



The mission of Trinity Preparatory School of Florida is to develop individuals who will excel in college and in life, contribute to their communities, lead in a changing society, and grow spiritually.

Job Title: Director of Security

Position Summary: Trinity Preparatory School seeks a highly knowledgeable, skilled and dedicated Director of Security with a solid track record of law enforcement and security related success, with professional expertise in personnel management, comprehensive design planning and implementation of strategic security programs that provide operational excellence in safety and security.

Essential Duties and Responsibilities:

- Advise and update the Trinity Prep Administrative team on key security, safety and risk management issues
- Lead and mentor 24/7 staff including hiring, orientation, work assignment, scheduling, discipline and evaluation. Develop policy, standards and training curriculum
- Train and assist employees and students in matters of security and safety
- Liaise with law enforcement and other first responders
- Redevelop, coordinate, and sustain a comprehensive safety program (policies and standards) for Trinity Prep; lead the development/maintenance of a campus wide level crisis/emergency response plan
- Conduct a periodic assessment/audit of facilities and grounds to determine safety and security issues
- Work collaboratively across departments to identify and resolve risks, conflicts and challenges; identify and resolve process improvement opportunities
- Coordinate reports of crime and security incidents
- Take appropriate action to address safety/security issues
- Assist/conduct objective investigations, create timely reports, and practice the highest level of confidentiality
- Stay current on industry technologies, trends, and strategies; serve as a subject-matter expert
- Have a strong understanding of criminal and civil law; excellent interpersonal skills
- Perform other duties as assigned by the supervising administrator.

Qualifications:

- Minimum of a bachelor's degree from an accredited institution or the international equivalent with a focus on related field preferred
- Law enforcement at the federal, state, or local level
- Previous training in safety and security
- Training and authorization to carry a concealed weapon

Benefits:

- Comprehensive benefits package including medical, dental, vision, life and disability, 403(b) plan

Interested candidates should complete an application through the below link:

[**APPLY NOW**](#)

Must be able to pass a Jessica Lunsford Level II background check and drug test.

Trinity Preparatory School is an Equal Opportunity Employer