

Central Davis Junior High Community Council Meeting

Minutes

February 4, 2021

4:30 p.m.

Central Davis Junior High

In Attendance: Conducting – Kyle Roche, Chair, Parent-Member

Dr. Lori Hawthorne, Principal

Celia Larson, Vice Chair, Parent-Member

Nicole Roche, Secretary, Parent-Member

Daniela Harding, Parent-Member

Michael Lambert, Parent-Member

Jana Pendleton, Parent-Member

Rachel Cowgill, Teacher-Member

Spencer Hadlock, Teacher-Member

Absent: Marion Gorder, PTA Representative

Kelli Harrison, Parent-Member

1. Welcome

The meeting began at 4:31 p.m. Chair Kyle Roche welcomed the members of the Central Davis Community Council (CDCC). Chair Roche reported that due to ongoing family concerns, Parent-Member Kelli Harrison had submitted her resignation. CDCC wishes her and her family well.

Chair Roche indicated that the parent-members of the council will address the resulting vacancy at an upcoming meeting.

2. Approval of the January 7, 2021 Minutes

Chair Roche presented the proposed minutes for the January 7, 2021 meeting. Two amendments regarding who was present and a misspelling were addressed. Parent-Member Michael Lambert made a motion to approve the January 7, 2021 CDCC Minutes as amended. The motion was seconded by Parent-Member Daniela Harding. The motion passed without objection.

3. Current LAND Trust Accounting

Chair Roche turned the time over to Dr. Lori Hawthorne to provide a current accounting of the LAND Trust funds. Dr. Hawthorne provided clarification as it was needed.

Goal # 1: Academic Success:

Over the course of the 2020-2021 school year, teachers will continue to collect or create any on combination of the following as we progress towards standards-based grading:

- draft clear learning targets
- collect student exemplars
- draft success criteria
- draft common formative assessments
- create benchmarks for evidence of student learning

LAND Trust Funding associated with this goal: \$0.00

Goal # 2: College & Career Ready:

- 93% of ninth grade students will exit Central Davis Junior High on track for graduation (7+ credits).
- 93% of all seventh and eighth grade students will pass all classes.

LAND Trust Funding associated with this goal: \$40,000.00

Budget Category	Expenditure	Description	To Date (1/31/21)
Salaries & Benefits	\$40,000.00	4 classified employees at 17.5 hours/week for remediation, tutoring, and/or mentoring	\$22,229.90

Goal #3: Positive and Productive Life:

Central Davis Junior High will enhance the learning opportunities for students in the classroom with continued improvements in supplies, materials, experiences, and technology to promote participation in educational programming as measured student engagement in courses and opportunities.

LAND Trust Funding associated with this goal: \$81,300.00

Budget Category	Expenditure	Description	To Date (1/31/21)
General Supplies Teacher Grants	\$33,352.00	Itemized Below	\$25,550.35
Description	Grant Amount	Expenditure	
Wolf – Smart Music	\$2,212.00	\$2,140.00	
Orth – Printer, Paper, Toner VEX Robotics ¹	\$2,365.87	\$1,475.43 + \$955.96 \$2,431.39	
English – Microphone Headset (65)	\$954.85		
Science – Seismometer	\$1,199.34		
Library – Book Upgrade	\$3,000.00	\$3,009.41	
Orchestra – Instruments ²	\$3,300.00	\$3,300.00	
C Gardner – EE Field Trips	\$1,000.00	\$348.90	iPads for virtual field trips and personalized learning
S Gardner – TSA/VEX	\$1,450.00	\$770.00	
Hicken – Hi/Lo Books	\$800.00	\$795.60	
Harmon – Microphone Noise	\$419.80	\$219.28	

Cancelling Headphones (20)			
Wolf - Instruments ³	\$11,160.00	\$6,290.71	
Counseling – School Supplies	\$650.00	\$639.17	
Math – Graphing Calculators (20)	\$1,540.00		
Math –Software (4 levels)	\$1,140.00	\$832.00	
Math – iPad (4), Apple TV (4), Apple Pencil (6) ⁴	\$2,560.00	\$1,250.00	
Math – Explain Everything (4)	\$100.00	\$98.89	
CTE – 3D Printer ⁵	\$2,500.00	\$2,368.00	
Software/Technology/ Hardware	\$44,948.00	Computer Refresh Supplement	\$44,947.95
Total for Goal #3			\$70,498.30

¹Printer, etc. came in under budget; remaining grant was used to purchase VEX robotic equipment, complementary to both school courses offered and S. Gardner TSA/VEX grant

²Used \$794.45 from Orchestra to make a total purchase of \$4,094.45

³Itemized purchases as compared to request:

Requested	Purchased
1 Baritone @ \$2,600.00	
1 Tuba @ \$4,800.00	\$2,598.26 – tuba, trumpet, and euphonium
1 Oboe @ \$3,200.00	\$2,510.00
1 Bass Amp. @ \$560.00	\$399.00 – bass amp
	\$503.64 – 2 flutes
	\$287.82 – Jazz mouthpieces and ligatures

⁴iPads are included in Computer Refresh Supplement and were not needed in this grant item

⁵Purchased 2 – price includes service plan, delivery, and printing medium

Goal # 4: Positive and Productive Life

Central Davis Junior High will build foundational knowledge and capacity of Social Emotional Learning (SEL) in staff by engaging in an introduction to SEL that fosters awareness and helps define what SEL means for our school community.

