



STONYHURST RISK ASSESSMENT OVERVIEW DOCUMENT

5th March 2021 Roadmap Update

This document updates and supplements all previous Risk Assessment Overview Documents and is applicable to both Stonyhurst College and Stonyhurst St. Mary's Hall

The Stonyhurst Risk Assessment full suite of documents includes:

- Stonyhurst and Stonyhurst St. Mary's Hall Risk Assessment Overview Document March 2021 – Roadmap Update
- College Specific Risk Assessment Overview Document 2021 National Lockdown Addendum
- SMH Specific Risk Assessment Overview Document 2021 National Lockdown Addendum
- College Specific Risk Assessment Overview Document with all 2020 Updates
- SMH Specific Risk Assessment Overview Document with all 2020 Updates
- Individual detailed Departmental Risk Assessments
- Individual employee confidential Risk Assessments (*where appropriate*)
- BSA Covid-Safe Charter

STAY SAFE

Quant je puis

PROTECT EACH OTHER



KEEP THE VIRUS OUT

Men and Women for others

Stonyhurst Risk Assessment Overview – Roadmap Update

As at 5th March 2021

Introduction

- Throughout the Covid-19 Pandemic, Stonyhurst has complied with Government legislation and guidance. The school has also been alert to and mindful of guidance from a wide range of other external bodies including NHS, PHE, BSA, HMC, HSE, ISBA and other relevant organisations
- From the start of the Pandemic, Stonyhurst has been committed to making the school and its campus as Covid-secure as possible
- Since September 2020, the school has uploaded key Risk Assessment Overview documents onto its public-facing Website. The RA Overviews have been updated on a regular basis and are supplemented by individual internal departmental risk assessments
- The January and February RA Overview updates on the Stonyhurst Website reflect the Government announcement of a National Lockdown effective from 5th January 2021
- On Monday 22nd February, the Prime Minister provided details of the Government’s Roadmap to exit the current Lockdown. It is summarised in the Government publication accessed via the following link:
[COVID-19 Response - Spring 2021 \(Summary\) - GOV.UK \(www.gov.uk\)](#)
- As part of the Government Roadmap, all children in England will start to return to school from the 8th March and Stonyhurst is now preparing to welcome back our pupils. The Stonyhurst Headmaster and the St. Mary’s Hall Headmaster wrote to all parents on the 24th February with initial details and arrangements for returning pupils
- Within the letters, reference was made to Testing regimes and International travel. Heads of Playroom at the College and relevant senior colleagues at St. Mary’s Hall will be available to liaise with families where there are individual queries. Further information on both Covid Testing in schools and International Travel regulations can be found by clicking the following two links:
[Mass testing for secondary pupils as all schools and colleges fully reopen from 8 March - GOV.UK \(www.gov.uk\)](#)
[Foreign travel advice - GOV.UK \(www.gov.uk\)](#)
- On the 23rd February, the Government published its full operational guidance for schools and this can be found at:
[Schools coronavirus \(COVID-19\) operational guidance \(publishing.service.gov.uk\)](#)
- Alongside many other independent schools, Stonyhurst “signed-up” early in the pandemic to the Boarding Schools Association Covid-Safe Charter [Stonyhurst Signs up to BSA COVID-Safe Charter | News Post - Stonyhurst](#) and the BSA has recently provided information on the Roadmap announcement which can be found at: [UK government announcement: English schools full re-open March 8, 2021 \(boarding.org.uk\)](#)
- This updated document provides a summary of current Covid-related risks and the risk mitigation strategies implemented by Stonyhurst to provide the safest possible environment. It provides supplementary information to the previously published Risk Assessment documents, all of which can be viewed at [Covid-19 Information - Stonyhurst](#) Where still relevant, all risk mitigation measures detailed within earlier RA updates remain in place
- The pandemic continues to be a dynamic situation and guidance can be subject to change at short notice, Stonyhurst will keep abreast of the daily context and will adjust Risk Assessments as necessary. All Risk Assessment Overview documents will be published on the school Website

Review of the College Risk Assessment Overview Document – **Roadmap Update 5th March 2021**

