provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand. 	Through the support of the school based Family Outreach Worker and district level community liaisons, RHS works to support parents through both written and verbal communication in their home language	Ongoing

Part V: Adoption

This **Richfield High School** Parent and Family Engagement Policy has been developed jointly with, and agreed on with parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy was developed by **Richfield High School** on **TBD** and will be in effect for the period of 2020-21 school year. The school will distribute this Parent and Family Engagement Policy to all parents of and make it available to the community on or before **TBD**.

Signature of Title I Authorized Representative: _____
 Printed Name of Authorized Representative: _____
 Date: _____

Parent and Family Engagement Policy contact information
 Name: _____ Phone: _____ Email: _____

These parents were involved with the development of this document: