

# Board of Directors

## Regular Meeting March 9, 2021 7:00 p.m.

This meeting will be held in the Ford Middle School Commons  
located at 1602 104<sup>th</sup> Street East in Tacoma, Washington.

The public may attend in person, online using this Zoom webinar link -  
<https://fpschools.zoom.us/j/99850164779?pwd=SElrbdnaGpsWmNoSi8zMlJDWHZadz09>,  
or by phone at +1 (253) 215 8782 or +1 (346) 248 7799 or +1 (312) 626 6799.  
Webinar ID: 998 5016 4779 Password: WsRm030921

Audience and community comments are welcome and will be limited to two minutes per person.  
Please deliver written comments or schedule oral comments with the  
Superintendent's Office ([kholten@fpschools.org](mailto:kholten@fpschools.org) or 253-298-3010)  
by 3 p.m. on March 8, 2021 if you will attend the meeting remotely using Zoom.

If you have any questions, you may contact Kristin Holten at (253) 298-3010.

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## FRANKLIN PIERCE SCHOOLS

Ford Middle School Commons  
1602 104<sup>th</sup> Street East  
Tacoma, WA 98445  
[www.fpschools.org](http://www.fpschools.org)  
253-298-3000

# **Franklin Pierce School Board's Operating Principles**

Operating principles define the beliefs, values, and methods of working together. Successful organizations are the result of effective and dynamic leadership. To assure quality operations, leaders must agree on basic ways of working together. We, the Franklin Pierce Board and Superintendent, have discussed and agree to abide by these principles.

## **Communications, Cooperation, and Trust**

- Support each other constructively and courteously
- Engage in discussions
- Be open-minded and adaptive to change
- Maintain confidentiality
- Focus discussions on issues, not personalities
- Uphold the integrity of every individual
- Involve those parties who will be affected by the decision and solution
- Strive to avoid any perception of a conflict of interest
- Communications between staff and the Board are encouraged
- Requests for information from the Superintendent which will take considerable time to prepare will come from the Board rather than an individual Board member

## **Effective Meetings**

- Share ideas about new programs and directions with the Superintendent before making them public
- Read all materials and ask questions in advance
- Respect the majority and do not take unilateral action
- Board meetings will be for consideration, information, and actions
- Work sessions will be for discussions, deliberation, and direction
- Executive sessions will be held only when specific needs arise
- The President will communicate and enforce the audience participation protocol

## **Decision Making**

- Clearly communicate decisions and their rationale
- Re-evaluate each major decision
- Move the question or table the question when discussion is repetitive
- The Superintendent will make recommendations on most matters before the Board
- Consider research, best practice, innovative and creative strategies, and public input in all decision making

## **Addressing Citizen or Staff Complaints**

- Use proactive, clear, and transparent communication
- Be available to hear community concerns and encourage citizens to present their district issues, problems, or proposals to the appropriate person
- Direct all personnel complaints and criticisms to the Superintendent

## **Board Operations**

- Attend training and networking opportunities
- The President will communicate regularly with the Superintendent and share pertinent information with the Board
- The President or designee will be the Board spokesperson
- Conduct an annual self-evaluation and promptly address specific issues that hinder Board effectiveness
- Set clear and concise goals for the Board and the Superintendent
- Emphasize planning, policy making, and public relations rather than becoming involved in the management of the schools

## **In-Person Public Meetings during the COVID-19 Pandemic**

Franklin Pierce Schools will follow all health and safety guidance that applies to public meetings, including the Healthy Washington – Roadmap to Recovery plan, applicable federal, state, and local guidance, and the Open Public Meetings Act (OPMA).

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- All persons attending Franklin Pierce School Board meetings in-person will be required to:
  - Complete a COVID-19 health attestation;
  - Sign in with contact tracing information including full name, phone number, email address, and residential or mailing address;\*
  - Wear proper face covering;
  - Maintain six feet of physical distance from other people; and
  - Sit in a designated location.
- A COVID-19 Site Supervisor will be present during each meeting to assist with safety processes. Hand sanitizer and face coverings will be available for anyone who needs them.
- All Franklin Pierce School District properties remain gun-free, smoke-free zones.
- Anyone unwilling or unable to meet these requirements will not be allowed to attend the meeting in person but they may attend remotely using Zoom webinar.
- Public Comments during the Announcements and Communication portion of the School Board Meeting
  - In-Person Attendees: Sign up at the check-in table upon arrival at the meeting location.
  - Remote Attendees: Contact Kristin Holten at [kholtan@fpschools.org](mailto:kholtan@fpschools.org) or 253-298-3010 by 3 p.m. the day prior to the meeting to submit written comments or receive instructions for commenting live using the Zoom webinar system.

*\* Contact information provided as part of the registration process is intended to assist public health authorities with contact tracing – the process of identifying and reaching out to people who may have been exposed to a person with COVID-19. Because that contact information is being provided for a public health purpose, it is not subject to disclosure under the Public Records Act (PRA). Proclamation 20-64, et seq.*

**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Ford Middle School Commons**  
**March 9, 2021 – 7 p.m.**

**AGENDA**

This meeting will be held in the Ford Middle School Commons  
located at 1602 104<sup>th</sup> Street East in Tacoma, Washington.

The public may attend in person, online using this Zoom webinar link -  
<https://fpschools.zoom.us/j/99850164779?pwd=SElrbzdnaGpsWmNoSi8zMIJDWHZadz09>,  
or by phone at +1 (253) 215 8782 or +1 (346) 248 7799 or +1 (312) 626 6799.  
Webinar ID: 998 5016 4779 Password: WsRm030921

**I. Call to Order**

**II. Flag Salute**

**III. Establishment of a Quorum**

**IV. Adoption of Agenda**

**V. Announcements and Communication**

1. Superintendent
2. Student Representatives
3. Board of Directors
4. Audience/Community – Comments will be limited to two minutes per person and must be delivered as written comments or scheduled as oral comments with the Superintendent's Office ([kholtan@fpschools.org](mailto:kholtan@fpschools.org) or 253-298-3010) by 3 p.m. on March 8, 2021.

**VI. Consent Agenda**

1. Minutes: February 9, 2021; March 2, 2021 ..... A
2. Audit of Expenditures: February 2021 ..... B
3. Personnel Action ..... C
4. Budget Status Reports: January 2021 ..... D

**VII. Unfinished Business**

1. Policy 6230 – Relations with Vendors ..... E
2. Supplemental Instructional Materials Adoption: The Distance Between Us ..... F

**VIII. New Business**

1. Bates Educational Institution Affiliation Agreement ..... G
2. Resolution 21-R-01 – Repurposing of Historic Collins School ..... H
3. Resolution 21-R-02 – Authorized District Personnel - District Performing Arts Center ..... I
4. Resolution 21-R-03 – Resolution of Racial Balance - District Performing Arts Center ..... J

**IX. Information**

1. Annual Report – Building Conditions under the Asset Preservation Program ..... K

**X. Adjournment**

Next Meeting: April 13, 2021



# **Franklin Pierce Schools**

Administration Offices - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000  
Board directors and audience attended via Zoom video webinar ID 946 1392 7029 – (253) 215-8782

February 9, 2021

## **MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

### **CALL TO ORDER**

Mr. Roberts called the special meeting to order at 6:03 p.m.

### **BOARD MEMBERS PRESENT**

Mr. Davis. Ms. Gallogly, Dr. Mendoza, Mr. Roberts, Mrs. Sherman.

### **SPECIAL MEETING**

The Board of Directors reviewed and discussed the following items:

1. Superintendent's Update
2. Return to In-Person Learning
3. Bond Expenditures Update
4. Historical Collins Family Feedback and Resolution Proposal

### **ADJOURNMENT**

There being no business to transact, the special meeting adjourned at 7:07 p.m.