Significant hazard with potential to cause harm	Who might be harmed	Nature of the harm	Controls in place to mitigate risk
On-going Covid-19 Global Pandemic	Pupils, staff, family members, contractors, visitors and other stakeholders	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • Stonyhurst will remain compliant with all Government legislation and guidance and at all times will be mindful of advice from other relevant bodies including DfE, NHS, NIHP(PHE), HSE, BSA, ISBA, HMC • Covid-secure controls detailed in previous RA Overview documents will remain in place. The previous documents can be viewed on the Stonyhurst Website Covid-19 Information - Stonyhurst • Additional controls have been put in place following the announcement of the Government Roadmap, including a programme of lateral flow testing for pupils. Details of the testing regimes at Stonyhurst have been emailed to parents and staff • From 8th March all secondary age pupils will wear face-coverings in classrooms as well as in common areas such as corridors. Full details on face-coverings can be found on pages 11-13 of the following link Schools coronavirus (COVID-19) operational guidance (publishing.service.gov.uk) • Departmental Risk Assessments will continue to be reviewed on a regular basis and revised where necessary in preparation for the reopening on 8th March • The majority of meetings, and all larger meetings, at Stonyhurst will continue to be conducted on Zoom or Teams • Covid-security will remain a standing item on the agenda of every Stonyhurst Committee
The existence of new variants of Covid-19 with increased transmission rates	Pupils and staff who are on-site, family members, contractors, visitors, other stakeholders and the potential for community spread	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • Risk mitigation measures as per previous RA Overview documents remain active and are further enhanced if and when required • The testing regime for pupils will be as per Government legislation and guidance Mass testing for secondary pupils as all schools and colleges fully reopen from 8 March - GOV.UK (www.gov.uk) • Appropriate consents are obtained in order for Stonyhurst to conduct testing from both staff and pupils

			<ul style="list-style-type: none"> • The pupil Covid-testing will be administered in designated Covid-secure locations on site which from the 7th March will be in the College Ambulacrum and the SMH Sports Hall • The Stonyhurst Health Centre team are available to administer and oversee the Testing programme. The Team consists of qualified Nursing staff and also Health Care Assistants. This team will be supplemented by additional volunteers who each will undertaken the necessary online training in advance. • From the w/c 8th March, staff will be asked to test themselves at home twice weekly using Lateral Flow tests provided by the Government. A digital consent form has been made available online for staff and released by the Senior Deputy and SMH Deputy Headmaster to all staff in advance of the above date • Stonyhurst has a professionally staffed Health Centre on site and strict infection control measures are in place at the Health Centre with Covid-secure policies and procedures in place to deal with Covid-related health issues. The Health Centre Team have full risk assessments in place and adhere to all relevant guidance • Additional to on-site testing the Government has announced that all households with primary school, secondary school and college age children, including childcare and support bubbles, will be able to test themselves twice every week from home as schools return from the 8th March All households with children of school age to get 2 rapid COVID-19 tests per person per week - GOV.UK (www.gov.uk) • All staff will continue to receive regular Covid reminders/updates at Briefings and via emailed notes • Stonyhurst will continue to monitor Covid-data and information and will react as necessary to any national or local developments
<p>Spread of Covid-19 following the return of <u>UK</u> Boarding Pupils on 8th March</p>	<p>Pupils and staff on-site, family members, contractors, visitors, other stakeholders and potential for community spread</p>	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • UK Domestic full boarders arriving back on the 7th March will need a negative Lateral Flow Test result prior to admission to their boarding house. Heads of Playroom will co-ordinate times of arrival and liaise with parents about their travel plans in the week ahead

