



NET PARTNER USER GUIDE

**WINGATE UNIVERSITY
FINANCIAL PLANNING OFFICE**

NET PARTNER

Helping you Navigate Financial Aid.
aid.wingate.edu

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Please use this quick reference guide to assist you with completing the financial aid process at Wingate:

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NET PARTNER HOME

Provides a general snapshot of your financial aid information at Wingate.

Menu You are currently logged in as: JENNIFER PEARSON
Current Award Year: 2021/2022 Log Out Help

WINGATE

Welcome JENNIFER

***** Be sure to select the correct award year from the drop down menu at the top right! *****

Welcome to the Net Partner Student Financial Aid Portal for Wingate University Students. You can view a list of Financial Aid FAQ's by selecting the HELP button at the top of the screen. The Financial Planning Office is always available to help! Please reach out to us at finaid@wingate.edu if you have any questions.

Navigating Net Partner:
The menu button in the top left corner of the screen provides your primary navigation for the portal. The options are customized per student based on where you are in the financial aid process, the options available to you from the list below may be different than those available to your friends and classmates:

2021/2022

Outside Scholarship Search Options:
<https://www.scholarships.com/>
<https://www.cfnc.org/index.jsp>
<https://www.fastweb.com/>
<https://bigfuture.collegeboard.org/scholarship-search>
<https://myscholly.com/>
<https://www.careeronestop.org/toolkit/training/find-scholarships.aspx>

1. Menu – Use to navigate between all pages available to you. Your list of available pages may differ from someone else because we provide access only to the things that are relevant to you!
2. Current Award Year – Use to navigate to a different academic year. For Example: Fall 2021 and Spring 2022 are part of the 2021-2022 award year.

FINANCIAL AID REQUIREMENTS

Provides a detailed listing of things you must complete to finalize your financial aid.

Financial Aid Requirements

Carefully review the information outlined below. It is important for you to read any messages that are available for your documents/forms as they may provide important information about the particular requirement. Parent PLUS Loan Acceptance Forms can be submitted via email to finaiddocs@wingate.edu.

How do I retrieve/submit requested information?

- **Download/View Requirement:** Click on the document name to open the file pdf or be directed to a page to complete the requirement electronically.
- **Submit Requirement:** Click on the "upload it now" link to the right of the requirement. You can upload a pdf or jpeg file (or multiple files if needed).

What does my document status mean?

- **Received/Approved/Waived:** No action needed by you. This requirement has been finalized.
- **Not Reviewed:** No action needed by you. This requirement has been received by our office, but has not been reviewed. Once it has been reviewed it will be updated to a new status.
- **Incomplete/Not Signed:** Additional action is required by you. You may receive a follow up email from our office with additional instructions regarding this requirement. If you have questions, email us at finaid@wingate.edu.
- **Not Received:** No action has been taken by you. You should complete this requirement as soon as possible.

If you have questions regarding any of the outstanding forms/documents listed, please contact our office at finaid@wingate.edu.

Documents & Forms

Your Documents & Forms

Document	Required For	Status	Status Date	Message
**2020-2021 FAFSA	Disbursement	Not Received	4/18/2020	Click to View Message
**Verification Worksheet	Packaging	Not Signed	6/15/2020	Upload it now!

1. Document – Select the name to download a pdf or be directed to a website to complete the requirement.
2. Required For – Items required for packaging means that our office cannot complete your financial aid package until this has been received and processed. Items required for disbursement must be received and processed before your financial aid can disburse to the Business Office.
3. Status – The following may be visible:
 - **Received or Waived:** Document has been received or is no longer needed by our office.
 - **Not Reviewed:** Document has been received and is in process with our office.
 - **Not Received:** Submit the requested document as quickly as possible.
 - **Incomplete:** Received, but information is missing; we will send a follow up email providing clarification.
 - **Not Signed:** Received, but a signature is missing; you will need to resubmit the form with all signatures.
4. Upload it Now – Use this option to submit the document electronically to the Financial Planning Office.
 - **You can upload multiple files if needed to fulfill the requirement!**
5. Message – Click to view messages tied to a particular financial aid requirement. This message may provide important information to successfully complete the requirement.