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Secretary of the Board

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President of the Board

# Franklin Pierce Schools

Jo Anne Matson Administrative Center - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000  
Board directors and audience attended via Zoom video webinar 946 1392 7029 – (253) 215-8782

February 9, 2021

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:08 p.m.

### BOARD MEMBERS PRESENT

Mr. Davis, Ms. Gallogly, Dr. Mendoza, Mr. Roberts, Mrs. Sherman.

### AGENDA

21-M-07

It was moved by Dr. Mendoza, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Goodpaster commented on district and community events and the return to in-person instruction.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

- Boston Chang, Kennedy Renner, and Raelynn Elliott, Ford Middle School ASB officers, commented on Ford Middle School ASB activities.
- Ashton Kimball, Washington High School sophomore, commented on P.E. during remote instruction.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

- Mr. Roberts commented on students returning to in-person instruction.
- Dr. Mendoza thanked district students and staff for their appreciation gifts.

### ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE/COMMUNITY

- Ms. Pam Kruse, FPEA President, commented on the FPEA staff response about returning to in-person instruction and the Backpacks 4 Kids program.
- Mx. Melissa McPheeters commented on return to in-person instruction plans and safety.
- Mr. Dave Hannon commented on returning to in-person learning.

### CONSENT AGENDA

21-M-08

It was moved by Mrs. Sherman, seconded by Dr. Mendoza, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

### (1) Minutes

Minutes of the Board of Directors for the special and regular meetings held on January 19, 2021, were approved.

(2) **Audit of Expenditures**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held February 9, 2021, authorized the County Treasurer to pay all warrants/transfers specified below.

	<b><u>Number</u></b>	<b><u>Amount</u></b>	<b><u>Date Issued</u></b>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$5,584,036.14	1/29/2021
	269175-269184	\$4,411.06	1/29/2021
	269185-269221	\$2,847,124.26	1/29/2021
<b>General Fund – A/P</b>	A/P Direct Deposit	\$15,302.24	1/15/2021
	269138-269166	\$201,152.48	1/15/2021
	269174	\$70,553.26	1/15/2021
	A/P Direct Deposit	\$352,851.53	1/29/2021
	269222-269257	\$253,206.52	1/29/2021
<b>Capital Projects</b>	A/P Direct Deposit	\$312,427.27	1/15/2021
	269167-269173	\$2,255,632.08	1/15/2021
	A/P Direct Deposit	\$189,400.31	1/29/2021
	269258-269271	\$549,628.78	1/29/2021
<b>ASB</b>	A/P Direct Deposit	\$4,173.25	1/29/2021
	269272-269273	\$400.00	1/29/2021
<b>Trust</b>	A/P Direct Deposit	\$208.82	1/29/2021

(3) **Personnel Action**

**NEW HIRES**

<b>NAME</b>	<b>JOB TITLE / LOCATION</b>	<b>EFFECTIVE DATE</b>
Anderson, Amanda	Paraeducator / Midland	01/26/2021
Bamford, Dale	Teacher / Franklin Pierce	01/28/2021
Bougard, Nicolle	Teacher / Keithley	01/22/2021
Callaway, Rebecca	Paraeducator / James Sales	01/21/2021
Cruz, Chanel	Paraeducator / Central Avenue	01/13/2021
Gustafson, Karen	Teacher / Midland	01/22/2021
Lorms, David	Teacher / Brookdale	01/22/2021
Monterroso, Elisa	Paraeducator / Brookdale	02/01/2021
Rummel, Linda	Teacher / James Sales	01/22/2021



**(3) Personnel Action (continued)**

**NEW HIRES**

<b>NAME</b>	<b>JOB TITLE / LOCATION</b>	<b>EFFECTIVE DATE</b>
Scheidler, Jaime	Teacher / Christensen	01/22/2021
Seal, Kathryn	Paraeducator / Brookdale	02/08/2021
Walsh, Amy	Paraeducator / Brookdale	01/26/2021
Williams, Jesse	Paraeducator / Franklin Pierce	01/19/2021
Woldseth, Leslie	Paraeducator / Washington	01/15/2021

**TERMINATIONS**

<b>NAME</b>	<b>JOB TITLE / LOCATION</b>	<b>EFFECTIVE DATE</b>
Eckhaus, Brooke	Paraeducator / Harvard	1/27/2021
Gile, Maurissa	Paraeducator / Brookdale	1/27/2021
Inman, Brittany	Teacher / Franklin Pierce	6/30/2021
Kaikala, Precious	Paraeducator / James Sales	1/26/2021
Kurbis, Jeffrey	Teacher / Franklin Pierce	6/30/2021
Root, Bud	Bus Driver / Transportation	1/11/2021
Watson, Lisa	Teacher / Franklin Pierce	1/27/2021

**(4) Investment and Financial Reports**

Budget status reports for the General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund, and Transportation Vehicle Fund for the month of December 2020.

**POLICY 1732 – BOARD MEMBER INSURANCE**

**21-M-09**

It was moved by Mrs. Sherman, seconded by Dr. Mendoza, and unanimously passed that the Board of Directors adopt revised Board Policy 1732 - Board Member Insurance as presented.

**POLICY 3143 – NOTIFICATION AND DISSEMINATION OF INFORMATION ABOUT STUDENT OFFENSES AND NOTIFICATION OF THREATS OF VIOLENCE OR HARM**

**21-M-10**

It was moved by Ms. Gallogly, seconded by Dr. Mendoza, and unanimously passed that the Board of Directors adopt revised Board Policy 3143 – Notification and Dissemination of Information about Student Offenses and Notification of Violence or Harm as presented and retire Board Policy 4314 – Notification of Threats of Violence or Harm.

**POLICY 3205 – SEXUAL HARASSMENT OF STUDENTS PROHIBITED**

**21-M-11**

It was moved by Dr. Mendoza, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt revised Board Policy 3205 – Sexual Harassment of Students Prohibited as presented.

**POLICY 3510 – ASSOCIATED STUDENT BODIES**

**21-M-12**

It was moved by Mrs. Sherman, seconded by Mr. Davis, and passed with a vote of 4 in favor and one opposed that the Board of Directors adopt revised Board Policy 3510 – Associated Student Bodies as presented.

**CONDITIONAL TEACHING CERTIFICATES**

**21-M-13**

It was moved by Mrs. Sherman, seconded by Ms. Gallogly, and unanimously passed that the Board of Directors approve Franklin Pierce Schools' request to grant conditional teaching certificates for Dale Bamford, Nicolle Bougard, Sonia Jones, Melissa Lee, David Lorms, and Linda Rummel.

**OUT OF ENDORSEMENT ASSIGNMENT****21-M-14**

It was moved by Dr. Mendoza, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the assignment of Tara Sanderson to teach Kindergarten at Collins Elementary School.

**2020-2021 FRANKLIN PIERCE EDUCATION ASSOCIATION (FPEA) MEMORANDUM OF UNDERSTANDING REGARDING VACCINES AND ACCOMMODATIONS****21-M-15**

It was moved by Dr. Mendoza, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the 2020-2021 Franklin Pierce Education Association Memorandum of Understanding regarding vaccines and high-risk accommodations as presented.

**2020-2021 FRANKLIN PIERCE EDUCATION ASSOCIATION (FPEA) MEMORANDUM OF UNDERSTANDING REGARDING WASHINGTON ADMINISTRATIVE CODE TIME****21-M-16**

It was moved by Mrs. Sherman, seconded by Dr. Mendoza, and unanimously passed that the Board of Directors approve the 2020-2021 Franklin Pierce Education Association Memorandum of Understanding regarding Washington Administrative Code (WAC) time as presented.