			<ul style="list-style-type: none"> • All returning pupils, day and boarding in years 7 – 13 will be tested 3 times upon their return to school, each within a 3-4 day window as part of the Stonyhurst Testing regime, in line with Government guidance • Following the completion of the initial 3 tests, pupils will continue to be tested twice weekly in their Boarding bubbles • As part of the Covid-secure risk mitigation strategy, Stonyhurst will not be offering flexi or weekly boarding this term
Spread of Covid-19 following the return of <u>Overseas</u> Boarding Pupils on the 8 th March	Pupils and staff on-site, family members, contractors, visitors, other stakeholders and potential for community spread	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • Stonyhurst will comply with all Government legislation and guidance in respect of travel from overseas to the UK and travel within the UK • Overseas boarders returning from Sunday 7th March will require evidence that they have complied with the appropriate quarantine and testing process relevant to their individual journeys • Where pupils meet the UK entry requirements and have travelled through a 'red list' country in the previous ten days they must have quarantined in a managed quarantine hotel for ten days and received two negative covid tests before onward travel • Pupils travelling to England from other, non-red list, countries will need to have quarantined with family members or guardians and must have arranged to be tested on days two and eight after arrival. These must both be negative before onward travel to Stonyhurst • On arrival at Stonyhurst, international pupils will be incorporated into the Stonyhurst testing regime as detailed above for UK Boarders • For international pupils wishing to remain at home until after the Easter holiday period, access to lessons will continue to be offered online via 'Stonyhurst Anywhere'.
Spread of Covid-19 from the return to school of all Day Pupils	Pupils and staff on-site, family members, contractors, visitors, other stakeholders and potential for community spread	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • Pupils from Foundation Stage through to Rhetoric will be able to return to school at staggered intervals in the w/c 8th March and the College and SMH will continue with the Covid-secure measures which were in place during the Christmas term. These were detailed in previous documentation. For the College this can be found at RISK ASSESSMENT FORM (finalsite.net) and for SMH at SMHRiskAssessment-WholeSchool-Sept2020duringC-19RestrictionsGeneralRiskAssessment-4-11-2020-UPDATEDMASTERCOPY.pdf (finalsite.net)

			<ul style="list-style-type: none"> • For the return of day pupils there will be staggered times for the return of different age groups to prevent Covid-testing queues or other congestion. Parents will be informed of the detailed timings • Pupils will require three Lateral flow tests 3-4 days apart. Once the three tests have been undertaken, pupils will be provided with Lateral Flow Home Testing kits and asked to undertake two tests per week • The importance of additional vigilance in respect of infection prevention and control will be regularly reiterated. The “Hands, Face, Space” messaging will continue to be reinforced to all pupils and staff • Pupils and staff will continue to be reminded to limit in-person social interaction and to be mindful of the importance of not breaching Stonyhurst Covid-secure protocols
A pupil or member of staff tests positive for Covid-19	Pupils and staff on-site, family members, contractors, visitors, other stakeholders and potential for community spread	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • If a pupil receives a positive Lateral flow test in school, no PCR test is required but an immediate 10 day isolation period will begin. This extends to close proximity contacts of anyone testing positive • If any pupil or member of staff has a positive result from a Lateral Flow home-testing kit, they must then arrange for a PCR test and remain at home pending the result of the PCR test • If that PCR test confirms a positive result then the parent / member of staff must inform the school to assist with the internal track and trace procedures. They must also follow the NHS Guidelines for self-isolation When to self-isolate and what to do - Coronavirus (COVID-19) - NHS (www.nhs.uk) • For Boarding pupils Theodore House will continue to provide Isolation facilities
Spread of Covid-19 as a result of pupil participation in Sport and Games	Pupils and staff on-site, family members, contractors, visitors, other stakeholders and potential for community spread	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • In the document Covid-19 Spring Response 2021, the Government stated, <i>“Under-18 sport can take place at school as part of educational provision, or as part of wraparound care, but should not otherwise take place at this time”</i>. • Stonyhurst continued to offer a modified sport and games timetable during the Christmas term 2020, being always mindful of Government and Sport Governing Body Covid-guidelines