Message Text

Please upload a copy of your citizenship affidavit, photo ID, and citizenship documentation. If you are able to obtain a notary, you should mail the original form and supporting documents to Wingate University | Financial Planning | PO Box 159 | Wingate NC 28174. If you are not able to obtain a notary at this time, please upload the document and leave that section blank; we will work with you during the academic year to complete that information if necessary.

FINANCIAL AID PACKAGE

Provides a detailed breakdown of your financial aid package. This page includes the Cost of Attendance Budget, Grant & Scholarship Eligibility, and Loan Eligibility.

1. Cost of Attendance – Details your direct and indirect costs for the award year.

Financial Aid Package	
Be sure to scroll down to the bottom of this page to see your entire aid package and next steps.	
Your 2021-2022 cost of attendance (COA) budget is outlined below. Your COA is created using a combination of direct and indirect costs.	
<ul style="list-style-type: none">• Direct Costs: These are costs billed directly by Wingate University, such as tuition & fees (or room & board for residential students).• Indirect Costs: These are costs that you will likely incur, but are not billed by the University. We include an allowance for "indirect expenses" (like transportation and books) since you will likely have these types of expenses as a result of being enrolled at the University, however these are not items that will be reflected on your billing statement. Each student's indirect cost will vary and can be more or less than the estimated expenses detailed below.	
Direct Costs	
Budget Category	Amount
Tuition	\$19,398.00
Health/Wellness Fee	\$50.00
On Campus Room/Board	\$4,955.00
Total Direct Costs	\$24,403.00
Indirect Costs	
Budget Category	Amount
Textbook Allowance	\$575.00
Travel Allowance	\$1,500.00
Misc Cost Allowance	\$540.00
Loan Fee Allowance	\$55.00
Total Indirect Costs	\$2,670.00

2. Grant & Scholarship Eligibility –Make sure that you review any messages that are available for a specific award. For instance, the NC Need Based Scholarship has a specific enrollment requirement!

Your grant and scholarship funds are automatically accepted on your behalf; you do not need to do anything additional to accept these funds. If you are the recipient of a named scholarship (ex: John Smith Scholarship), you may be contacted during the year by the Office of Advancement to attend a donor event or to write a letter of appreciation to the individuals or foundations that funded your scholarship. Your cooperation is an act of service that makes possible the continued support of scholarships like yours.			
Grants and Scholarships			
Award	Fall	Total	Message
Acad: Irvin Belk Scholarship	\$5,000.00	\$5,000.00	
Acad: Wingate University Grant	\$2,000.00	\$2,000.00	
Acad: Bulldog Pride Scholarship	\$2,000.00	\$2,000.00	
Total	\$9,000.00	\$9,000.00	

3. Loan Eligibility – Details the loan options available for the current award year. You will see both the gross and net loan amounts displayed. Federal Direct Loans have a loan origination fee. The amount you are eligible to borrow (gross amount) will be different than the amount that is disbursed to your student account (net amount). Be sure to review any messages that are tied to a specific loan!

Your available loan options for the 2021-2022 academic year are detailed below. Loans are a debt that must be repaid. You must accept or decline your available loan options on the Student Loan Acceptance tab.					
You will see both the gross and net loan amounts displayed below. Federal Direct Loans have a loan origination fee. The amount you have accepted (gross amount) will be different than the amount that is disbursed to your student account (net amount).					
Loans					
Award		Fall Gross	Fall Net	Total Gross	Total Net Message
Eligibility: Alternative Loan	*Estimated*	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00 Click to View Message
Fake: Federal Direct Unsubsidized Loan		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Total		\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00

STUDENT LOAN ACCEPTANCE

Details your current loan status and allows you to take action on your student loans. You can reduce your loan eligibility before acceptance by entering the new loan amount in the box provided. You can also choose to manually accept or decline each loan listed using the drop down box.