**SUPPLEMENTAL INSTRUCTIONAL MATERIALS ADOPTION: *THE DISTANCE BETWEEN US***

Mrs. Carolyn Treleven, Executive Director of Teaching and Learning, presented the supplemental instructional materials, *The Distance Between Us*, for first reading. This item will be placed on the agenda for action at the next regularly scheduled Board of Directors meeting.

**POLICY 6230 – RELATIONS WITH VENDORS**

Ms. Tammy Bigelow, Director of Business Services, presented revised Board Policy 6230 – Relations with Vendors for first reading. This item will be placed on the agenda for action at the next regularly scheduled Board of Directors meeting.

**PROCEDURE 2420P – GRADING AND PROGRESS REPORTS**

Mrs. Carolyn Treleven, Executive Director of Teaching and Learning, presented revised Board Procedure 2420P – Grading and Progress Reports as an information only item.

**PROCEDURE 3205P – SEXUAL HARASSMENT OF STUDENTS PROHIBITED**

Mr. James Hester, Deputy Superintendent of PK-12, presented revised Board Procedure 3205P – Sexual Harassment of Students Prohibited as an information only item.

**PROCEDURE 2421.2P – ELEMENTARY TO MIDDLE SCHOOL PROMOTION**

Mrs. Carolyn Treleven, Executive Director of Teaching and Learning, presented retiring Board Procedure 2421.2P – Elementary to Middle School Promotion as an information only item.

**PROCEDURE 2421.3P – MIDDLE SCHOOL TO HIGH SCHOOL PROMOTION**

Mrs. Carolyn Treleven, Executive Director of Teaching and Learning, presented retiring Board Procedure 2421.3P – Middle School to High School Promotion as an information only item.

**EXECUTIVE SESSION**

Mr. Roberts announced an executive session of the Board at 8:40 p.m. for approximately thirty minutes with no action to follow to discuss potential litigation and the superintendent's informal mid-year evaluation in accordance with RCW 42.30.110 and Board Policy 1410 – Executive or Closed Sessions. Mr. Roberts reconvened the meeting at 9:27 p.m.

**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, March 9, 2021 beginning at 7 p.m. The meeting will be held remotely or in the Jo Anne Matson Administrative Center depending on current public health and open public meeting regulations.

There being no further business to transact, the meeting adjourned at 9:30 p.m.

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Secretary of the Board

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President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000  
Board directors and audience attended via Zoom video webinar ID 930 6170 1299 – (253) 215-8782

March 2, 2021

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:02 p.m.

### BOARD MEMBERS PRESENT

Mr. Davis. Ms. Gallogly, Dr. Mendoza, Mr. Roberts, Mrs. Sherman.

### SPECIAL MEETING

The Board of Directors reviewed and discussed the following items:

Updates:

1. Superintendent's Update
2. Return to In-Person Learning
3. Strategic Planning
4. Boundary Review

Discussion Items:

1. Legislative Conference
2. In-Person Board Meetings
3. Historic Collins Recommendation Review
4. Budget Process (including capital projects, fund balance minimum, timeline)
5. High School Master Schedule

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 8:38 p.m.

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Secretary of the Board

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President of the Board



## Franklin Pierce Schools

315 129<sup>th</sup> Street S, Tacoma, WA 98444  
253-298-3010, Fax 253-298-3015  
[www.fpschools.org](http://www.fpschools.org)

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### MEMORANDUM

**TO:** Board of Directors  
**FROM:** Tammy Bigelow, Director of Business Services  
**DATE:** March 9, 2021  
**SUBJECT:** Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held March 9, 2021, authorizes the County Treasurer to pay all warrants/transfers specified below. To obtain a copy of the detailed listing, please contact the Superintendent's Office.

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$5,805,231.81	2/26/2021
	269326-269335	\$5,441.73	2/26/2021
	269336-269370	\$2,908,827.34	2/26/2021
<b>General Fund – A/P</b>	A/P Direct Deposit	\$40,931.75	2/12/2021
	269274-269312	\$480,837.29	2/12/2021
	A/P Direct Deposit	\$5,214.69	2/26/2021
	269371-269407	\$289,337.05	2/26/2021
	BMO Payment	\$291,648.55	2/26/2021
<b>Capital Projects</b>	A/P Direct Deposit	\$37,016.40	2/12/2021
	269313-269325	\$2,374,219.30	2/12/2021
	269408-269416	\$105,059.57	2/26/2021
	BMO Payment	\$8,979.07	2/26/2021
<b>ASB</b>	BMO Payment	\$4,616.37	2/26/2021

## MEMORANDUM

**TO:** Board of Directors  
**FROM:** Brandy Marshall, Director of Human Resources  
**DATE:** March 9, 2021  
**SUBJECT:** Personnel Action

### NEW HIRES

NAME	JOB TITLE / LOCATION	EFFECTIVE DATE	REASON
Calibuso, Carina	Behavior Tech / Learning Support Services	02/19/2021	Growth
Goucher, April	Nutrition Services Assistant III / Christensen	02/22/2021	Replacement
Gregory, Christopher	Paraeducator / James Sales	02/25/2021	Replacement
Johnson, Nathan	Temporary Custodian / Ford	03/04/2021	Leave Replacement
Jones, Sonia	Teacher / Brookdale	01/11/2021	Leave Replacement
Lee, Melissa	Teacher / James Sales	01/11/2021	Leave Replacement
Manley, Noime Dianne	Special Education Teacher / Midland	01/11/2021	Leave Replacement
Villanueva, Karen	Paraeducator / Brookdale	02/10/2021	Replacement
Webber, Janna	Paraeducator / Christensen	03/04/2021	Leave Replacement
Williams, Brianna	Paraeducator / Brookdale	02/08/2021	Temporary

### TERMINATIONS

NAME	JOB TITLE / LOCATION	HIRE DATE	EFFECTIVE DATE	REASON
Campos, Karina	Paraeducator / Brookdale	03/17/2015	03/05/2021	Resignation
Chung, Jerry	Senior Software Engineer / Information Technology	12/20/2019	02/23/2021	Resignation
Esson, Susan	Occupational Therapist / Learning Support Services	09/01/1982	06/22/2021	Retirement
Hansen, Lisa	Nutrition Services Assistant II / Ford	03/02/2010	02/26/2021	Resignation
Johnston, Cynthia	Teacher / Hewins Early Learning Center	09/24/1999	06/22/2021	Retirement
Kirk, Malcolm	Paraeducator / Elmhurst	10/16/2019	02/05/2021	Resignation
Natucci, Gina	Paraeducator / Washington	09/30/2020	02/02/2021	Termination
Odagiri, Lori	Physical Therapist / Learning Support Services	08/22/2016	06/22/2021	Retirement
Polyashov, Emily	Paraeducator / James Sales	11/02/2020	02/19/2021	Resignation
Rodriguez, Nora	Paraeducator / Christensen	01/24/2018	02/18/2021	Resignation
Treleven, Carolyn	Executive Director Teaching & Learning / Administration	07/01/2011	06/30/2021	Retirement
Trezise, Katherine	Teacher / Collins	08/28/2000	02/26/2021	Retirement
Turner, Stephanie	Special Education Teacher / Central Avenue	08/16/2005	06/22/2021	Resignation

**APPOINTMENTS / PROMOTIONS / TRANSFERS**

<b>NAME</b>	<b>PREVIOUS JOB TITLE / LOCATION</b>	<b>EFFECTIVE DATE</b>	<b>NEW JOB TITLE / LOCATION</b>	<b>REASON</b>
Bailey, Cecil	Custodian / Franklin Pierce	02/22/2021	Temporary Assistant Chief / James Sales	Leave Replacement
Elliott, Catherine	Assistant Chief Custodian / Franklin Pierce	01/28/2021	Chief Custodian / Small Sites	Promotion
Mesa, Joseph	Assistant Chief Custodian / Washington	01/28/2021	Chief Custodian / Christensen	Promotion
Spracklin, Breanna	Paraeducator / Franklin Pierce	02/17/2021	Paraeducator / Central Avenue	Reassignment



## Franklin Pierce Schools

315 129<sup>th</sup> Street S, Tacoma, WA 98444  
253-298-3010, Fax 253-298-3015  
[www.fpschools.org](http://www.fpschools.org)

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### MEMORANDUM

**TO:** Board of Directors  
**FROM:** Tammy Bigelow, Director of Business Services  
**DATE:** March 9, 2021  
**SUBJECT:** Budget Status Reports, January 2021

Attached are the Budget Status Reports for all funds for January 2021.