			<ul style="list-style-type: none"> Stonyhurst is currently waiting for updated guidance from National Governing Bodies in respect of individual sport arrangement but a programme similar to that offered during the Christmas term 2020 is planned for the remainder of the Easter term Covid regulations will be in place including separate year group bubbles, social distancing, hand & kit sanitising regimes, no use of changing rooms, day pupils coming into school in their games kit. There will be no inter-school competitive matches or tournaments for the remainder of this term Educational trips will not take place at Stonyhurst for the remainder of this term
Spread of Covid-19 following the return to co-curricular and after-school activities	Pupils and staff on-site, family members, contractors, visitors, other stakeholders and potential for community spread	<ul style="list-style-type: none"> Covid infection Serious disease Further spread of the disease 	<ul style="list-style-type: none"> Co-curricular and After-school activities will be provided for pupils from the 8th March with all the required Covid-secure procedures in place including provision within Bubbles Where appropriate, individual activities will have their own specific Risk Assessment in place. Such Risk Assessments will be reviewed and revised as necessary The programmes offered at the College and SMH will be similar to that provided during the Christmas term
Failure of the on-site Lateral Flow Testing Regime to identify positive cases	Contacts of any false-negative and subsequent transmission routes	<ul style="list-style-type: none"> Positive cases go unidentified leading to further spread of infection 	<ul style="list-style-type: none"> The on-site Testing will be overseen by the Stonyhurst Health Centre Team and by staff who have received the recommended training The regime of testing at Stonyhurst may be refreshed or amended in line with any future Government guidance
Home Testing regime not followed	Contacts of pupils or staff unaware of potential close-contact risk	<ul style="list-style-type: none"> Spread of the virus across the campus. 	<ul style="list-style-type: none"> Appropriate consents will be obtained from staff and pupils for testing to take place and all staff and pupils encouraged to follow the advised home-testing regime Information given to staff, pupils and parents to emphasise the importance of testing in providing as safe an environment as possible for the Stonyhurst community Staff and pupils, for whom the school has received consent confirmation, will have received a number of tests under supervision prior to moving to home-testing. This will give them confidence to undertake home-testing

			<ul style="list-style-type: none"> Further details of Lateral Flow testing in schools can be found at Rapid lateral flow testing for households and bubbles of school pupils and staff - GOV.UK (www.gov.uk)
There is an outbreak of Covid-19 at the College	Pupils and staff on-site, family members, contractors, visitors, other stakeholders and the potential for community spread	<ul style="list-style-type: none"> Covid infection Serious disease Further spread of the disease 	<ul style="list-style-type: none"> Covid-secure processes and procedures are in place to address anyone presenting with symptoms and/or proving positive after testing. The medical protocols are led by the Health Centre team and further details are provided within the earlier versions of the RA Overview which remain available on the Stonyhurst Website
Clinically extremely vulnerable staff and/or pupils catch the virus	Pupils and staff on-site, family members Community transmission	<ul style="list-style-type: none"> Covid infection Serious disease 	<ul style="list-style-type: none"> The College is mindful of the latest guidance for the Clinically Extremely vulnerable updated on February 25th Guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19 - GOV.UK (www.gov.uk) The Guidance advises employees <i>"You are strongly advised to work from home because the risk of exposure to the virus in your area may currently be higher. If you cannot work from home, then you should not attend work"</i> For pupils the Guidance states, <i>"Clinically extremely vulnerable children and young people should not attend school or other educational settings, because the risk of exposure to the virus in the community is now very high"</i>. Continuity of education for CEV pupils will be provided by Stonyhurst Anywhere Guidance on clinically vulnerable staff and staff who are more vulnerable to Covid-19 can be found at the link Schools coronavirus (COVID-19) operational guidance (publishing.service.gov.uk). Staff can contact their Line Manager or the HR Manager if they have any concerns about returning to working on the school site Stonyhurst will make best endeavours to provide a Covid-secure environment for all pupils, staff, visitors and members of the wider Stonyhurst community