Student Loan Acceptance

You must select "Accept" or "Decline" for each of the loan options listed below.

- Accept All: This option will accept all loan eligibility for the maximum amount, as listed.
- Decline All: This option will decline all loan eligibility for the maximum amount, as listed.
- Accept/Decline per Loan: This option allows you to select accept/decline from the drop down status menu on the far right hand side of your individual loan.
- Modifying the Loan Amount: You have the ability to reduce the amount listed. For example: If you have \$3000 listed in the box and only wish to accept \$1000, you should enter \$1000 in the total box and change the award status to accept. The new loan amount will be reflected on your "Financial Aid Package" screen after you click submit.

Once you have accepted/declined your available loan options, your updated loan status will be visible on this page. If you have a loan in a "declined" status and would like to change the status to "accepted", please email our office at finaid@wingate.edu with your request.

Your Awards

Award	Fall	Total	Status
Fake: Federal Direct Unsubsidized Loan	<input type="text" value="5000"/>	\$5,000.00	<input type="text" value="Pending"/>
Total	\$5,000.00	\$5,000.00	

PARENT PLUS LOANS & ALTERNATIVE LOANS

Provides information about the Parent PLUS Loan and Alternative Loan process for students/families. Parents who choose to apply for a PLUS Loan can also find this information online at the [Financial Planning Forms and Policies page](#).

Parent PLUS & Alternative Loans

Federal Direct Parent PLUS Loan Requirements:

You should review the [2021-2022 Loan Options & PLUS Loan Acceptance Form](#) with your parent(s) to determine if they plan to apply for a Direct PLUS Loan. If your parent chooses to accept funding, they can return the completed PLUS Loan Acceptance Form via email to finaiddocs@wingate.edu.

- Parent PLUS Loan Application: This needs to be completed annually if you choose to accept funding from the Parent PLUS Loan. Be sure to select "PLUS Loan for Parents" as your loan type.
- Master Promissory Note: This generally only needs to be completed one time during your enrollment at Wingate. However, if you utilize an endorser or appeal the credit decision, you will be required to complete a new MPN each time you complete a new loan application. Be sure to select "PLUS MPN for Parents" as your MPN type.

Alternative Loan Requirements:

- Review the [Alternative Loan Instructions](#) for eligibility requirements or to begin the application process.

APPLICATIONS

Details any applications that you may have available to complete. Required applications will also be reflected on your Financial Aid Requirements. Optional applications may include things such as a questionnaire about your housing status or an information request for endowed scholarships.

Applications			
Listed below are the WU Financial Aid applications that have been assigned to you. Please complete any that have not yet been completed as soon as possible.			
Your Applications			
Application	Application Description	Application Status	Status Date
North Carolina Undergraduate Residency Application	You may be eligible to receive grant funding from the State of North Carolina as a part of your financial aid package. In order to receive state grant funding, you must be determined a resident of North Carolina through RDS.		

COMPLETING THE FAFSA

Provides tips for FAFSA completion and FSA ID help if you have not yet completed the FAFSA.

VERIFICATION HELP

Provides help with the IRS Data Retrieval Tool and IRS Tax Return Transcript.

SATISFACTORY ACADEMIC PROGRESS

A list of requirements needed to meet Satisfactory Academic Progress (SAP) requirements for financial aid. You are required to meet SAP standards in order to receive financial aid at Wingate.

STUDENT WORK-STUDY

An information page that will provide general information about the work-study program at Wingate.

BILLING AND REFUNDS

Provides details about the University Billing Statement, Refund Process, and other pertinent student account information. Parents who are seeking this information, should visit the [Student Account webpage](#).

WITHDRAWING

Provides general guidance regarding withdrawing from a course or fully withdrawing from Wingate University and the impact that decision may have on your financial aid.



FINANCIAL AID MADE SIMPLER.

If you have any questions,
you can email our office at
finaid@wingate.edu.