#### **General Fund**

As of January 31, 2021, the ending fund balance was \$13,119,069. Property tax receipted was \$31,496 in January for a total revenue of \$7,534,256. Expenditures totaled \$9,278,245 with an excess of expenditures over revenues of \$1,743,989.

#### **Capital Project Fund**

As of January 31, 2021, the ending fund balance was \$59,695,371. Property tax receipted was \$5,013. Local income from rentals, interest, Erate and impact fees totaled \$55,189.

- **Expenditures:**
  - **Bond: \$3,110,535**
  - **Technology Levy: \$196,749**
    - Network Infrastructure: \$17,838
    - Security Cameras: \$4,765
    - New Computers: \$112,697
    - Fiber: \$19,125
    - VOIP Charges: \$23,366
    - Other Software: \$805
    - Utilities: \$12,895
    - Bell & Clock: \$5,258

#### **Debt Service Fund**

Property tax collections in January totaled \$24,863 with ending fund balance of \$1,183,509.

#### **Associated Student Body Fund**

Ending fund balance was \$386,201.

#### **Transportation Vehicle Fund**

Ending fund balance was \$523,643.

If you have any questions after reviewing these reports, please contact me for assistance. Thank you.



10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)For the FRANKLIN PIERCE SCHOOLS School District for the Month of January, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	12,946,977	31,496.92	5,859,043.61		7,087,933.39	45.25
2000 LOCAL SUPPORT NONTAX	806,000	51,651.21	133,377.95		672,622.05	16.55
3000 STATE, GENERAL PURPOSE	74,334,454	4,820,507.29	27,697,760.32		46,636,693.68	37.26
4000 STATE, SPECIAL PURPOSE	24,860,393	1,616,508.89	8,759,893.96		16,100,499.04	35.24
5000 FEDERAL, GENERAL PURPOSE	75,000	6,116.35	30,759.75		44,240.25	41.01
6000 FEDERAL, SPECIAL PURPOSE	14,042,092	1,007,975.63	3,632,478.94		10,409,613.06	25.87
7000 REVENUES FR OTH SCH DIST	500	.00	380.56		119.44	76.11
8000 OTHER AGENCIES AND ASSOCIATES	4,000	.00	.00		4,000.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 127,069,416	 7,534,256.29	 46,113,695.09		 80,955,720.91	 36.29
 <u>B. EXPENDITURES</u>						
00 Regular Instruction	67,370,206	4,695,585.73	24,203,882.71	32,791,613.42	10,374,709.87	84.60
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	20,846,151	1,518,828.85	8,108,583.38	11,202,041.65	1,535,525.97	92.63
30 Voc. Ed Instruction	4,308,104	296,890.88	1,452,518.61	1,990,648.98	864,936.41	79.92
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	12,845,987	893,634.51	4,640,705.12	6,086,121.81	2,119,160.07	83.50
70 Other Instructional Pgms	1,651,653	104,197.67	803,253.02	345,201.86	503,198.12	69.53
80 Community Services	769,945	53,184.21	289,504.42	369,585.80	110,854.78	85.60
90 Support Services	30,732,573	1,715,923.50	9,636,022.77	12,969,261.77	8,127,288.46	73.55
 <u>Total EXPENDITURES</u>	 138,524,619	 9,278,245.35	 49,134,470.03	 65,754,475.29	 23,635,673.68	 82.94
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	11,455,203-	1,743,989.06-	3,020,774.94-		8,434,428.06	73.63-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 19,000,000		 16,139,844.63			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 7,544,797		 13,119,069.69			
<u>(E+F + OR - G)</u>						

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)For the FRANKLIN PIERCE SCHOOLS School District for the Month of January, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	2,228,783	5,013.32	935,874.67		1,292,908.33	41.99
2000 Local Support Nontax	1,943,000	55,189.58	215,150.21		1,727,849.79	11.07
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 4,171,783	 60,202.90	 1,151,024.88		 3,020,758.12	 27.59
 <u>B. EXPENDITURES</u>						
10 Sites	0	.00	.00	0.00	.00	0.00
20 Buildings	68,096,000	3,108,669.20	15,324,341.32	43,153,100.20	9,618,558.48	85.88
30 Equipment	2,700,000	198,616.75	1,708,152.80	2,810,909.27	1,819,062.07	167.37
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	1,000	.00	.00	950.00	50.00	95.00
 <u>Total EXPENDITURES</u>	 70,797,000	 3,307,285.95	 17,032,494.12	 45,964,959.47	 7,799,546.41	 88.98
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	 66,625,217-	 3,247,083.05-	 15,881,469.24-		 50,743,747.76	 76.16-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 77,230,353		 75,576,840.34			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 10,605,136		 59,695,371.10			

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the FRANKLIN PIERCE SCHOOLS School District for the Month of January, 2021

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	9,479,391	24,863.25	4,549,439.60		4,929,951.40	47.99
2000 Local Support Nontax	25,000	126.55	1,855.04		23,144.96	7.42
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	9,504,391	24,989.80	4,551,294.64		4,953,096.36	47.89
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,410,000	.00	3,410,000.00	0.00	.00	100.00
Interest On Bonds	6,008,352	.00	3,029,500.00	0.00	2,978,852.00	50.42
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	600.00	0.00	9,400.00	6.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	9,428,352	.00	6,440,100.00	0.00	2,988,252.00	68.31
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	76,039	24,989.80	1,888,805.36-		1,964,844.36-	< 1000-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	3,261,537		3,072,314.65			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE</u>	3,337,576		1,183,509.29			
<u>(E+F + OR - G)</u>						

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the FRANKLIN PIERCE SCHOOLS School District for the Month of January, 2021

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<b>A. REVENUES</b>						
1000 GENERAL STUDENT BODY	399,990	1,018.30	4,637.50		395,352.50	1.16
2000 ATHLETICS	225,700	60.00	2,129.63		223,570.37	0.94
3000 CLASSES	61,000	.00	2,829.38		58,170.62	4.64
4000 CLUBS	134,700	594.45	1,093.45		133,606.55	0.81
6000 PRIVATE MONEYS	25,800	25.00	7,064.80		18,735.20	27.38
<b>Total REVENUES</b>	<b>847,190</b>	<b>1,697.75</b>	<b>17,754.76</b>		<b>829,435.24</b>	<b>2.10</b>
<b>B. EXPENDITURES</b>						
1000 GENERAL STUDENT BODY	393,750	1,518.60	8,198.25	1,430.82	384,120.93	2.45
2000 ATHLETICS	251,000	1,400.00	5,584.66	1,794.18	243,621.16	2.94
3000 CLASSES	56,100	.00	.00	0.00	56,100.00	0.00
4000 CLUBS	144,525	100.66	1,526.29	0.00	142,998.71	1.06
6000 PRIVATE MONEYS	25,800	1,774.52	10,729.37	0.00	15,070.63	41.59
<b>Total EXPENDITURES</b>	<b>871,175</b>	<b>4,793.78</b>	<b>26,038.57</b>	<b>3,225.00</b>	<b>841,911.43</b>	<b>3.36</b>
<b>C. EXCESS OF REVENUES</b>						
<u>OVER (UNDER) EXPENDITURES</u> (A-B)	23,985-	3,096.03-	8,283.81-		15,701.19	65.46-
<b>D. TOTAL BEGINNING FUND BALANCE</b>	420,055		394,485.19			
<b>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	XXXXXXXXXX		.00			
<b>F. TOTAL ENDING FUND BALANCE</b>	396,070		386,201.38			
<u>C+D + OR - E</u>						