Staffing absence due to Covid-related illness and/or requirement to self-isolate or quarantine	Depending on the service provided by the absent staff, potentially the users of the service will be adversely affected	<ul style="list-style-type: none"> Inadequate staffing in the affected area Potential risks such as lack of Security personnel or inability to feed on-site pupils and/or staff 	<ul style="list-style-type: none"> Where a colleague is required to self-isolate or quarantine, if they are well enough, they may be asked to work from home Where staff absence is in an area of specialist skill and internal cover is unavailable, then Bank and Agency staff will be used if possible and appropriate The HR Director will continue to work with the relevant Departmental managers to ensure staffing levels remain at acceptable levels of adequacy in all areas
Impact of Lockdown on pupils and the transition from home to face-to-face learning	Pupils and their families	<ul style="list-style-type: none"> Negative impact on educational achievement and personal development 	<ul style="list-style-type: none"> The extensive 'Stonyhurst Anywhere' programme included a full academic curriculum, pastoral support, co-curricular activities, Chaplaincy, Careers advice and technology support. This was designed to support pupils through the challenging months of Lockdown. Virtual Parents' Events were scheduled and regular communication maintained with parents Stonyhurst is always mindful of the particular needs of pupils with additional needs. Contact with the parents/carers of pupils with additional needs was maintained during Lockdown by the SENCo and the Learning Support team On the return of pupils to the classroom, staff have been asked to be especially aware of the impact Lockdown may have had on pupil well-being and to be mindful of this in planning their first few lessons Extensive pastoral and academic support will be available to help pupils adjust to returning to school Staff will be alert to identifying pupils who may be struggling with the transition either in academic terms or with any anxiety issues
Impact of Covid-19 on the mental health of pupils and staff	Pupils and staff	<ul style="list-style-type: none"> Increased levels of stress and anxiety 	<ul style="list-style-type: none"> During the Lockdown, Pastoral care and Safeguarding remained at the heart of what continued to be offered to the pupils. Pupils could access a wide range of support, including from Teachers, Tutors, HOPs, Learning Support, Chaplaincy, the Counselling service. Staff and pupils could also be signposted to bereavement counselling provision where appropriate.

			<ul style="list-style-type: none"> • Staff were given access to the services of Sage Benefits which include an online GP service and Counselling. • Staff can contact their Line Managers and/or the HR Director with any Covid-related concerns. • As all pupils now return to Stonyhurst, the support provided during Lockdown will continue. Pupils and staff will be encouraged to seek appropriate help if they have any Covid-related concerns or anxieties • The Education Support Partnership provides a free helpline for staff with targeted support for mental health and well-being Coronavirus support Education Support • The Department for Education has also provided mental and emotional health well-being materials for pupils, parents and staff Mental health resources for children, parents, carers and school/ college staff - Education in the media (blog.gov.uk)
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Summary of Covid-secure strategy following the Government’s Roadmap announcement of the return to school for all pupils on the 8th March 2021

- The on-going Covid-19 pandemic continues to require Stonyhurst to be alert to the need to react and adjust to what can be a rapidly changing Covid-context
- A daily watch is kept on the latest Covid information and data at local, national and international level, including the emergence of new Covid-variants
- Stonyhurst complies with all relevant Government legislation and guidance and takes full account of advice from other relevant national bodies
- The extensive Stonyhurst suite of Risk Assessment documentation is reviewed and revised on a regular basis. The RA Overview Documents, including this Roadmap Update, are provided on the school Website [Covid-19 Information - Stonyhurst](#)
- All processes and procedures have been reviewed in the light of the return to school on the 8th March and where necessary have been revised to enhance Covid-security. Testing, track & trace, bubbles, social distancing, hand hygiene, face-coverings, awareness of the importance of ventilation, enhanced cleaning schedules, revised catering arrangements, amended daily routines, Covid-secure protocols in classrooms, updated school policies, qualified Health Centre staff, availability of an on-site Isolation facility and the on-going reinforcement of key Covid-messaging are all part of the Stonyhurst strategy to keep everyone as safe as possible
- In addition to formal documentation, parents are kept up-to-date via a range of communications from the Headmasters and other senior staff
- At all times Covid-security is of paramount importance and risk assessment and the mitigation of risk are at the very heart of Stonyhurst’s Covid strategy
- As pupils, and staff, return after the most turbulent of years, the school will be aware of the need to be especially mindful of the potential for some anxiety and for the need to be aware that each individual will have been on their own Covid-journey
- Whilst returning as far as is currently possible to “normal” school life, pupils and staff will be reminded of the need to comply with the Stonyhurst Covid-guidance and of the need to be fully committed to supporting the school’s strategy to keep everyone as Covid-secure as possible

I certify that this Roadmap update of 05/03/21 is applicable to each risk under assessment at Stonyhurst College & Stonyhurst St Mary's Hall (including Hodder House)

Signed: 

Headmaster: Mr John Browne

Signed:



Headmaster: Mr Ian Murphy(SMH)

Signed:



College Risk Assessor: Dr Nicholas Grigsby

Signed:



SMH Risk Assessor: Mr Michael Gibson