LAND Trust Funding associated with this goal: \$0.00

4. **Overview of 2021-22 TSSP (SIP) Planning/Teacher Grants**

Chair Roche explained that last week was the annual DSD *Learning First!* conference. It was conducted differently than in past years; in particular, it was more of a “how-to” in planning rather than preparing the plan and having peer review at the time of the conference. Chair Roche shared the following important dates and notes from the conference:

- Planning is to be accomplished between February 1 and April 1
- Assessment will start conducting plan reviews between March 15 and April 16
- Plans will go to Davis School Board on April 20 for initial review, with final approval anticipated at the May 2021 Board meeting
- The School Improvement Plan (SIP) is now replaced with the Teacher and Student Success Plan (TSSP) – essentially the same plan but a different acronym; however, the Teacher and Student Success Act (TSSA) monies also rely on the TSSP
- Land trust money and TSSA money can pay for different things and have different restrictions; land trust money is allocated by community councils while TSSA money is directed by the school administration
- Money is allocated to each school based on a weighted pupil unit (WPU) as of October 1 enrollment each year; for the 2020-21 school year, the WPU was \$122.00/student and for the 2021-22 year it will be \$128.00/student
- CDJH received \$120,542.00 in new Land Trust funds for the 2019-20 school year, \$121,762.00 for 2020-21, and is projected to receive \$115,047.00 for the 2021-22 school year; despite an increase in the WPU, enrollment numbers were down due to the pandemic resulting in a smaller allotment for the upcoming year – though not as bad as at other schools
- Goals in the TSSP must have an academic focus, with a primary (though not exclusive) focus in core subjects
- The prior cap on student behavioral components of academic goals is lifted; however, student incentives are still limited to \$2.00 per student awarded (not per student enrolled)
- While goal setting is now primarily the administration’s purview, CDJH will continue to formulate goals with input from JSSC, department chairs, and CDCC in addition to other appropriate stakeholders

Dr. Hawthorne reviewed the prior month’s outline for administration funding proposals. She indicated that she will likely stand by the personnel requests as outlined; however, the technology requests will likely change substantively due to: DSD helping fund audio enhancements that were going to be part of the request (approximately \$9,600.00); changes to projector requests (due to lifespan improvements); and uncertainty over the direction of computer devices for faculty and the amount to be covered under the refresh program.

Chair Roche recommended to CDCC, that because of the uncertainty related to the administration’s requests at present, to consider the teacher grant “need” requests tonight as a “base budget” review. CDCC can then come back to the March meeting, review the

administration’s request(s), and then supplement or adjust the teacher grants as needed, including with the grant request “wants”. It was noted by multiple members of CDCC that most of the requests seemed conservative as compared to prior years, which Dr. Hawthorne attributed to both the pandemic and the two phases of grant requests approved last year.

Grant Requests (“Needs”) As Received

Teacher	Brief Description	Total Amount
Wendy Haws	Library Books	\$ 3,300.00
Reta Baughman	FBLA Membership	\$ 494.00
Rachel Cowgill	Reality Town	\$ 1,067.00
Mitch McEwan	Printer & Corded Mice	\$ 550.00
Anna Smith	Orchestra Instruments	\$ 1,535.00
Kimberly Harmon	Hope Squad Supplies	\$ 2,000.00
Spencer Hadlock	AP Test Fee	\$ 95.00
Christine Wolf	iPads & Instruments	\$ 19,340.00
Total Teacher Requests		\$ 28,381.00

Grant Requests Preliminarily Approved as of 2/7/21

Teacher	Brief Description	Total Amount
Wendy Haws	Library Books	\$ 3,300.00
Reta Baughman	FBLA Membership	\$ 494.00
Rachel Cowgill	Reality Town	\$ 2,134.00 ¹
Mitch McEwan	Printer & Corded Mice	\$ 550.00 ²
Anna Smith	Orchestra Instruments	\$ 1,535.00 ³
Kimberly Harmon	Hope Squad Supplies	\$ 2,000.00

¹ CDCC intends to award two years’ worth of Reality Town for the upcoming year due to the 2020-21 Reality Town being cancelled as a result of the pandemic; this will allow for next year’s 9th graders who missed it this year to also participate. The extra funding may be addressed via new funding or by carryover of the award that was granted for the current year.

² This is student-used technology which has been approved in prior years.

³ CDCC expressed interest in possibly expanding this request if there is a defined need before the next meeting.

Spencer Hadlock	AP Test Fee	----- ⁴
Christine Wolf	iPads & Instruments	----- ⁵
Total Teacher Requests		\$ 8,946.00

A motion to preliminarily approve the “needs” requested as outlined above was made by Vice-Chair Celia Larson. The motion was seconded by Parent-Member Daniela Harding. The motion passed without objection. Chair Roche reminded CDCC that this is a base budget and could be revisited at the March meeting.

5. Known Issues/Items for Next Meeting

Known issues for the March 10, 2021 meeting include finalizing the TSSP, including goals, administration funding requests, and finalizing teacher grants. It is anticipated that the dress code will be discussed. Chair Roche also indicated to the parent-members that they will likely need to address the vacancy at a short meeting in conjunction with the main CDCC meeting.

Chair Roche reminded CDCC that the March 10, 2021 is not a traditional Thursday meeting, but on a Wednesday.

6. Adjournment

Parent-Member Daniela Harding made a motion to adjourn. The motion was seconded by Vice-Chair Celia Larson. The motion passed without objection. The meeting adjourned at 6:03 p.m.

⁴ CDCC expressed interest in expanding this beyond a single student in for a single AP test. Request was tabled until March meeting to allow Teach-Member Spencer Hadlock to consult with other teachers who are involved in AP testing to determine an overall AP request and how it would be prioritized.

⁵ CDCC tabled this request until March meeting due to time restriction on meeting and expected discussion surrounding request.