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT  
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the FRANKLIN PIERCE SCHOOLS School District for the Month of January, 2021

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	2,000	58.80	353.57		1,646.43	17.68
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	400,000	.00	.00		400,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	708,126	.00	.00		708,126.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	1,110,126	58.80	353.57		1,109,772.43	0.03
 B. <u>9900 TRANSFERS IN FROM GF</u>	 0	 .00	 .00		 .00	 0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	1,110,126	58.80	353.57		1,109,772.43	0.03
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	1,350,000	.00	.00	1,154,997.00	195,003.00	85.56
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 1,350,000	 .00	 .00	 1,154,997.00	 195,003.00	 85.56
 E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	239,874-	58.80	353.57		240,227.57	100.15-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	522,359		523,290.11			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u>	282,485		523,643.68			
<u>(G+H + OR - I)</u>						



## Franklin Pierce Schools

315 129<sup>th</sup> Street S, Tacoma, WA 98444  
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[www.fpschools.org](http://www.fpschools.org)

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### MEMORANDUM

**TO:** Board of Directors  
**FROM:** Tammy Bigelow, Director of Business Services  
**DATE:** March 9, 2021  
**SUBJECT:** Policy 6230 – Relations with Vendors

### **BACKGROUND INFORMATION**

Board Policy 6230 – Relations with Vendors is being presented with changes that permit third-party receipting. This also aligns with the State Auditor's Office regarding a sufficient contract authorizing third party vendors to receive and handle revenue for district events.

### **RECOMMENDATION**

I move that the Board of Directors adopt revised Board Policy 6230 – Relations with Vendors as presented.

### **ACTION REQUIRED**

## **RELATIONS WITH VENDORS**

### **Conflicts of Interest**

Financial and business transactions of the district will conform to the law and be consistent with sound and ethical business practices. The district will make purchasing decisions based on objectivity and will not be influenced by friendships or other personal relationships. Neither Board members, administrators, nor staff will solicit or accept a gift or favor from vendors, prospective vendors, other firms, or individuals who have had or hope to have transactions with the district. Board members, administrators, and staff are prohibited from financial interests in any district purchase, sale, or other transaction.

### **Third-Party Receipting for Online Fundraising and/or Ticket Sales**

If the district contracts with a vendor, firm, individual, or other entity for third-party receipting, the district will include in its contract appropriate provisions establishing the details of the payment remittance process in accordance with the Washington State Auditor's Guidance for Third Party Receipting.

Legal References: 2 CFR 200.318(c)(1)  
RCW 42.23.030  
RCW 42.23.040

Interest in contract prohibited — Exceptions  
Remote interests

**Adoption Date: 12/9/08**  
**Franklin Pierce Schools**  
**Revised: 3/09/21**  
**Classification: Discretionary**



## Franklin Pierce Schools

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### MEMORANDUM

**TO:** Board of Directors  
**FROM:** Carolyn Treleven, Executive Director of Teaching & Learning  
**DATE:** March 9, 2021  
**SUBJECT:** Supplemental Instructional Materials Adoption: *The Distance Between Us*

### **BACKGROUND INFORMATION**

On January 26, 2021, the Instructional Materials Committee reviewed and approved the following for submittal to the School Board:

Title: *The Distance Between Us*  
Publisher: Washington Square Press, Simon and Schuster  
Author: Reyna Grande  
Copyright: 2012

In Bridge to College Prep (11<sup>th</sup> grade) this title is one of the approved modules from the state Bridge to College consortium and fills the requirement of a novel-length text for a unit of study. This particular title is a memoir and describes the author's own experiences with immigration, multiple cultures, multigenerational living, discrimination, poverty, and abuse.

### **RECOMMENDATION**

I move that the Board of Directors adopt the supplemental instructional material, *The Distance Between Us*.

### **ACTION REQUIRED**





## Franklin Pierce Schools

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### MEMORANDUM

**TO:** Board of Directors  
**FROM:** James Hester, Deputy Superintendent of PK-12  
**DATE:** March 9, 2021  
**SUBJECT:** Educational Institution Affiliation Agreement with Bates Technical College

### **BACKGROUND INFORMATION**

Bates Technical College has submitted an educational institution affiliation agreement with our district for approval by our School Board. This agreement provides the scope of work related to our mutually beneficial partnership between Bates Technical College Broadcasting/Video Production program and our district athletic program. Bates students practice their broadcast and video skills while filming some of our football and basketball games. We have been partnering with them for over 10 years and we have developed a fun partnership for their students and ours. We provide the electricity and games and they provide their broadcasting students with an on-site look of a sports production as well as a game film for our coaching staff to review. Through our conversations we felt the need to formalize this partnership and make sure both the district and Bates were covered for independent liability.

### **RECOMMENDATION**

I move that the Board of Directors approve the Educational Institution Affiliation Agreement with Bates Technical College as presented.

### **ACTION REQUIRED**

## EDUCATIONAL INSTITUTION AFFILIATION AGREEMENT

This Educational Institution Affiliation Agreement ("Agreement") is by and between Bates Technical College ("Educational Institution") and FRANKLIN PIERCE SCHOOLS ("Contract Reference"), dated as of February 22, 2021 ("Effective Date"). This Agreement supersedes any prior agreement between the parties as to the subject matter herein.

### RECITALS

A. Bates Technical College desires that certain of its students, and when appropriate, certain of its faculty members ("Faculty") be permitted to visit and utilize the Franklin Pierce Stadium and gyms on the premises of FRANKLIN PIERCE SCHOOLS to afford such students and Faculty the opportunity to engage in practical learning and on-location experiences in media broadcasting related disciplines;

B. FRANKLIN PIERCE SCHOOLS, a public school district located in Tacoma, Washington, recognizes the need for expansion of the educational development of media broadcasting professionals, and desires to make its premises available for such purposes;

C. Bates Technical College and FRANKLIN PIERCE SCHOOLS (collectively "Parties") desire to affiliate for the purpose of providing practical learning and clinical experiences in broadcasting and related disciplines for students and faculty of Bates Technical College by permitting and performing the production, recording, playing back, and potentially live streaming of sporting events for FRANKLIN PIERCE SCHOOLS at FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOLS GYMS.

NOW THEREFORE, it is understood and agreed upon by the parties as follows:

1. Term. This Agreement shall be effective for the period beginning the Effective Date for a term of one (1) year and thereafter shall be renewed automatically for successive periods of one (1) year, unless otherwise terminated as provided herein. Notwithstanding the foregoing, this Agreement may be terminated by either party with or without cause by giving a thirty (30) day written notice to the other party of its intention to so terminate this Agreement.

In the event this Agreement is not renewed for a subsequent term or is otherwise terminated as contemplated herein, students of Bates Technical College who are scheduled in the clinical learning experiences at FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOL GYMS at the time of termination shall be allowed to complete such clinical learning experience at FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOL GYMS for the then current school semester under the terms and conditions herein set forth.

