**Madison Public Schools**
**Board of Education – Facilities Committee**
**Tuesday, March 2, 2021**
**6:30 PM**
**Via Zoom**

# MEETING MINUTES

Emily Rosenthal called the meeting to order at 6:36 pm

**Members present:**
Emily Rosenthal, Chair, Happy Marino, Katie Stein

**Also present:**
Dr. Cooke, Galen Cawley, Bill McMinn, Diane Infantine-Vyce, Chuck Warrington of Colliers

**Recorder:** Emily Rosenthal

## I. Building Project Discussion

Bill McMinn reported that he meets weekly with Dr Cooke and Mr. Warrington from Colliers to review the plan. Mr. Warrington gave a project update from where we left 1.5 years ago, with changes post-COVID and refinements as necessary, with plans to re-visit what was done previously and update studies and site options.

Mr. Warrington reviewed with the Board the milestone and project schedule from Colliers (previously sent) and discussed the next steps: review enrollment reports, education specs, meet with state office to share enrollment numbers, master plan. Consultants have been re-engaged for educational specifications and demographic reports. These specs will dictate space requirements for classrooms and other spaces. Square foot guidelines are predicated upon ranges of enrollment and provide guidance with the maximum space allowable as well as reimbursement from the State. Adjustments will then be made to the design and budget as necessary; however, more information is needed on the site and site-specific building needs, as well as more tests prior to finalizing budget numbers.

Mr. McMinn reported that the Town facility study has been completed and is publicly available. This can potentially impact our work, in particular what to do with the Jeffrey School, shelter needs, renovations at Brown to accommodate K-5 and Polson renovations.

Mrs. Stein commented this will be a long process, with a goal to occupy in 2025 and stressed the importance of community awareness.

## II. Security Funds – CIP and Potential Board Budget

Dr. Cooke reported an Executive Session is planned for March 16 when the Board will discuss specifics – additional cameras, fobbing, door locks, deadbolts – which will be paid for with CIP funds.

## III. Enrollment and Birth Rates

Dr. Cooke reported the enrollment report will be received within a week and as expected, it is likely we will experience an increase in Kindergarten enrollment as well as birth rates. There has been an increase of 25 children in recent years. The square footage at Brown is more than typical for a K-5 school and we will need to be able to share with the state why we would keep them equally sized.

**IV. Facility Director Updates**

Mr. McMinn noted he is looking ahead to summer planning. Carports were approved by Planning and Zoning February 18 and we hope to have them up and running by the start of the 2021-2022 school year. Painting and carpeting will be ongoing. Attempting to get tents back up this month, with the same number at each school (some may be heated at the high school). Ventilation improvements continue at Ryerson and Jeffrey. All normal maintenance work – boilers, gym floors, equipment and preparing the gyms at Ryerson and Jeffrey. Water fountains have been received which we hope to install over April break.

For the April 20 Facilities Committee Agenda: Town Study impact on Schools.
Invite Peggy Lyons to next meeting (shelters, generator). Energy efficiencies play a big role in the town study with talk of zero neutral town buildings. Shelter would be at Polson or Brown.

Public Comment - none

Motion to adjourn meeting at 7:25 p.m.

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