



SCHOOL DISTRICT OF LODI BUDGETING CALENDAR 2021-2022 SCHOOL YEAR

Nov/Dec.	Baird Model projection
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January	Review Baird Model projection Presentation of Baird Model projection to Administration Begin discussions about conceptual budget process
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February	Budget Reports to building administrators Google budget spreadsheets available to principals & secretaries
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March	Administrative team finalize staffing recommendations Set non-staff budget priorities Committees Contract Review: If insurance increases are in, review and make recommendations for district contributions Facility: Review capital/maintenance plan & recommendations Curriculum/Technology: Discuss budget priorities/recommendations
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April	April 30 - Current year purchasing ends April 30 - Program budgets need to encumber April 30 - Building Budgets Due to Business Manager Review maintenance, remodeling, renovation requests, and committees review 5-yr plan Update Chart of Accounts-DPI changes Data entry of 2021-2022 building budgets, review of needs
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May	May 5 – Finance & Facility Committee reviews: Building & Grounds 5-year plan & other requests, review Food Service & other non-fund budget revenues and expenditures, and prepare non-fund 10 budgets.
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June	June 11 – “All” 2020-2021 Purchasing Budgets Close June 9 - Draft Budget presented to the Finance Committee Board of Education officially “approves the proposed 2021-2022 budget”
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July July 1 – Purchasing begins for the 2020-2021 School Year

September Annual Meeting / Certification of 2019-2020 Tax Levy

October Board of Education officially “adopts a final budget”

November 2021-2022 Tax levy certifications sent to municipalities

2021-2022 Budget report due to DPI

December Update 2021-2022 budget projection / monitor current year budget