2. Bates Technical College agrees to:

a. Plan and determine the adequacy of the educational experience of its students in theoretical training, basic skills in the audio/video production of live sporting events and remote/field production operations, and assign to FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOL GYMS only those students who have satisfactorily completed the prerequisites of Bates Technical College's program prior to the media assignment.

b. Designate a member of Faculty to coordinate the program with a designated member of FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOL GYMS staff. This assignment shall include on-site visits when practical and the continuing exchange of information as requested by either party.

c. Provide FRANKLIN PIERCE SCHOOLS with advance notice of its intention to remove a student from any clinical assignment at FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOL GYMS.

d. At the written request of [FRANKLIN PIERCE Schools], remove from FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOL GYMS any student who, in the sole and absolute discretion of FRANKLIN PIERCE Schools, has performed unsatisfactorily or whose behavior or activities are inappropriate or detrimental to FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOL GYMS occupants or that are contrary to the objectives of this Agreement. Requests for such removal of a student must be provided in writing and contain a statement of facts supporting such request by FRANKLIN PIERCE SCHOOLS.

3. FRANKLIN PIERCE SCHOOLS agrees to:

- a. Designate a member of its staff to coordinate this program and function as on-site supervisor with Bates Technical College's designated coordinator. Jointly, FRANKLIN PIERCE SCHOOLS and Bates Technical College shall develop objectives, methods of instruction, and other details of the full media broadcasting experience contemplated by this Agreement.
- b. Make available to assigned students appropriate access to FRANKLIN PIERCE SCHOOLS space in order to provide media broadcast educational experiences. Such accommodations shall include an environment conducive to the learning process that conforms to FRANKLIN PIERCE SCHOOL's customary practices and procedures.
- c. Remind students they remain subject to the authority, policies, and regulations imposed by Bates Technical College. During periods of on-site broadcasting and while at FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOL GYMS, students shall also be subject to all standards, rules, regulations, and administrative practices and policies of FRANKLIN PIERCE SCHOOLS.
- d. Retain ultimate responsibility for the provision of all services provided to FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOL GYMS residents.
- e. Maintain general and professional liability insurance with limits of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate. FRANKLIN PIERCE SCHOOLS shall provide Bates Technical College with a thirty (30) day notice prior to any change in the coverage required herein.

4. Non-Discrimination. Neither party to this Agreement shall discriminate with respect to any aspect of this Agreement, on the basis of race, color, sex, age, religion, national origin, or handicap.

5. Indemnification. Each party shall be responsible for any and all costs, damages, claims, liabilities or judgments which arise as a result of the negligence or intentional wrongdoing of its employees or other agents (collectively "Party"). Any costs, including reasonable attorney's fees, for damages, claims, liabilities or judgments incurred at any time by one Party as a result of the other Party's negligence or intentional wrongdoing, or failure to perform any obligation undertaken or covenant made in this Agreement shall be paid for, or reimbursed by, the other Party.

6. Confidential Information. Bates Technical College acknowledges and agrees that the systems, methods, procedures, written materials and controls employed by FRANKLIN PIERCE SCHOOLS and FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOL GYMS in the performance of this Agreement (i) are confidential and proprietary in nature, (ii) shall always remain the property of FRANKLIN PIERCE STADIUM and FRANKLIN PIERCE AND WASHINGTON HIGH SCHOOL GYMS and (iii) shall not at any time in the future be disclosed to any third parties or utilized, distributed, or copied or otherwise used by Bates Technical College or its Faculty, employees, agents or students in any manner whatsoever without the express written consent of FRANKLIN PIERCE SCHOOLS.

7. FERPA. Information about Bates Technical College's students can be confidential by reason of the Family and Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g) ("FERPA"). The parties agree to protect these records in accordance with FERPA and all applicable policies and procedures. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other party so that each can perform its respective responsibilities under this Agreement.

8. Notices. Any notices or other communication permitted or required by this Agreement shall be in writing and shall be effective by personal delivery or by certified mail postage prepaid, to the other party at the address set forth below:

If to FRANKLIN PIERCE SCHOOLS:

FRANKLIN PIERCE SCHOOL  
315 129<sup>th</sup> Street S  
Tacoma, WA 98444

If to Educational Institution:

Bates Technical College ATTN: PROGRAM CONTACT  
1101 S Yakima Avenue  
Tacoma, WA 98405

Any notice mailed in compliance with this section shall be deemed to have been given upon the earlier of receipt or three (3) days after deposit, except that notice of change of address shall not be deemed effective until actual receipt by the intended recipient.

9. Miscellaneous.

a. The invalidity or unenforceability of any provision of this Agreement will not affect the validity or enforceability of any other provision.

b. No waiver of a breach of any provision of this Agreement will be construed to be a waiver of any other breach of this Agreement, whether of a similar or dissimilar nature.

c. Any provisions of this Agreement creating obligations extending beyond the term of this Agreement will survive the expiration or termination of this Agreement, regardless of the reason for such termination.

d. Any amendments to this Agreement will be effective only if in writing and signed by the parties hereto.

e. This Agreement constitutes the entire understanding of the parties with respect to the subject matter hereof.

f. Either party may assign its rights or obligations hereunder without the prior written approval of the other; provided, however, that such an assignment may be made only to an Franklin Pierce Schools which is directly or indirectly wholly owned or controlled by the same Franklin Pierce Schools as the assigning party.

h. This Agreement shall be governed, construed and interpreted in accordance with the laws of the State of Washington without regard to such state's conflict of law provisions.

i. Nothing in this Agreement shall be construed as creating any relationship between the parties other than as independent contractors. Nothing under this Agreement shall be deemed to create any rights in any third party.

j. In the event there is a change in state or federal law, whether by statute, regulation, agency interpretation or judicial decision, that in the reasonable opinion of the counsel to FRANKLIN PIERCE SCHOOLS renders any of the material terms of this Agreement unlawful or unenforceable, then the applicable term(s) of this Agreement shall be subject to renegotiation upon written notice to Bates Technical College, to remedy such condition and conform

this Agreement to the requirements of the law. If such renegotiation is unsuccessful within the thirty (30) day period of time following written notification, either party may terminate the affected Agreement without penalty.

k. No liability shall be incurred by either party to this Agreement based on any delay or discontinuation of performance and/or any other claim or action caused by or as a result of any act of God, such as, but not limited to, war, fire, national and/or state emergency, labor strike, disease, pandemic, epidemic, natural disaster, governmental act, rule, and/or regulation, or any other act that was not reasonably foreseeable and was beyond the control of the applicable party to this Agreement, notwithstanding such party's gross negligence or willful misconduct.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the dates written below.

CONTRACT REFERENCE:

FRANKLIN PIERCE SCHOOLS  
315 129<sup>th</sup> Street S  
Tacoma, WA 98444

By: \_\_\_\_\_

Date: \_\_\_\_\_

EDUCATIONAL INSTITUTION:

BATES TECHNICAL COLLEGE  
1101 S. Yakima Avenue  
Tacoma, WA 98405

By:  \_\_\_\_\_

Date: 2/25/21 \_\_\_\_\_



## Franklin Pierce Schools

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### MEMORANDUM

**TO:** Board of Directors  
**FROM:** Robin Heinrichs, Executive Director of Support Services  
**DATE:** March 9, 2021  
**SUBJECT:** Resolution 21-R-01 – Repurposing of Historic Collins School

### **BACKGROUND INFORMATION**

This resolution describes the past and present use of the historic Collins School and then defines the intended future uses of this community neighborhood school. By adopting this resolution, the Board is acknowledging our district's plan to retain ownership of historic Collins School, to repurpose the building to house the GATES High School and Transitions programs, and to investigate how the necessary renovations can be accomplished.

### **RECOMMENDATION**

I move that the Board of Directors adopt Resolution 21-R-01 – Repurposing of Historic Collins School.

### **ACTION REQUIRED**



## Franklin Pierce Schools

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### **RESOLUTION 21-R-01** **REPURPOSING OF HISTORIC COLLINS SCHOOL**

**WHEREAS**, the historic Collins School building was identified by the Board of Directors for replacement with the funds from the 2016 capital construction bond; and

**WHEREAS**, the District's identified use of the Collins School building as an elementary school will cease in December of 2021 when it is no longer needed to temporarily house the Central Avenue Elementary program; and

**WHEREAS**, the Collins School building has been part of the fabric of the community since 1935 serving as a neighborhood school for local families; and

**WHEREAS**, the District's Transitions program would benefit from a permanent facility; and

**WHEREAS**, the District's alternative high school, GATES High School, would benefit from the amenities offered by the Collins School building,

**THEREFORE, BE IT RESOLVED** that the Franklin Pierce Board of Directors intends to retain ownership of the historic Collins School building designating it to be utilized as the future home for the Transitions and GATES High School programs; and

**THEREFORE, BE IT FURTHER RESOLVED** that the Franklin Pierce Board of Directors authorizes the Superintendent or Superintendent's designee to investigate repurposing of the historic Collins School building to be suitable for those purposes.

Adopted by majority of the Board of Directors of the Franklin Pierce School District No. 402 at the regular meeting held on Tuesday, March 9, 2021.

BOARD OF DIRECTORS  
FRANKLIN PIERCE SCHOOL DISTRICT

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ATTEST:

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Secretary of the Board



## Franklin Pierce Schools

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### MEMORANDUM

**TO:** Board of Directors  
**FROM:** Robin Heinrichs, Executive Director of Support Services  
**DATE:** March 9, 2021  
**SUBJECT:** Resolution 21-R-02 – Authorized District Personnel – District Performing Arts Center

### **BACKGROUND INFORMATION**

Washington Administrative Code 392-344-120 requires that the District provide the Superintendent of Public Instruction with certified signatures of district personnel authorized by Board resolution for projects to be constructed using state assistance.

### **RECOMMENDATION**

I move that the Board of Directors adopt Resolution 21-R-02 – Authorized District Personnel for the District Performing Arts Center project.

### **ACTION REQUIRED**





# Franklin Pierce Schools

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## **RESOLUTION 21-R-02** **AUTHORIZED DISTRICT PERSONNEL** **DISTRICT PERFORMING ARTS CENTER PROJECT**

**WHEREAS**, Franklin Pierce School District No. 402 (the "District"), Pierce County, Washington, has designated the construction of a District Performing Arts Center to be located at Franklin Pierce High School as one of the projects to be accomplished under the 2016 Bond; and

**WHEREAS**, the District intends to apply for financial assistance for this project under the state's School Construction Assistance Program (SCAP); and

**WHEREAS**, Washington Administrative Code 392-344-120 requires that the district provide the Superintendent of Public Instruction with certified signatures of district personnel authorized by Board resolution for projects to be constructed using state assistance;

**THEREFORE, BE IT RESOLVED** that the following district personnel are designated by the Board of Directors to provide district authorization related to the District Performing Arts Center project:

James Hester, Deputy Superintendent \_\_\_\_\_

Robin Heinrichs, Exec. Director, Support Services \_\_\_\_\_

Adopted by majority of the Board of Directors of the Franklin Pierce School District No. 402 at the regular meeting held on Tuesday, March 9, 2021.

BOARD OF DIRECTORS  
FRANKLIN PIERCE SCHOOL DISTRICT

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ATTEST:

\_\_\_\_\_  
Secretary of the Board

*Engage Their Minds*



## Franklin Pierce Schools

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### MEMORANDUM

**TO:** Board of Directors  
**FROM:** Robin Heinrichs, Executive Director of Support Services  
**DATE:** March 9, 2021  
**SUBJECT:** Resolution 21-R-03 – Resolution of Racial Balance – District Performing Arts Center

### **BACKGROUND INFORMATION**

Washington Administrative Code 392-342-025 requires that the District provide the Superintendent of Public Instruction assurance by resolution that projects funded by state assistance will not create or aggravate racial imbalance. Racial imbalance as defined by WAC 392-342-025 does not presently exist in the District and the attendance policies will not be revised or changed as a result of this project.

### **RECOMMENDATION**

I move that the Board of Directors adopt Resolution 21-R-03 – Resolution of Racial Balance for the District Performing Arts Center project.

### **ACTION REQUIRED**



# Franklin Pierce Schools

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## **RESOLUTION 21-R-03** **RESOLUTION OF RACIAL BALANCE** **DISTRICT PERFORMING ARTS CENTER PROJECT**

**WHEREAS**, Franklin Pierce School District No. 402 (the "District"), Pierce County, Washington, has designated the construction of a District Performing Arts Center as one of the projects to be accomplished under the 2016 Bond; and

**WHEREAS**, the District intends to apply for financial assistance for this project under the state's School Construction Assistance Program (SCAP); and

**WHEREAS**, Washington Administrative Code 392-342-025 requires that the Superintendent of Public Instruction not fund projects at sites where attendance policies will create or aggravate racial imbalance; and

**WHEREAS**, racial imbalance as defined by WAC 392-342-025 does not presently exist in the District; and

**WHEREAS**, the District's attendance policies will not be revised or changed as a result of the District Performing Arts Center project;

**THEREFORE, BE IT RESOLVED** that the planned construction of the District Performing Arts Center will not create or aggravate racial imbalance within the boundaries of the District.

Adopted by majority of the Board of Directors of the Franklin Pierce School District No. 402 at the regular meeting held on Tuesday, March 9, 2021.

BOARD OF DIRECTORS  
FRANKLIN PIERCE SCHOOL DISTRICT

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ATTEST:

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Secretary of the Board

*Engage Their Minds*



## Franklin Pierce Schools

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### MEMORANDUM

**TO:** Board of Directors  
**FROM:** Robin Heinrichs, Executive Director of Support Services  
**DATE:** March 9, 2021  
**SUBJECT:** Annual Report of Building Conditions under the Asset Preservation Program

### **BACKGROUND INFORMATION**

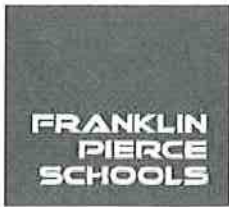
Two facilities in our district fall under the Asset Preservation Program (APP) – the GATES Multi-Purpose Building and Midland Elementary School. This year's APP facility condition report has been delivered to OSPI. The APP program also requires a report copy be delivered to the School Board each year.

### **RECOMMENDATION**

None.

### **ACTION REQUIRED**

None. This is an information item only.



## Franklin Pierce Schools

### Support Services Department

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February 25, 2021

Office of the Superintendent of Public Instruction  
School Facilities and Organization  
P.O. Box 6275  
Olympia, WA 98504-6275

Re: Asset Preservation Program

This letter is being sent to comply with the requirements of the Asset Preservation Program (WAC 392-347-023).

Franklin Pierce School District No. 402 hereby certifies that an Asset Preservation System continues to maintain and care for all of the state assisted buildings that have been designed to be part of the Asset Preservation Program.

A handwritten signature in blue ink, appearing to read "Robin Heinrichs", written over a horizontal line.

Signature

**Robin Heinrichs**  
**Executive Director, Support Services**



School Facilities and Organization  
 INFORMATION AND CONDITION OF SCHOOLS  
 Detailed Condition Assessment by Building  
 Reporting Year 2020-2021

Franklin Pierce

88.74

**GATES High School - Multi-purpose Building**

**Building Details**

PROFILE TYPE	Gymnasium
NUMBER OF FLOORS	1
BOARD ACCEPTANCE DATE	12/15/2002
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District
COMMENTS	Small snack serving area included

**This building is required to comply with the Asset Preservation Program**

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2020-2021	18	88.74	District	3/9/2021
2019-2020	17	88.74	District	4/14/2020
2018-2019	16	91.23	District	4/16/2019
2017-2018	15	91.23	Consultant	4/3/2018
2016-2017	14	91.23	District	3/14/2017
2015-2016	13	80.22	District	3/8/2016

The next certified BCA is due: **2022**

**Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2002	1,3	4,878	4,878	4,878	9/1/2002	4/13/2004
2002	2	2,877	2,877	2,877	9/1/2002	4/13/2004
Building Totals		7,755	7,755	7,755		

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		100.00% Excellent
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good
Superstructure	Roof Construction	B1020		90.00% Good

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	previous Deficiency: Plywood soffits and wood facia boards are weathered and need repainting. current Brookdale construction surrounding the area. boards have been repaired, planting are begin regraded during construction.		
	Exterior Windows	B2020		90.00% Good
	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		90.00% Good
	Exterior Horizontal Enclosures			
	Roofing	B3010		90.00% Good
	Roof Appurtenances	B3020		90.00% Good
Interior Construction	<i>Deficiencies:</i>	Gutters/Downspouts Not Draining		
	<i>Causes:</i>	Missing Drainage Components		
	<i>Comments:</i>	Deficiency: Downspouts are clogged. Cleanout fittings need to be installed at the bottom of the downspouts.		
	Horizontal Openings	B3060		90.00% Good
	Interior Partitions	C1010		90.00% Good
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good
	Interior Finishes			
	Wall Finishes	C2010		90.00% Good
	Flooring	C2030		62.00% Fair
	<i>Deficiencies:</i>	Irregular Surface		
	<i>Causes:</i>	Moisture		
	<i>Comments:</i>	Deficiency: Gym floor is blistering along East/West line at South side. VCT tile needs to be replaced. Joints widening.		
	Ceiling Finishes	C2050		90.00% Good
	<i>Deficiencies:</i>	Surface Appearance		
	<i>Causes:</i>	Surface Damage		
	<i>Comments:</i>	Deficiency: ACP panels are broken in hallways and classrooms.		

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		100.00% Excellent
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Heating Systems	D3020		90.00% Good
	Facility HVAC Distribution Systems	D3050		100.00% Excellent
	Ventilation	D3060		100.00% Excellent
Fire Protection	Fire Suppression	D4010		100.00% Excellent
	Fire Protection Specialties	D4030		100.00% Excellent
Electrical	Electrical Services and Distribution	D5020		100.00% Excellent
	General Purpose Electrical Power	D5030		100.00% Excellent
	Lighting	D5040		90.00% Good
	Deficiencies:	Uneven or Low light Levels		
	Causes:	Other		
	Comments:	Deficiency: Gym lighting is inefficient. Classroom lights need to be covertred from T8 fluorescent to LED.		
Communications	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good
	Distributed Communications and Monitoring	D6060		100.00% Excellent
Electronic Safety and Security	Electronic Surveillance	D7030		100.00% Excellent
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		100.00% Excellent
	Deficiencies:	Other		
	Causes:	Equipment Obsolescence, Other		
	Comments:	Deficiency: Campus is not connected to district-wide emergency management system.		
Equipment	Commercial Equipment	E1030		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Deficiencies:	Surface Deterioration		



**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Furnishings	<i>Causes:</i>	Deterioration		
	<i>Comments:</i>	Deficiency: Kitchen countertops are worn and need to be replaced.		
	Movable Furnishings	E2050		90.00% Good



School Facilities and Organization  
 INFORMATION AND CONDITION OF SCHOOLS  
 Detailed Condition Assessment by Building  
 Reporting Year 2020-2021

**Franklin Pierce**

**93.05**

**Midland Elementary School - Main Building**

**Building Details**

PROFILE TYPE	Elementary School - Single Story
NUMBER OF FLOORS	1
BOARD ACCEPTANCE DATE	6/21/2005
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District
COMMENTS	Sq ft shown is based on area analysis. Elig calc will show 46,311 per original SCAP report for project.

**This building is required to comply with the Asset Preservation Program**

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2020-2021	15	93.05	District	3/9/2021
2019-2020	14	91.71	District	4/14/2020
2018-2019	13	88.17	District	4/16/2019
2017-2018	12	89.98	Consultant	4/3/2018
2016-2017	11	89.98	District	3/14/2017
2015-2016	10	Not Reviewed	Incomplete	3/8/2016

**The next certified BCA is due: 2022**

**Building Inventory**

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2003	1 - 25	46,272	46,272	46,272	7/1/2003	6/21/2005
<b>Building Totals</b>		<b>46,272</b>	<b>46,272</b>	<b>46,272</b>		

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
	Deficiencies:	Minor Cracking, Settlement		
	Causes:	Foundation		

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Slabs on Grade	Comments:	Location: West wing of building, outside classroom 302. Deficiency: Concrete floor slab settlement. No change 20-21		
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good
Superstructure	Roof Construction	B1020		100.00% Excellent
	Comments:	Roof replaced summer 2019.		
Exterior Vertical Enclosures	Exterior Walls	B2010		100.00% Excellent
	Comments:	Building Exterior was repainted last summer to include trim and window and door frames		
	Exterior Windows	B2020		100.00% Excellent
	Comments:	Building Exterior was repainted last summer to include trim and window and door frames		
	Exterior Doors and Grilles	B2050		100.00% Excellent
	Comments:	Building Exterior was repainted last summer to include trim and window and door frames		
	Exterior Louvers and Vents	B2070		90.00% Good
	Comments:	Building Exterior was repainted last summer to include trim and window and door frames		
Exterior Horizontal Enclosures	Roofing	B3010		100.00% Excellent
	Comments:	roof replaced summer 2019		
	Roof Appurtenances	B3020		90.00% Good
	Horizontal Openings	B3060		100.00% Excellent
	Overhead Exterior Enclosures	B3080		100.00% Excellent
	Comments:	Building Exterior was repainted last summer to include trim and window and door frames		
Interior Construction	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		100.00% Excellent
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Construction	Suspended Ceiling Construction	C1070		100.00% Excellent
Interior Finishes	Wall Finishes	C2010		90.00% Good
	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		90.00% Good
	Deficiencies:	Broken or Loose Tiles, Irregular Surface		
	Causes:	Deterioration, Faulty Installation, Settlement		
	Comments:	Deficiency: VCT joints opening up at main entry vestibule, CT base cracked in boy's restroom - west wing, SV tile has been damaged at kitchen exterior entry.		
	Ceiling Finishes	C2050		90.00% Good
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Heating Systems	D3020		90.00% Good
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	D3050		100.00% Excellent
	Ventilation	D3060		100.00% Excellent
	Comments:	Building Exterior was repainted last summer to include trim and window and door frames		
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
	Deficiencies:	Other		
	Causes:	Wiring Problems		

**Building Components**

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Electrical	Comments:	Deficiency: Hallway soffit lights at classroom entries require frequent replacement. Wall sconce lights at main entry vestibule constantly overheat. These lights have been replaced with LED fixtures 20-21		
Communications	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Electronic Surveillance	D7030		100.00% Excellent
	Detection and Alarm	D7050		100.00% Excellent
Integrated Automation	Integrated Automation Facility Controls	D8010		100.00% Excellent
Equipment	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good